

Volunteer Position Opening: Continuum of Care Executive Committee Vice Chair

Closing Date: April 15, 2024 or until filled

The Department of Human Services (DHS) through coordination with Arlington's Continuum of Care (CoC) and as the CoC's lead organization is seeking a Vice Chair to serve in leading the Arlington community's strategic efforts towards ending homelessness.

The Continuum of Care is a network of programs and services working to address homelessness through our collective efforts. The Continuum of Care is responsible for Federal and State requirements, to include organizing as a CoC, operating a governance structure that provides leadership and oversight of local efforts, as well as developing and following a Strategic Plan that reflects local values and needs. The Arlington Continuum of Care's mission is to make homelessness rare, brief and non-recurring by providing affordable and sustainable housing, tailored services, and by centering the voices and expertise of people with lived experience of homelessness.

The Vice Chair is a volunteer-based position and is not compensated or employed by Arlington County Government or its CoC agencies¹. The Vice Chair is expected to provide leadership to Arlington County's CoC in achieving its goals and mission as articulated in Arlington, Virginia's Strategic Plan to Prevent and End Homelessness. To learn more about our Continuum of Care, please click [here](#). Given the known racial disparities which are experienced by Black, Indigenous, and other People of Color (BIPOC) and the historical context of discrimination, oppression and marginalization occurred by these groups that result in these disparities, the Continuum of Care encourages people of color to submit statements of interest. People with lived experiences of homelessness are also strongly encouraged to submit their interest. (Submission directions are found on page 2.)

The Executive Committee Vice Chair will play a critical role in shaping and facilitating the following efforts:

- The implementation of its newly adopted [Strategic Plan](#).
- Centering Racial Equity in the CoC's efforts to prevent and end homelessness in Arlington.
- Engaging and including people with lived expertise and lived experience of homelessness to be part of the CoC's efforts.

VICE CHAIR - KEY RESPONSIBILITIES

1. Co-Chair monthly CoC Executive Committee meetings;
2. Work with the DHS CoC Coordinator, Executive Committee Chair, and Executive Committee members to develop monthly meeting agendas and disseminate information as needed;

¹ Persons with lived expertise of homelessness who are not otherwise compensated for their participation in this Committee may be eligible to receive compensation from Arlington County DHS at the rate of \$25/hour. More information can be made available as requested by contacting DHSEID-Housing@arlingtonva.us.

3. Partner with the DHS Coordinator in leading the CoC Executive Committee in achieving the CoC goals, plan and mission.
4. Engage and support the Executive Committee and sub-committee roles in developing and carrying out its strategic plan, workplan and goals.
5. Attend the CoC Leadership Board and Committee meetings and ensure attendance at other CoC-related meetings (sub-committees) and trainings.
6. Write and/or sign support letters and pertinent documents on behalf of the CoC.
7. Provide briefings to Arlington County Government officials, Board members, and other stakeholders as needed.
8. Represent the interests of Arlington County CoC through networking and engagement of both public and private partners.

QUALIFICATIONS

Qualifying applicants must:

1. Has ties to or has a vested interest in Arlington (either as a resident or by working in Arlington)
2. Possess at least one full year of regular and active involvement (professionally, volunteerism, or personal experience) in Community Building and Engagement work, Safety Net Services, Anti-Poverty programs, Affordable Housing, and/or Homeless Services programs;
3. Have willingness to commitment to serving a three year-term and maintain regular attendance at CoC Committee meetings.

SELECTION

A Governance and Nominations Workgroup comprised of members of the CoC Governance committees will be convened to review applications, conduct interviews, and recommend a final candidate to the Executive Committee for a final vote.

REQUIREMENTS

The Arlington County CoC is seeking statements of interest to fulfil the Vice Chair position. A CoC Membership Application and statements of interest must be submitted to DHSEID-Housing@arlingtonva.us no later than the preliminary closing date of this announcement.

Membership application can be found here:

https://www.arlingtonva.us/files/sharedassets/public/v/1/public-assistance/documents/coc-membership-application-form_7.2.24-final.pdf.

Statements of Interest must include:

1. Background experience (personal and/or professional) related to the stated responsibilities and qualifications above.
2. Statement of personal interest and commitment to serve in Arlington County's initiative to end homelessness.

If you are otherwise interested in joining and serving on the Continuum of Care and would like to learn about other ways to get involved here: <https://www.arlingtonva.us/Government/Departments/DHS/Public-Assistance/Homelessness/Arlington-County-Efforts-to-Address-Homelessness/Continuum-of-Care-Governance>.