* 1. MEMBERSHIP

The Family Assessment and Planning Teams (FAPT) consists of seasoned staff members and/or a supervisors representing; i.e. Child Welfare, Court Services Unit, Public Schools, Behavioral Health, etc. to ensure clinical integrity, interdisciplinary collaboration, and quality of services.

* + 1. The FAPT team may have representatives from the following community agencies: Arlington County Child and Family Services Division (Department of Social Services and Community Services Board representation); Arlington County Court Services Unit; Arlington Public Schools; Arlington County Department of Public Health; and a parent representative with lived experience; and a private provider representative.
		2. The Community Policy and Management Team (CPMT) shall approve all members of the Arlington County FAPT. A primary and alternate individual will be designated from each Arlington County CPMT agency and for each private service provider and parent representative.
		3. ~~Parent representatives who are employed by a public or private program which receives funds pursuant to Title 2.1, Chapter 46 of the Code of Virginia or agencies represented on the CPMT may serve as a parent representative provided that they do not, as part of their employment, interact directly on a regular and daily basis with children or supervise employees who interact directly on a daily basis with children. Notwithstanding this provision, Foster Parents may serve as parent representatives.~~
		4. Parent representatives who are employed by a public or private program that receives funds pursuant to this chapter or agencies represented on a [community policy and management (§2.2-5205) or family assessment and planning team (§2.2-5207)] may serve as a parent representative provided that parent representatives who are not employed by a public or private program that receives funds pursuant to this chapter or agencies represented on a [community policy and management (§2.2-5205) or family assessment and planning team (§2.2-5207)] are prioritized for participation where practicable.
		5. The term for parent representatives and private service provider representatives shall be for two years and re-appointments may be made for additional consecutive terms upon approval by the CPMT and the System of Care Manager.
		6. Nominations for representatives of the private service providers and their alternates may be sought through the Northern Virginia Coalition of Private Providers (NOVACO). If a representative and their alternate are unable to complete the term, NOVACO will be requested to identify another representative to complete the term. Parent representatives may be sought through the Parent Resource Center, Special Education Advisory Council, and other local parent support organizations. All parent representatives and private service provider representatives (and their alternates) shall be required to participate in the annual Arlington FAPT and Children’s Services Act (CSA) training.
		7. The System of Care Manager and CSA Coordinator may submit nominations for FAPT Team membership to the CPMT for approval. Additionally, the CPMT Chair may appoint a Nominating Committee to assist in obtaining nominations for the limited term members.
		8. A parent or private service provider representative experiencing a conflict of interest around a FAPT recommendation shall abstain from voting on that decision.
		9. Each participating organization (i.e., Child Welfare, Community Services Board, etc.) shall be responsible for recommending representatives for FAPT. Individual representatives from these organizations should be familiar with their agency’s services and programs and should have a basic understanding of the eligibility criteria for those programs. The staff appointed to FAPT must have the authority to access services within their respective agencies. In addition, agency representatives to the FAPT should:
			1. Attend initial and ongoing FAPT reviews or arrange for the designated alternate to attend. If the alternate is unable to attend the FAPT, that individual should notify the System of Care Manager or CSA Coordinator;
			2. Review the materials provided by the CSA Coordinator office prior to the FAPT review;
			3. Be aware of services being requested if the lead Case Manager is someone from their own system;
			4. Immediately inform agency staff of changes in the upcoming FAPT schedule as they occur;
			5. Attend all CSA CPMT and FAPT sponsored trainings; and