

Data and Evaluation Meeting March 1, 2017

There was a sufficient quorum to both hold a meeting and conduct business with the following individuals present: Darlene Bakkey, David Ordonez, Dana Murray, Akeria Brown, Tony Turnage, Ahmad Haj-Ali, Sara Thompson, America Caro, Grace Guerrero, Stephanie Carl, Dave Leibson, Brandy Howard, Mary Kenion

New Co-Chair: Leonard Chari was welcomed/introduced as the new co-chair for D&E

2017 PIT Numbers: Committee members had an opportunity to review the finalized Point in Time numbers for 2017. There was an overall increase of 34% of sheltered and unsheltered individuals/families experiencing homelessness. There was also a noticeable increase in the chronic homeless subcategory (self-reported). These numbers are different from those in the Arlington Zero campaign and Akeria Brown will be reaching out to organizations to continue to vet/reconcile these numbers, along with the Veterans identified. It was noted that all information on the PIT surveys is self-reported. Ahmad Haj-Ali has to condense the PIT/HIC numbers and submit to COG by March 10th. A motion was made and seconded will all in favor to accept the 2017 PIT Numbers.

2017 PIT Narrative: Each Program Manager is to provide a brief explanation/narrative of any decreases/increases in this year's PIT count (by program type), due by Monday, March 6th. Organizations are encouraged to be as detailed as possible, with the understanding that the narratives submitted will be reviewed by Tony Turnage and Kurt Larrick for a succinct submission to COG. The committee will revisit the possibility of publishing a local narrative at the April D&E meeting. The deadline for the COG narrative is March 27th.

D&E Work Group: For the past couple of years, the focus of the D&E committee has been centered around data, with little attention being paid to evaluating the data that we have. At the suggestion of the former D&E Co-Chair, Caroline Jones, Mary proposed starting a work group to tackle such items as: updating the standards on the annual report card, reconciling the report card with the system performance measures, look beyond individual programs to begin evaluating the system as a whole and making high-level recommendations to the Executive Committee. The following members volunteered for the work group: Tony Turnage, Ahmad Haj-Ali, Stephanie Carl, Mark Moreau, Akeria Brown. Both Mary Kenion and Leonard Chari will participate in these meetings. Brandy Howard will find a representative from Doorways to participate in the work group. A call for a work group chair/lead volunteer was made. Tony Turnage suggested Stephanie Carl, who accepted. A meeting time/day will be established by participating work group members.

HMIS Governance Committee: HMIS Governance Draft will be sent out by Ahmad Haj-Ali on Friday, March 3rd. The committee members will have close to three weeks to review and make suggested edits prior to the all-day March 21st meeting from 9:30am-4pm at DHS.

5.1 APR Refresher: We will be having a 5.1 APR Refresher training on Tuesday, March 14 from 10am to 12pm. All organizations are required to have at least 1 agency administrator attend the training. This refresher training will also include an outline of expectations on how to properly submit an APR quarterly sign-off for all organizations.

Utilization Rate Report: The 5.1 APR does not currently calculate the utilization rate. Social Solutions Group is building a custom report that should be available for use on March 16th. Ahmad Haj-Ali has

agreed to run the 2nd Quarter utilization rate, but all programs will be responsible for submitting the 3rd Quarter utilization rate along with APR Sign-offs due April 15th.

HMIS Feedback: The database will be going to the Amazon (AWS) server sometime in June. It is currently in the test phase and Ahmad Haj-Ali noted that the system is faster, but not fast. Ahmad will send out the link to the test site if anyone wishes to see how it would operate on the new server. Committee members agreed that we would like to delay the switch to the new server until after July 30th to correspond with the due dates for FY17 data sign-offs.