

Neighborhood Complete Streets Commission
Meeting Minutes

Monday July 18, 2022 Online Meeting

- **Members Present:** Elisa Ortiz, Kevin Sweeney, Margarita Brose, Giles Crimi, Alistair Watson, David Ansell, Richard Gibson, Steve Wardell (quorum present)
- **Members Absent:** Bill Braswell, Elizabeth Gallagher, Ed Hilz
- **Staff:** Michelle Stafford
- **Meeting called to order:** 7:37 PM
- **Public Comment:** None
- **Minutes:** Minutes from the May 2022 meeting were approved through unanimous consent.
- **Chair's Report: Elisa Ortiz**
 - The Arlington County Board approved the package of four NCS projects recommended by the NCSC on the consent agenda at their June meeting.
 - The 13th Street South capital project is now complete.
 - Resignations - Francesca Guerrero and David Cheek have resigned from the NCSC, creating two additional vacancies on the Commission (BAC representative is also vacant) and a Vice Chair position to fill. Please spread the work and recruit new commissioners.
- **Upcoming Meeting Format & Focus**
 - The County will be returning to in-person meetings in the fall, which will require in-person quorum, though there are options for Commissioner's to participate remotely on occasion without counting towards quorum, and for meetings to be held virtually up to two occurrences per year. The Commission will need to update the Electronic Meeting Policy at the next meeting.
 - The Commission agreed to cancel the August meeting, meet in-person in September, and quarterly thereafter. The Commission also agreed that having a plan for the workflow of the new quarterly meeting schedule would be a good idea.
 - The Commission would also like to orient the workplan to allow active involvement in NCS projects, including post construction evaluation. Other roles include more advocacy work, public education, consultation on policy development, and to oversee periodic updates of program documents and Project Ranking Guidelines. The Vision Zero program is also of interest.

- **Staff Report: Michelle Stafford**

Michelle shared versions of Equity Emphasis maps and suggested that NCS could incorporate “Equity Emphasis Area” as an additional criteria in the Project Ranking Guidelines, in Group II. The next time staff present an updated list, it will include a 3 and 5 point example in this category for further exploration of how it impacts the rankings.

- **Adjourned:** 9:04 PM

Submitted by Michelle Stafford (9/16/2022)

Enclosure: 1

Next meeting of the NCSC: September 19, 2022