

To pay your health insurance premiums online go to:

www.arlingtonva.us/HRDpayments

Click the link to access the payment portal.

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Benefits & Wellness Online Payments

HUMAN RESOURCES DEPARTMENT

2100 Clarendon Boulevard, Suite 511
Arlington, VA 22201

Monday – Friday 9:00 am – 4:00 pm
703-228-3500, Option 1

[Email](#)

[Nondiscrimination Notice](#)
[Notice of Privacy Practices](#)
[Affordable Care Act Notice](#)
[COBRA Continuation of Rights](#)
[CHIP Notice](#)
[Other Health Care Disclosures](#)

Need to make an online payment for your insurance premiums?

- Health insurance premium payments for **COBRA participants** and **Retiree Direct participants**. [Click here to access the Payment Portal.](#)

In order to make a payment, you must have the specific account number(s) as provided by the HR Benefits Team.

Select **PAY NOW** to make a one-time payment as a guest.

OR click **REGISTER NOW** to create an account, make a payment, and setup ongoing monthly payments.

ARLINGTON VIRGINIA Customer Portal

VISA MasterCard AMERICAN EXPRESS DISCOVER ech

Make One-Time Payment

Pay your bill in 3 easy steps without registering. All you need is your account number from your paper bill.

Payments made prior to midnight will be posted to your account next day. Payments made after midnight will be posted within 48 hours. For each payment, you will receive a confirmation number for your records.

Pay Now

OR

Login

Email

Password

Don't have an account [Register Now](#)

Login [Forgot your password?](#)

Follow the prompts on the website to continue with a one-time payment or registering as a user.

Please note: You have a specific account number for each insurance premium.

If you pay directly for medical insurance and dental insurance, then you will have two different account numbers

You can pay both accounts using one login. Simply add one account, then add your second account number. Account numbers are provided by the HR Benefit Staff – COBRA administrator.

SAMPLE:

Sally Jones: Cigna premium account: **C12345CIG**; Delta Dental premium account: **C12345DDV**
Sally can register, add both accounts, and make one payment. AND she can setup an ongoing monthly payment to cover both amounts due.

IMPORTANT:

1. Always enter your **Account Number(s) in ALL CAPS**. The account number is case sensitive and must be entered in ALL CAPS to be recognized in the payment system.
2. A processing fee of 2.35% will be charged for all transactions *except for those via eCheck/Bank Account*. Use the eCheck/Bank Account payment method to avoid processing fees.