

Recycling Inspection Checklist



All commercial businesses in Arlington County are subject to a recycling system compliance inspection. As a business owner / manager, ensure that the following measures are adequately met to stay in compliance with Chapter 10, Section IV of Arlington County Code.

- Contract for weekly recycling collection service from a permitted hauler **or** confirm that recycling service is being provided by your landlord or property management company.
- Provide a sufficient number of recycling containers to prevent overflow of materials. Ensure all containers are in a sanitary and serviceable condition meaning containers must be leak proof and have properly functioning doors and lids.
- Ensure recycling bins are paired with trash cans at locations where recyclables (paper, cardboard, metal, and plastic containers) may be generated and disposed. For example, trash cans in common areas will most likely need to be paired with recycling bins, while bathroom trash cans will not.
- Make sure each recycling bin is clearly labeled and designated for recyclable materials. Printable recycling signage is available online at arlingtonva.us/recycling-mfc. Contact the Solid Waste Bureau for bin stickers and labels.
- Educate employees about the recycling system at your establishment or property and be prepared during the recycling system inspection to provide documentation or samples of the recycling education materials used. Visit arlingtonva.us/recycling-mfc for recycling education materials and customizable templates.



*Questions about recycling system compliance in Arlington County?
Visit the multi-family/commercial (MFC) recycling program website for more information.*