

Minutes from Data and Evaluation Committee meeting held **June 4, 2019**, from 2 to 3:30 pm, in the Sequoia 1 Building-conference room A

Those present: Kathy Paal, Lucy Yohn, Quincy White, Logan Alley, Brooke Hammond-Perez (DHS), Mary Kenion, Leonard Chari, Terrence Toussaint, Molly Hecht.

- The FY 2019 Q3 Continuum of Care Report was sent by email with the meeting agenda from Ahmad on 5/29/2019. The assembled committee reviewed the Q3 Continuum of Care report card, with co-chairs Kathy and Leonard pointing out notable highlights for each of the categories of service: prevention/street outreach/hypothermia prevention/singles shelter/families/dv shelter. Increasing cash and non-cash income for program participants is important and currently below performance benchmarks. No data was available for transitional housing for singles.
- FY 2019 Q4/Annual-Program Sign-off: Please note that no submission of Quarter 4 data is required. HOWEVER, annual program data submission is due by close of business on Wednesday, July 31. Please submit annual program data for all Continuum of Care program types (Prevention/Street Outreach/Emergency Shelter/Transitional Housing/Rapid Rehousing/Permanent Supportive Housing/Other Permanent Housing). Please submit a utilization rate for all programs that utilize a bed. Other programs can compare the contracted number to serve with the actual number served to get a utilization rate, but there is no utilization rate report in ETO.
- System Performance Measures-HUD Submission- This information has been submitted, and the System Performance Measures were reviewed by the committee. There was discussion of Measure 2: "The Extent to which persons who exit homelessness to permanent housing destinations return to homelessness"-measuring recidivism within 2 years from exit from homelessness. Another area of concern is the Destination Error Rate on the final page of the SPM, which indicates that destination error rates are improving over time, with one exception. Reminder that our goal is less than 5% error rates.
- 2020 PIT-information about the individuals served and the shift(s) in which they were interviewed was provided on the attached table. There was a suggestion to condense the time of the survey from the 5:30 pm to 2 am to 10 pm to 2 am only. Since individuals had to leave, the decision about condensing the Point In Time survey will be deferred to a future meeting.
- ETO New User-Interface. There is a new look coming, but it is very similar. Continue using the old interface for now.
- HMIS feedback-no new issues reported. Afternoon slowness in reporting continues to be noted.

Meeting minutes compiled and distributed by Logan Alley, Intake and Data Quality Coordinator, Bridges to Independence. Next meeting of the data and evaluation committee is scheduled for July 2 2019, room to be determined.