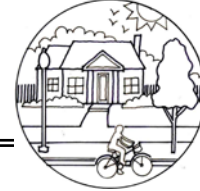


Neighborhood Conservation (NC) Program

CONCEPT MEETING NOTES



PROJECT NAME: N. Vacation Lane from N. Utah Street to N. Stuart Street
PROJECT #: Z222
DATE: April 15, 2014/April 10, 2014 Concept Design Meeting
TO: Residents on Vacation Lane from Utah St to Stuart St
FROM: Angela Marshall, NC Planner

MEETING GOAL: Present block with concept plan in preparation for NC's spring 2014 funding round.
Meeting held at Taylor Elementary School at 7pm – 8:45pm

ATTENDANCE:

County Staff:

Angela Marshall	NC Proposed Project Planner & Primary Point of Contact	(703) 228-3209 amarshall@arlingtonva.us
Gino Squarciafico	Design and Engineering	(703) 228-7537

Residents:

	NAME	ADDRESS	PHONE AND/OR EMAIL
1	Craig Montgomery	4285 Vacation Lane	703-717-9927
2	Whitney Montgomery	4285 Vacation Lane	703-717-9927
3	Joyce Randle	2313 N. Stuart St	703-528-5009
4	Jeff Jackman	4278 Vacation Lane	703-741-0953
5	Jennifer Bovier	4208 Vacation Lane	703-351-4969
6	John Seggerman	4260 Vacation Lane	703-403-2844
7	Joe Junod	4430 Vacation Lane	703-841-1841
8	Amy Engel	4279 Vacation Lane	703-528-6716
9	Jim Engel	4279 Vacation Lane	703-528-6716
10	Jim & Rebecca Heaney	4401 Vacation Lane	703-3129450
11	Michael Betz	4418 Vacation Lane	703-312-0493
12	Alexandra Voight	2325 N. Utah Street	703-527-9404
13	Tamera Stanton-Ramirez	4284 Vacation Lane	clairesama@yahoo.com
14	Anne Wilson	DRCA – President/Alt NC Rep	anne@drca.org

DESCRIPTION OF PROPOSED DESIGN:

Pedestrian safety and street improvement project on Vacation Lane between N. Utah St to N. Stuart Street. Installation of corner bump-out nub extensions at the intersection of N. Vacation Lane at N. Utah St and N. Stuart St, and replacing the current substandard sidewalk with a 7' sidewalk on the west side of N. Utah Street



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up to the driveway apron at 4400 Vacation Lane. Parking will remain on both sides at N. Utah Street. A stop sign will replace the existing yield sign at the NE corner of N. Stuart Street and parking will be removed at the SE t-intersection completely. However, parking will remain.

BACKGROUND INFORMATION:

The Vacation Street pedestrian safety and street improvement project was submitted to the County as Donaldson Run's first priority project in 2010. The project was petitioned by a simple clipboard petition to gauge interest for the project in December 2013. It received enough support from that petition in order for the County to initiate survey work and prepare a concept design for the residents. That concept design was presented to the residents on April 10, 2014, and residents will have an opportunity to vote on a second petition that will be distributed by County staff by Monday, April 21, 2014. If the second petition receives enough support (60% of the linear frontage affected must vote in favor of the project) then the project will be considered qualified and be eligible for funding at the Neighborhood Conservation Advisory Committee's Spring Funding Round in June 2014.

MEETING NOTES:

The meeting began with a welcome by the President of the DRCA, Anne Wilson, who gave an overview of the project, how, why and when the project got started, introduce the block representatives, Mr. Joe Junod and Mr. John Seggerman, and then introduce County Neighborhood Conservation (NC) Planner and Project Manager, Angela Marshall. Angela gave background information on the project as stated above. The concept design was then shared with the group by the Department of Environmental Services (DES) Engineering staff, Gino Squarciafico. The design was well received by residents but there were many comments, which are listed below in no particular order.

MEETING SUMMARY:

Most of the resident's primary concern was the safety of children, and that school buses have enough street width to navigate through both intersections of Vacation Lane. As part of the concept design, the existing yield sign will be replaced with a stop sign as a result of the proposed T-intersection at Vacation Ln and N. Stuart St. Residents welcomed the proposed stop sign. Several residents expressed interest in adding a stop sign at the SW corner of Vacation Ln and Stuart St as a means of traffic calming. Staff indicated that stop signs are not used for traffic calming. Property owners at 4284 and 4278 Vacation Lane requested the addition of sidewalk along their frontage to support a crossing across Vacation Ln. Staff would investigate the feasibility of adding sidewalk and crosswalks as part of the proposed intersection project. It was also noted that the neighborhood could submit a separate project to in fact continue sidewalk beyond the intersection limits in the future.

One resident asked if during school bus hours, if parking can be limit – no parking during school bus hours, etc., and/or consideration of a bus stop pad. Buses have hit parked cars several times in this area. Staff was asked to reach out to Arlington County Public Schools to explore the possibility of having school buses rerouted. Staff will reach out to ACPS to discuss the feasibility of this request. Staff indicated that the concept



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design includes the placement of a crosswalk at Vacation and Stuart, to include a stop bar, but would make the request to the Transportation, Engineering & Operations (TE&O) Bureau. There was a comment about if streetlights would be part of the project. Staff noted that if residents would like to discuss including lights in the project, then it can be included in the final petition as noted after staff have done a cost estimate to determine if it would be cost effective.

Lastly, residents requested the addition of advisory speed signs or other types of signs that could be considered. Staff would make the request and follow-up with responses.

ADDITIONAL INFORMATION:

- The County will match materials to restore lead walk steps that need to be replaced during construction to achieve proper grading between the street and private property. Driveway aprons will be replaced within the limits of construction – on the east side of the street.
- Where ever possible, sump pump outflow will be connected to existing proximate storm water structures or through the curb into the gutter pan.
- NC projects are funded by proceeds from a dedicated general obligation bond, approved by the Arlington County voters in County elections held every other year. Proceeds from this bond must be used for Neighborhood Conservation projects (e.g. street improvement projects, neighborhood street lights, park improvement projects, neighborhood beautification) and cannot be used for any other types of County programs or projects.
- If the project is funded and proceeds to construction, temporary easements will be requested of property owners. Temporary easements allows the County contractor's staff to access private yards to perform construction-related work including the relocation of fences, replacement of disturbed sod, matching-up of grade through cut and fill for the adjacent work within the public Right-of-Way. For example, when a concrete driveway apron is poured within the public Right of Way, a Temporary Construction Agreement allows construction staff to match the new apron with the existing driveway in a resident's yard. If it is a concrete driveway, it is typical to saw cut the existing driveway at the closest expansion joint to the property line and replace that portion with new concrete in the yard to match the driveway with the new apron. Temporary Construction Agreements become null and void upon completion of construction.

NEXT STEPS:

The final petitions will be hand delivered to property owners that are within the limits of the project on **Monday, April 21st**. The petition must be signed by the property owners in order to proceed with funding for the project. Please vote yes or no to the project and return the petition to Angela Marshall (self-addressed postage paid envelope is included for returns) by **Wednesday, April 30, 2014**. If 60% of the linear footage on the street agrees to the project, the project will become eligible for the Neighborhood Conservation Advisory Committee to recommend the project for county funding in the spring 2014 funding round. **Petitions that are not returned are counted as “yes” votes.**



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If the project becomes qualified and is funded, a final design meeting will be held for property owners when the design is 90% complete. Meeting invitations will be sent out to notify property owners.

Any questions or additional information regarding this project or process can be directed to Angela Marshall, Planner in the Neighborhood Conservation Program, at 703-228-3209 or amarshall@arlingtonva.us.

Your input and vote is greatly appreciated.

- Cc: Joe Junod, Block Representative
John Seggerman, Block Representative
Anne Wilson, DRCA President/Alternate NC Representative
Jack Dunlap, NC Representative
Gino Squarciafico; DES Engineer/Design Team Supervisor
Jill Yutan, Landscape Architect
Chikwe Njoku; Division Chief, Neighborhood Services Division*