

5-Year PHA Plan (for All PHAs)	U.S. Department of Housing and Urban Development Office of Public and Indian Housing	OMB No. 2577-0226 Expires: 03/31/2024
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Purpose. The 5-Year and Annual PHA Plans provide a ready source for interested parties to locate basic PHA policies, rules, and requirements concerning the PHA's operations, programs, and services, and informs HUD, families served by the PHA, and members of the public of the PHA's mission, goals and objectives for serving the needs of low- income, very low- income, and extremely low- income families

Applicability. The **Form HUD-50075-5Y** is to be completed once every 5 PHA fiscal years by all PHAs.

A.	PHA Information.
A.1	<p>PHA Name: Arlington County, VA DHS Housing Choice Voucher Program PHA Code: VA028</p> <p>PHA Plan for Fiscal Year Beginning: 07/01/2025 The Five-Year Period of the Plan: 2025-2029 PHA Plan Submission Type: <input checked="" type="checkbox"/> 5-Year Plan Submission <input type="checkbox"/> Revised 5-Year Plan Submission</p> <p>Availability of Information. In addition to the items listed in this form, PHAs must have the elements listed below readily available to the public. A PHA must identify the specific location(s) where the proposed PHA Plan, PHA Plan Elements, and all information relevant to the public hearing and proposed PHA Plan are available for inspection by the public. Additionally, the PHA must provide information on how the public may reasonably obtain additional information on the PHA policies contained in the standard Annual Plan, but excluded from their streamlined submissions. At a minimum, PHAs must post PHA Plans, including updates, at each Asset Management Project (AMP) and main office or central office of the PHA. PHAs are strongly encouraged to post complete PHA Plans on their official websites. PHAs are also encouraged to provide each resident council a copy of their PHA Plans.</p> <p>Arlington County's Housing Choice Voucher Program's (AHCVP) 5-Year and Annual Plans were made available to the public during its 45-day comment period from June 5, 2025 through July 21, 2025, on AHCVP's website located at www.arlingtonva.us/AHCVP-plans. AHCVP made public notifications and posted flyers of its available 5-Year and Annual plans, the associated public comment platform, and formal public hearing date in the following locations:</p> <p>Print and digital media:</p> <ul style="list-style-type: none"> • Washington Times, • ArlNow, • Public Notices Virginia <p>Physical locations:</p> <ul style="list-style-type: none"> • The Department of Human Services 2100 Washington Blvd. 1st and 3rd floor lobbies • Arlington Central Library 1015 N. Quincy St. Arlington VA 22201 • Arlington Mill Community Center 909 S. Dinwiddie St. Arlington, VA 22204 • Lubber Run Community Center 300 N. Park Dr. Arlington, VA 22203

Additional notifications were released via the Arlington County Department of Human Services listservs to various Arlington County Government outlets, community safety-net providers, non-profits and community associations.

The specific location(s) where the public may obtain printed copies of the AHCVP's 5-Year, Annual and Administrative Plans include: Arlington County Housing Choice Voucher Program (AHCVP) office located at 2100 Washington Blvd 3rd floor Arlington, VA 22204. Public comments were accepted through www.arlingtonva.us/AHCVP-plans via the public comment platform or by emailing hcv@arlingtonva.us.

Additionally, the Plans were made available at a public hearing held on Friday, July 25, 2025, 4:00-5:30pm EDT. All elements noted above are also replicated for access and available via the AHCVP main website: <https://www.arlingtonva.us/Government/Programs/Housing/Get-Help/Rental-Services/AHCV-Program>

☐ PHA Consortia: (Check box if submitting a Joint PHA Plan and complete table below.)

Participating PHAs	PHA Code	Program(s) in the Consortia	Program(s) not in the Consortia	No. of Units in Each Program	
				PH	HCV
Lead PHA:					

B. Plan Elements. Required for all PHAs completing this form.

- B.1 Mission.** State the PHA's mission for serving the needs of low-income, very low-income, and extremely low-income families in the PHA's jurisdiction for the next five years.
- The AHCVP's vision is a community of healthy, safe and economically secure children, adults and families. The AHCVP's mission is strengthen, protect and empower those in need with an emphasis in providing quality, affordable housing opportunities for low-income, very low-income, and extremely low-income target populations. The AHCVP mission is to advocate for safe, inclusive and livable communities with support to economic independence and advancements.

B.2

Goals and Objectives. Identify the PHA's quantifiable goals and objectives that will enable the PHA to serve the needs of low-income, very low-income, and extremely low-income families for the next five years.

Goals	Objectives	Key Metrics
#1. Lead with customer service and strive for continuous program improvement	*Conduct biennial AHCVP participant satisfaction surveys to improve program customer service metrics and assess participants needs.	*Number of respondents to resident survey Percentage of participant survey respondents who "agree/strongly agree" that the AHCVP is responsive to their needs
	*Conduct an annual landlord satisfaction survey to improve program customer service metrics and relationships within the Arlington community.	*Number of respondents to landlord survey Percentage of landlords who "agree/strongly agree" that AHCVP is responsive to their needs
	*Maximize Yardi functionality of the AHCVP landlord portal creating efficiencies for landlords and AHCVP staff	*Percent of active landlords are registered to use Yardi's landlord portal Successful implementation of new Yardi functionalities added through use of the landlord portal (e.g., submitting rent increase request and request for tenancy approvals through the portal)
	*Maximize AHCP's Yardi functionality of the AHCVP applicant/participant portal creating document tracking and submission efficiencies for applicants/participants and AHCVP staff.	*Successful implementation of new YARDI functionalities added through use of the resident portal. (e.g., completing annual reviews through the portal)

		<p>*Conduct a minimum of three landlord engagement events annually, with feedback survey, to strengthen relationships with the Arlington County rental assistance programs</p> <p>*Develop a Quarterly newsletter to inform landlords about Arlington's housing programs and services in attempts to strengthen the knowledge base of Arlington County rental assistance programs.</p> <p>*At least quarterly, update the AHCVP official website to ensure up-to-date and accurate information is available to the community</p>	<p>*Number of events scheduled</p> <p>Number of landlord attendees</p> <p>Percentage of attendees who report through feedback survey that the information provided during the engagement event was "useful/very useful"</p> <p>*Number of newsletters sent out to landlords annually</p> <p>*Create webpage catalog of posted content with urls, conduct audit review of AHCVP webpages at least quarterly.</p>
	<p>#2. Expand the supply of affordable housing & housing choice for low-income residents</p>	<p>*Continue to seek additional HUD voucher opportunities to pair with the growth of project-based opportunities to support senior, disabled and/or larger families or households needing larger units (2 & 3 bedroom sizes)</p> <p>*Utilize the Housing Assistance Relationship Manager to provide outreach, training and technical assistance to landlords to inform landlords about Arlington's housing programs and services in attempts to strengthen the knowledge base of Arlington County rental assistance programs.</p>	<p>*The AHCVP will add at least one project-based contract within the 5-year strategic plan.</p> <p>*Percentage of landlords via feedback survey reporting outreach and technical assistance training was "useful/very useful"</p>

		<p>*Continue to evaluate the Small Area Fair Market Rents (SAFMRs) and establish relevant payment standards annually.</p>	<p>*Conduct annual SAFMR analysis taking into consideration Arlington County rental market conditions.</p>
	<p>#3. Increase the quality of affordable housing</p>	<p>*Improve and restore AHCVPs SEMAP score to high performer</p> <p>*Ensure that the maximum performance points are maintained in the following SEMAP indicators that will directly affect the livability, improvements and customer service quality of life experience within the AHCVP leased properties:</p> <ul style="list-style-type: none"> • Indicator 5: Quality Control • Indicator 6: HQS Enforcement • Indicator 11: Pre-Contract HQS Inspections • Indicator 12: Annual HQS Inspections <p>*Develop mapping to illustrate concentration of leased AHCVP vouchers and systematically track growth within opportunity areas.</p>	<p>*Evidenced by year end SEMAP score and rating.</p> <p>*Evidenced by year end SEMAP score and rating.</p> <p>*Create mapping tool and methodology to validate voucher leasing trends by County geography.</p>
	<p>#4. Promote self-sufficiency and asset development of participating households</p>	<p>*Develop a resource tool to promote self-sufficiency for AHCVP participants in the areas of education, socio-economic, recreational and human service needs.</p> <p>*Ensure new voucher admissions, and all recertification packets contain resource materials promoting self-sufficiency and economic independence information.</p>	<p>*Develop and routinely update a self-sufficiency resource tool or materials to aid voucher holders seeking personal and professional advancement.</p> <p>*Number of new voucher admissions and recertification renewals receiving self-sufficiency resource tool information each year.</p>

	<p>#5. Ensure equal opportunity and fair housing to foster vibrant and sustainable neighborhoods</p>	<p>*Provide annual training opportunities for AHCVP staff and landlords on Fair Housing</p> <p>*Ensure that AHCVP briefing materials emphasize tenant rights and responsibilities including Fair Housing Laws and specify who to contact should an AHCVP applicant or participant believe their rights have been violated.</p>	<p>*Host Landlord Engagement Events that include a Fair Housing training.</p> <p>Ensure AHCVP staff attend fair housing trainings and/or seminars, including refresher courses as needed.</p> <p>*Routinely survey AHCVP participants for confirmation they are aware of Fair Housing rights and know points of escalation if they believe their rights have been violated.</p>
	<p>#6. Stabilize at-risk households</p>	<p>*Establish separate waitlists for tenant and project-based vouchers in efforts to reduce the time it takes to issue vouchers to eligible applicants from the waitlist.</p> <p>*Ensure that vulnerable populations have access to the type of housing that meets their needs (i.e., accessible units, ADA-compliant units, housing for seniors and larger family sized units.</p>	<p>*Update the current AHCVP Administrative Plan to reflect policy related to establishing separate waitlists for project-based and tenant-based vouchers.</p> <p>*Update AHCVP system of record to reflect eligibility data points for project-based waitlists to include accommodation needs for vulnerable residents.</p>

B.3

Progress Report. Include a report on the progress the PHA has made in meeting the goals and objectives described in the previous 5-Year Plan.

Goal 1: Expanding the Supply of Assisted Housing

Arlington County's Housing Choice Voucher Program (AHCVP) Progress: The AHCVP was awarded 36 Emergency Shelter vouchers in Fiscal Year 2021 and an additional 16 "Fair Share Vouchers" during Fiscal Year 2023. During Fiscal Year 2024 the AHCVP increased the number of Project-Based RAD vouchers serving elderly and/or disabled individuals and families from 85 - 226 vouchers. In Fiscal Year 2025, the AHCVP was awarded 10 state vouchers to provide adults with developmental disabilities living in nursing facilities, intermediate care facilities, group homes and with their family of origin, with rental subsidy support to establish their own households in more integrated housing settings. These vouchers will continue to be reissued to eligible households upon turnover. The AHCVP will consider applying for additional vouchers as opportunities to do so are made available.

Goal 2: Increase the Quality of Assisted Housing

AHCVP Progress: The AHCVP met SEMAP's required scoring levels.

In Fiscal Year 2025 AHCVP continued to utilize a baseline report to track voucher holders living in and moving to high opportunity areas. Tracking will occur overtime to evaluate de-concentration efforts. The AHCVP is close to identifying mapping tools to share with the public around the program's de-concentration efforts.

In FY2024 the AHCVP sent out a Request for Proposals to contract out inspection services. Beginning in March 2025 a vendor experienced in all aspects of HUD inspections will take over annual and interim Housing Quality Standards (HQS) inspections (and beginning in October 2026, will transition to the National Standards for the Physical Inspection of Real Estate (NSPIRE) criteria as required by HUD). AHCVP's Principal Housing Inspector Supervisor will oversee the inspection contractor, quality assurance of units and some initial inspections.

Customer Services is an important component of tenant experience in housing, Arlington's Department of Human Services, which houses the AHCVP, provides annual training opportunities to staff ranging from IT security to motivational interviewing, crisis de-escalation and trauma informed care. These trainings create opportunities to improve the customer service experience of the AHCVP participant. As a Human Services Department, various annual trainings are required to be completed by all staff.

Goal 3: Increase Assisted Housing Choices *(includes mobility goal progress)*

AHCVP Progress: During Fiscal Year 2023, the Department of Human Service's Housing Assistance Bureau received approval from the Arlington County Board to create a Housing Assistance Relationship Manager position. This position was filled in January 2024. The Housing Assistance Relationship Manager is responsible for conducting outreach to landlords in the community, developing and presenting landlord trainings, promoting and managing use of the landlord portal, providing technical assistance to landlords pertaining to AHCVP policies and procedures, ensuring that rent payment standards align with HUD's regulatory requirements and County policies, writing quarterly newsletters designed to keep landlords informed and engaged, maintaining and updating the AHCVP website, and conducting an annual AHCVP landlord satisfaction survey that measures overall program satisfaction as well as customer service. Arlington County's Community Planning and Housing Development (CPHD) works closely with the Department of Human Services' Housing Assistance Bureau to increase the number of affordable housing available in the community with approximately 88% of AHCVP participants living in committed affordable units in Fiscal Year 2024.

Arlington County has a very low vacancy rate which can make it challenging to find an apartment. In response to this challenge, Arlington County's DHS created a full time Housing Locator position. The Housing Locator assists individuals and families to find rental units that meet their household needs with an emphasis on advocating for households who may have barriers to housing such as prior evictions and/or criminal records. The Housing Locator also assist individuals and families who have specific housing needs such as the need for accessible or ADA compliant units, and/or units with three or more bedrooms. Applicants and participants moving are also provided information on portability at the briefings.

Arlington County's Department of Community Planning and Housing Development (CPHD) created a Housing Asset Collaboration Manager Position. This position conducts compliance reviews of properties where there are Committed Affordable Units (CAFs) and works with landlords to address complex issues. In partnership, AHCVP and CPHD host annual Tenant Summit Engagements providing affordable housing opportunities, education and vital resources to renters within the Arlington Community. During these summits County partners such as Code Enforcement, Legal Aid Services, Domestic Violence Services, Behavioral Healthcare services and other public service entities are included to table information sessions for resident need.

Goal 4: Provide an Improved Living Environment *(includes housing standards, voucher payment standards, mobility goal progress)*

AHCVP Progress: In FY2024 the AHCVP sent out a Request for Proposals to contract out inspection services. Beginning in March 2025 a vendor experienced in all aspects of HUD inspections will take over annual and interim Housing Quality Standards (HQS) inspections (and beginning in October 2026, will transition to the National Standards for the Physical Inspection of Real Estate (NSPIRE) criteria as required by HUD). AHCVP's Principal Housing Inspector Supervisor will oversee the inspection contractor, quality assurance of units and some initial inspections. The Supervisor serves as the point of contact for all dispute escalations between property maintenance issues and voucher holder units.

Compliance with HQS requirements, and subsequently NSPIRE that is expected to be implemented by October 1, 2025, are vital tools to ensure quality living environments. Continuing to ensure these inspections continue on-time and with successful pass rating will help the AHCVP maintain this goal. Success for this goal is also demonstrated through AHCVPs SEMAP assessment for inspections and quality assurance.

Rent reasonableness determinations are also excellent tools to aid residents in renting quality rental properties leading to improved access to safe, vibrant and healthy communities of choice. Success for this goal is also demonstrated through AHCVPs SEMAP assessment for rent reasonableness.

"Affordablehousing.com" software purchased by the program in 2005 provides an ample database for rental units within Arlington County used by inspectors to determine rent reasonableness for comparable units within the community so that families pay fair and reasonable rents. The AHCVP also continues to ensure its Small Area Fair Market Rents (SAFMR) are updated annually, providing the most competitive payment standards approved within Arlington County's jurisdiction by zip code. There are 16 zip codes in Arlington County that were grouped into four zones, of which two are classified as "Opportunity" areas. The establishment of the SAFMRs provides opportunities for the AHCVP participants to lease units that were not previously in range with HUD's Fair Market Rent standards.

Additionally, AHCVP developed a performance measurement plan utilized by DHS stakeholders to determine if families receiving a rental subsidy have more financial resources available for non-rental expenses. For the past few years, it has been determined that AHCVP households would not have enough

disposable income to meet non-rental expenses without a rent subsidy. Therefore, the quality of housing and the reasonable rents determined by the agency is fair and in accordance with the laws, regulations, and policies, making it a little easier for families to maintain their lifestyle with an increase in disposable income.

Goal 5: Promote Self-Sufficiency and Asset Development of Assisted Households

AHCVP Progress: The AHCVP is located at Arlington County's Department of Human Services (DHS), the campus is easily accessible by public transportation and multiple services and programs are located at this site. Co-locating services makes it easier for residents to address multiple needs at a single location and easier for AHCVP staff to be aware of and make referrals to other services a voucher holder may be eligible for. All AHCVP staff participate in Department and Division meetings that keep staff informed about other programs and services available. The services available on the campus include:

- Aging and Disability Services
- Adult Protection & Social Services
- Adult Day Program
- Nursing Case Management & In-Home Care Services
- Senior Adult Mental Health
- Intellectual & Developmental Disability Services
- Regional Adult Facilities & Geriatric Mental Health Team
- Behavior Healthcare
- Emergency Mental Health Services
- Mobile Outreach Support Team
- Project Peace / Violence Intervention
- Child & Family Services
- Child Care Services
- Child Protective Services
- Foster Care & Adoptions
- Partnership for Children, Youth & Families
- Housing Choice Voucher Program
- Housing Grants
- Permanent Supportive Housing
- Homeless Services /Continuum of Care
- Community Assistance Program
- Community Corrections Program
- Arlington Employment Center
- Public Assistance
- Public Health
- Community Health Services
- WIC
- Parent Infant Education
- Dental Clinic
- Environmental Health
- Arlington Public Schools Administration Offices
- School Health

AHCVP will seek to further promote self-sufficiency resources to AHCVP participants to aiding household goals toward economic independence.

Goal 6: Ensure Equal Opportunity and Affirmatively Further Fair Housing

AHCVP Progress: Under federal and state law and/or local ordinances, members of the following classes are protected from housing discrimination in Arlington County: race, color, religion, sex, national origin, elderliness, marital status, familial status, disability (physical or mental), source of funds, veteran status, sexual orientation or gender identity.

Source of funds, or source of income, became a protected class in the Virginia Fair Housing Law on July 1, 2020. Any housing provider with four or more rental units may not deny an applicant based on their source of funds which includes rental assistance. This has expanded access to housing in areas of Arlington with a low concentration of poverty. Arlington County's Human Rights Ordinance was also amended to include source of funds as a protected class thus aligning County Policy with the Commonwealth of Virginia's human rights requirements.

In April 2024, Arlington County launched a Fair Housing Campaign. Outreach materials on renter's rights and responsibilities and County resources were developed and distributed to more than 9,000 renter households in Arlington.

In Fiscal Year 2024, through the Community Development Fund, Arlington County provided funding for a pilot program to make accessibility modifications for homeowners and renters. In partnership with Rebuilding Together, a nonprofit responsible for making repairs and/or modifications, the program will make critical home repairs for at least 17 low-moderate income homeowners and renters in Arlington. Households will be identified and referred for this service through Arlington County's Aging a Disabilities Services and the Endependence Center, a non-profit whose mission is to empower people with disabilities to live independently.

<p>B.4</p>	<p>Violence Against Women Act (VAWA) Goals. Provide a statement of the PHA’s goals, activities, objectives, policies, or programs that will enable the PHA to serve the needs of child and adult victims of domestic violence, dating violence, sexual assault, or stalking.</p> <p>The AHCVP will continue to assist victims of domestic violence, dating violence, sexual assault, or stalking. These services will be provided either directly from the Arlington County Department of Human Services or in collaboration with service providers aimed to serve survivors of intimate partner violence, sexual assault, dating, stalking and family violence. This AHCVP is within the Department of Human Services’ Housing Assistance Bureau that also serves as the lead agency for Arlington County’s Continuum of Care (CoC). The CoC includes a contracted partnership with a Domestic Violence (DV) service provider that supports Arlington County’s DV outreach, education, mobile advocacy, performs household lethality assessments, emergency shelter and more survivor focused pathways to safe housing. Through this shared partnership, a 24-Hour Domestic and Sexual Violence Hotline (703-237-0881) are resources routinely shared with AHCVP participants, prospective residents and briefings with landlords providing affordable housing to low-income, very low-income and extremely low-income residents. These services are free and confidential crisis supports that include individual or group counseling, hospital accompaniment, court advocacy and informational services for County residents and beyond. Together, the AHCVP and CoC recognize how household economic stressors, rising costs of living, lack of affordable housing can lead to increased risk for families susceptibility to DV or survivors of DV experiencing intimate abuse and/or imminent danger. The AHCVP through coordination with the CoC’s lead and Housing Bureau director ensures DV and VAWA training opportunities are made available to annually to staff, community residents and landlord.</p> <p>In addition to this partnership, the AHCVP Administrative Plan includes a preference for Victims of Domestic Violence as established by the Violence Against Women Act (VAWA) to assist child and adult victims in obtaining or maintaining housing and to enhance victim safety in assisted families. As previously mentioned, due to the vulnerabilities experienced by DV survivors, Arlington County include DV as a preference to aid survivors in securing safe and stable housing as quickly as possible through weighted prioritization. The AHCVP has updated its Yardi software (management system) used to manage the program. These updates provide the program with customized reports to easily manage households identifying with DV preferences and analyze those standings within the AHCVP waitlist.</p> <p>The AHCVP ensures all prospective and participating voucher holders are informed of their protections under VAWA during briefings, recertification notices and information is included in all termination notifications.</p>
<p>C.</p>	<p>Other Document and/or Certification Requirements.</p>

C.1	<p>Significant Amendment or Modification. Provide a statement on the criteria used for determining a significant amendment or modification to the 5-Year Plan.</p> <p>Excluding HUD regulatory changes as a significant amendment or modification, AHCVP defines a significant amendment as any change in the program's 5-Year and Annual Plan which greatly deviates from the goals and policy of the AHCVP, especially any changes in policy concerning preference categories, program eligibility, waitlist, selection and admissions. AHCVP defines a modification as any change in policy with either extensive programmatic or financial effects on AHCVP's program.</p> <p>Non Regulatory significant amendments or modifications may also include the following areas:</p> <ul style="list-style-type: none"> • Changes to Rent or Admissions Policies or Organization of the Waiting List: Any alterations affecting how rents are determined, who is admitted to housing programs, or the order in which individuals are placed on waiting lists. • Material Revision of Mission, Goals, or Objectives: Changes that substantially alter the agency's mission, goals, or objectives. • Any Other Event Determined by the PHA Board of Commissioners: Any other activity or event deemed significant by the PHA's Board of Commissioners to the approved 5-Year Plan or Annual Plan.
C.2	<p>Resident Advisory Board (RAB) Comments.</p> <p>(a) Did the RAB(s) have comments to the 5-Year PHA Plan?</p> <p>Y N <input type="checkbox"/> <input checked="" type="checkbox"/></p> <p>(b) If yes, comments must be submitted by the PHA as an attachment to the 5-Year PHA Plan. PHAs must also include a narrative describing their analysis of the RAB recommendations and the decisions made on these recommendations.</p>
C.3	<p>Certification by State or Local Officials.</p> <p>Form HUD-50077-SL, <i>Certification by State or Local Officials of PHA Plans Consistency with the Consolidated Plan</i>, must be submitted by the PHA as an electronic attachment to the PHA Plan.</p>
C.4	<p>Required Submission for HUD FO Review.</p> <p>(a) Did the public challenge any elements of the Plan?</p> <p>Y N <input type="checkbox"/> <input checked="" type="checkbox"/></p> <p>(b) If yes, include Challenged Elements.</p> <p>The AHCVP made its draft 2025-2029 Five(5) Year Plan and 2025 Annual Plan notices available for a 45-day public comment period beginning on June 5, 2025. Public notice was provided via print and digital news media, listservs and at various community locations through Arlington County. AHCVP Plans were made available via a dedicated webpage: www.arlingtonva.us/AHCVP-plans and copies available for print at AHCVP/Department of Human Services offices located at 2100 Washington Blvd 3rd floor Arlington, VA 22204.</p> <p>A public hearing date was scheduled for Friday, July 25, 2025.</p>

D.	Affirmatively Furthering Fair Housing (AFFH).
D.1	<p>Affirmatively Furthering Fair Housing. (Non-qualified PHAs are only required to complete this section on the Annual PHA Plan. All qualified PHAs must complete this section.)</p> <p>Provide a statement of the PHA's strategies and actions to achieve fair housing goals outlined in an accepted Assessment of Fair Housing (AFH) consistent with 24 CFR § 5.154(d)(5). Use the chart provided below. (PHAs should add as many goals as necessary to overcome fair housing issues and contributing factors.) Until such time as the PHA is required to submit an AFH, the PHA is not obligated to complete this chart. The PHA will fulfill, nevertheless, the requirements at 24 CFR § 903.7(o) enacted prior to August 17, 2015. See Instructions for further detail on completing this item.</p> <div data-bbox="215 531 1472 573"> Fair Housing Goal: 1 </div> <div data-bbox="215 573 1472 926"> <p><u><i>Describe fair housing strategies and actions to achieve the goal</i></u></p> <p>Host Landlord Engagement Events that include a Fair Housing training Ensure AHCVP staff attend Fair Housing trainings and refresher course trainings as needed.</p> <p>Ensure AHCVP staff and landlords attend fair housing trainings and/or seminars, including refresher courses as needed.</p> </div> <div data-bbox="215 951 1472 993"> Fair Housing Goal: 2 </div> <div data-bbox="215 993 1472 1413"> <p><u><i>Describe fair housing strategies and actions to achieve the goal</i></u></p> <p>Ensure that AHCVP briefing materials emphasize tenant rights and responsibilities including Fair Housing Law and specify who to contact to escalate complaints.</p> <p>Routinely survey AHCVP participants for confirmation they are aware of Fair Housing rights and know points of escalation if they believe their rights have been violated.</p> </div> <div data-bbox="215 1438 1472 1480"> Fair Housing Goal: </div> <div data-bbox="215 1480 1472 1824"> <p><u><i>Describe fair housing strategies and actions to achieve the goal</i></u></p> </div>

Instructions for Preparation of Form HUD-50075-5Y - 5-Year PHA Plan for All PHAs

A. PHA Information. All PHAs must complete this section. (24 CFR § 903.4)

- A.1** Include the full **PHA Name**, **PHA Code**, **PHA Fiscal Year Beginning** (MM/YYYY), **Five-Year Period** that the Plan covers, i.e. 2019-2023, **PHA Plan Submission Type**, and the **Availability of Information**, specific location(s) of all information relevant to the hearing and proposed PHA Plan.

PHA Consortia: Check box if submitting a Joint PHA Plan and complete the table.

B. Plan Elements.

- B.1 Mission.** State the PHA's mission for serving the needs of low- income, very low- income, and extremely low- income families in the PHA's jurisdiction for the next five years. (24 CFR § 903.6(a)(1))
- B.2 Goals and Objectives.** Identify the PHA's quantifiable goals and objectives that will enable the PHA to serve the needs of low- income, very low- income, and extremely low- income families for the next five years. (24 CFR § 903.6(b)(1))
- B.3 Progress Report.** Include a report on the progress the PHA has made in meeting the goals and objectives described in the previous 5- Year Plan. (24 CFR § 903.6(b)(2))
- B.4 Violence Against Women Act (VAWA) Goals.** Provide a statement of the PHA's goals, activities objectives, policies, or programs that will enable the PHA to serve the needs of child and adult victims of domestic violence, dating violence, sexual assault, or stalking. (24 CFR § 903.6(a)(3)).

C. Other Document and/or Certification Requirements.

- C.1 Significant Amendment or Modification.** Provide a statement on the criteria used for determining a significant amendment or modification to the 5-Year Plan. For modifications resulting from the Rental Assistance Demonstration (RAD) program, refer to the 'Sample PHA Plan Amendment' found in Notice PIH-2012-32, REV 2.

C.2 Resident Advisory Board (RAB) comments.

- (a) Did the public or RAB have comments?
- (b) If yes, submit comments as an attachment to the Plan and describe the analysis of the comments and the PHA's decision made on these recommendations. (24 CFR § 903.17(b), 24 CFR § 903.19)

C.3 Certification by State or Local Officials.

[Form HUD-50077-SL](#), *Certification by State or Local Officials of PHA Plans Consistency with the Consolidated Plan*, must be submitted by the PHA as an electronic attachment to the PHA Plan.

C.4 Required Submission for HUD FO Review.

Challenged Elements.

- (a) Did the public challenge any elements of the Plan?
- (b) If yes, include such information as an attachment to the Annual PHA Plan or 5-Year PHA Plan with a description of any challenges to Plan elements, the source of the challenge, and the PHA's response to the public.

D. Affirmatively Furthering Fair Housing.

(Non-qualified PHAs are only required to complete this section on the Annual PHA Plan. All qualified PHAs must complete this section.)

D.1 Affirmatively Furthering Fair Housing. The PHA will use the answer blocks in item D.1 to provide a statement of its strategies and actions to implement each fair housing goal outlined in its accepted Assessment of Fair Housing (AFH) consistent with 24 CFR § 5.154(d)(5) that states, in relevant part: "To implement goals and priorities in an AFH, strategies and actions shall be included in program participants' ... PHA Plans (including any plans incorporated therein) Strategies and actions must affirmatively further fair housing" Use the chart provided to specify each fair housing goal from the PHA's AFH for which the PHA is the responsible program participant – whether the AFH was prepared solely by the PHA, jointly with one or more other PHAs, or in collaboration with a state or local jurisdiction – and specify the fair housing strategies and actions to be implemented by the PHA during the period covered by this PHA Plan. If there are more than three fair housing goals, add answer blocks as necessary.

Until such time as the PHA is required to submit an AFH, the PHA will not have to complete section D.; nevertheless, the PHA will address its obligation to affirmatively further fair housing in part by fulfilling the requirements at 24 CFR 903.7(o)(3) enacted prior to August 17, 2015, which means that it examines its own programs or proposed programs; identifies any impediments to fair housing choice within those programs; addresses those impediments in a reasonable fashion in view of the resources available; works with local jurisdictions to implement any of the jurisdiction's initiatives to affirmatively further fair housing that require the PHA's involvement; and maintain records reflecting these analyses and actions. Furthermore, under Section 5A(d)(15) of the U.S. Housing Act of 1937, as amended, a PHA must submit a civil rights certification with its Annual PHA Plan, which is described at 24 CFR 903.7(o)(1) except for qualified PHAs who submit the Form HUD-50077-CR as a standalone document.

This information collection is authorized by Section 511 of the Quality Housing and Work Responsibility Act, which added a new section 5A to the U.S. Housing Act of 1937, as amended, which introduced the 5-Year PHA Plan. The 5-Year PHA Plan provides the PHA's mission, goals and objectives for serving the needs of low- income, very low- income, and extremely low- income families and the progress made in meeting the goals and objectives described in the previous 5-Year Plan.

Public reporting burden for this information collection is estimated to average 1.64 hours per year per response or 8.2 hours per response every five years, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. HUD may not collect this information, and respondents are not required to complete this form, unless it displays a currently valid OMB Control Number.

Privacy Act Notice. The United States Department of Housing and Urban Development is authorized to solicit the information requested in this form by virtue of Title 12, U.S. Code, Section 1701 et seq., and regulations promulgated thereunder at Title 12, Code of Federal Regulations. Responses to the collection of information are required to obtain a benefit or to retain a benefit. The information requested does not lend itself to confidentiality.

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