

CPMT MEETING MINUTES

Location: Sequoia 3, 2100 Washington Blvd, Arlington 22204

Date: 07/28/2025

Time: 9:00am

Facilitator: Shari Lyons- SOC
Manager

Attendance

Names

In-Person:

Shari Lyons (SOC), Rick Strobach (Courts), Judith Hughes (Parent Rep), Wendy Crawford (APS), Linda Erskine (Fiscal), Lissa Friedman (Child Welfare), Faiza Jackson, Robert Sharpe (Public Health)

Attending Virtually:

Deborah Warren (CSB), Terry Tinsley (Private Provider), Coralie Conille (SOC),

Non-Voting Members (Attending Virtually): Patrice Elmore (UR), Jennifer Hykin (UR),

Not in Attendance: Kimberly Graves (APS Designee), Earl Conklin (Courts), Tabitha Kelly (Child Welfare) Robert Sharpe (Public Health), Glenda Pittman (Fiscal)

Meeting Open

Motion for minutes to be approved at

Quorum Established by Shari Lyons

Overview of Agenda and hybrid meeting etiquette provided by Shari Lyons

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]



Topic 2 – FAPT Parent Rep Approval

Summary:

Shari Lyons summarizes the presentation of new prospective parent representative, Cassie Ravo.

Discussion:

The team discusses Cassie's role as a foster parent currently, attendance in FAPT and her previous experience working with foster care youth.

Decision/Action Step:

CPMT moves to approve Cassie as a Parent Representative.

Topic 3 – *Policy Corner: CHINS-Services / CPMT Case Exceptions to Policy

Summary:

Shari Lyons (SOC) reviews new addition to CHINS criteria.

Discussion:

Shari reviews the new eligibility criteria.

Decision/Action Step:

Motion moved to revise Arlington CSA Policy manual to include new CHINS Criteria.

Topic 4 – CPMT Case Exceptions

Summary:

Shari Lyons (SOC) reviews exceptions made by CPMT and proposing the local match come from the agency whom is requesting the exception.

Discussion:

CPMT discusses how the local match works and where the local match originates. CPMT discusses exceptions are all different, they are not all the same. The case should be assessed individually.

CPMT appreciates the fiscal concern being raised but the system may have fulfilled all case obligations and it should be assessed case by case. While exceptions are being approved DHS becomes responsible for a local match for a case which they may not be involved.

CPMT clarifies they do not believe the ability to request exceptions is being removed; the request is that all agencies meet the local match if they request an exception. CPMT is not prepared to vote at this moment however the team recommends every system prepare for the next CPMT and how their system will incorporate budget cuts into their system.

Decision/Action Step:

CPMT is not in full agreement with the proposal of local match from each child serving agencies. CPMT recommends SOC team provide additional training around processes to prevent the frequency of exceptions.

Shari notes that every other month CPMT will be moved to virtually.

Motion to adjourn was made at 10:57 a.m. and was passed unanimously.

Next Meeting

September 22 2025, | 9:00 a.m., Sequoia 3

Notes Completed By: _____
Printed and Signed

Date