

## Arlington County Data and Evaluation Committee Meeting 4/5/17

**The following individuals were present:** Miguel Carpio, Sara Thompson, Lucy Yohn, Tony Turnage, Brandy Howard, Stephanie Carl, Mark Moreau, Akeria Brown, Mary Kenion

**Amazon Web Services (AWS) Migration:** Although unanticipated until May or June, the AWS migration happened sooner than expected and is now live. Feedback from committee members included: data pulls are quicker, some noticeable speed increase and the system is running (currently with no frustrations). Please inform Ahmad of any noticeable issues, if any.

**COG Jurisdictional CoC PIT Narrative:** The final narrative was submitted to COG. Thanks to all for providing feedback.

**Arlington County CoC HMIS Governance:** The final draft of the HMIS Governance was discussed in brief. One suggested edit to add annual requirement for Notice of Privacy Practices/Consent, etc. was made in addition to initial completion at intake. A final email going out to members of the CoC from Mary soliciting feedback no later than COB Friday, April 14, 2017. Additionally, members will receive notice of intent to present recommendation to adopt the draft HMIS Governance (with edits) at the May 1<sup>st</sup> Executive Committee meeting.

**5.1 APR Refresher Training:** The rescheduled training will be held on Tuesday, April 11, 2017 from 10:00 a.m. to 12 p.m. at DHS in Sequoia I Training Room, 3<sup>rd</sup> Floor (Rm. 366). The training is mandatory for at least one Agency Administrator per agency.

**FY17 Quarter 3 APR/Utilization Rate Report Submissions:** A friendly reminder that 3<sup>rd</sup> Quarter APR and Utilization Rate Report Submissions are due by April 15, 2017. Ahmad will send out the location of the custom utilization rate report when he returns to the office next week.

**Upcoming CoC Submissions to HUD:** The HIC & PIT will be submitted on May 1, 2017. The consensus of the group was that it be submitted directly with no additional review. The System Performance Measure report will be submitted on May 31, 2017. Ahmad will send out a revised version of the System Performance Measure report prior to the submission for committee review.

**RRH Benchmarks & Standards:** The Rapid Re-housing Benchmarks and Standards will now be a requisite for continued VHSP funding. As it relates to D&E the standards are reduce the length of time spent homeless (LOS); Exit HHs to permanent housing (80%); limit returns to homelessness - 85% of HHs that exit to permanent housing do not become homeless within a year; and the average cost per exit to permanent housing.

**Evaluation Work Group:** The Evaluation Work Group will meet on Thursday, April 13, 2017 from 10:00 a.m. to 11:30 p.m. at DHS in Sequoia I Conference Room A, lower level. The priority for this meeting will be reconciling our CoC standards with the recent recommendations from Housing Innovations (Lauren Piretti), the System Performance Measures, RRH Benchmarks and Standards, and others (if applicable). This is in preparation for suggesting a new set of standards and report card to the Executive Committee with enough advanced notice for a vote at the June meeting with the hopes for implementation at the beginning of FY18. A map of data location in relation to the APR should also accompany any changes to

the CoC. It was suggested to have a workshop around any changes to the report card for all Program Managers and line staff to familiarize them with the standards of which they should strive to meet.

**HMIS Feedback:** No feedback on HMIS was presented. An announcement was made that any APRs due after April 1, 2017 are longer submitted in eSNAPS. HUD is using a new tool called SAGE, which requires users to establish an account and be approved by Tony. This transition will no longer require manual entry of APR data. Instead, SAGE will require an import of a .CSV file from HMIS for automatic upload. Currently, there is no training manual available, however it is anticipated that one is “forthcoming,” per HUD.