

## Eligibility Requirements for Rental Assistance:

Applicants must meet the following criteria:

### 1. Proof of Tenancy

- a. Provide a valid lease or a completed Shelter Verification Form (must be filled out by the landlord and notarized) in the applicant's name, or other official documentation confirming a landlord-tenant relationship for the past 6 months.
- b. The lease must have been signed at least six (6) months prior to the date of the assistance request and must be in the name of the individual applying for assistance.

- c. **Rent Reasonableness Requirement**

The monthly rent must be at or below **150% of the Fair Market Rent (FMR)** for the unit size, as defined by HUD.

Reference: *FY 2025 Fair Market Rent (FMR) Documentation System — Washington-Arlington-Alexandria, DC-VA-MD HUD Metro FMR Area.*

### 2. Demonstrated Financial Hardship

- a. Submit documentation showing the reason for non-payment of rent, such as loss or reduction of income, illness, or other qualifying hardships that resulted in a lack of income.

### 3. Income Eligibility

- a. Gross household income must be at or below 50% of the Area Median Income (AMI), based on income from the past 90 days.
- b. Provide income documentation for the last 30 days for all household members. Acceptable documents include pay stubs, employment verification letters, bank statements, and Social Security award letters.

### 4. Proof of Housing Instability

- a. Submit a current 5-Day Pay or Quit Notice, late rent notice, or formal eviction notice.