

## **Arlington County CoC Data and Evaluation Committee Meeting Minutes 9/6/17**

The following individuals were present: Sara Thompson, Tony Turnage, David Leibson, Ayanna Bellamy, Lance Flowers, Stephanie Carl, Mary Kenion, Ahmad Haj-Ali, Laura Pennycoat, Grace Guerrero, America Caro

**FY17 Annual CoC Report Card:** General discussion about the report card. Moving forward, the expectation is that data will be submitted on time as outlined to CoC Partner Agencies. There will be no changes to the deadline submissions in the future. All CoC Partner Agencies are expected to be checking their data internally quarterly (at a minimum), but preferably monthly.

**FY17 Annual Report:** The Evaluation Workgroup has recommended that we forgo the utilization rate across all Rapid Re-housing programs, because the current methodology is misleading. All D&E members were in support of moving forward with the data as is.

**FY18 Report Card :** The expectations for timely data submissions were revisited. The CoC standards for most programs have changed as sent out a few months ago. Subpopulation data will be incorporated into the new report card format (TAY, Chronically Homeless, Vets). A suggestion was made to explore adding the aging population and defining an age to measure this population by.

**10-Year Plan/3-Year Strategic Goals:** A brief recap of goals that D&E was responsible for was reviewed and included 1). Developing a governance document for the Data & Evaluation Committee; 2). Presenting a Quarterly Data Report to the Executive Committee; and 3). Develop a process for analyzing data across the entire CoC to identify service gaps and needs, strengthen program evaluation and inform resource allocation.

**FY18 PIT:** A change will be coming to how the PIT process is this year and the PIT group will work more independently of Data & Evaluation. Data & Evaluation will continue to lead efforts in data entry and quality assurance.

**Social Solutions – HMIS Update:** The 6.1 CSV version will be in place beginning October 1<sup>st</sup>. With this updated version, there will also be changes to the HUD Assessment. There is currently no anticipated adverse impact to any program's workflow as a result of these changes. There will be a webinar hosted by Social Solutions on Wednesday, September 20<sup>th</sup>. It is required that each agency have at least one Agency Administrator present on the webinar. Participants are welcome to sit in at DHS (invite to follow).