

**Neighborhood Complete Streets Commission**  
**Meeting Minutes**

**Monday, November 16, 2020 *Online Meeting***

- **Members Present:** Elisa Ortiz, Margarita Brose, Giles Crimi, Bill Braswell, Mae Hanzlik, Francesca Guerrero, Dwight Hlustik, Steve Wardell, Kevin Sweeney, Ed Hiltz, Eric Goodman (quorum present)
- **Members Absent:** Rich Gibson, Girair Simon, Walter Zantinge
- **Non-Members Present:** none
- **Staff:** Michelle Stafford, Akram Ahmad
- **Meeting called to order:** 7:34 pm
- **Approval of Minutes:** Minutes from the November 2020 Funding Hearing with one correction passed unanimously
- **Public Comment:** none
- **Chair's Report:**
  - ***Vision Zero*** – The Chair asked Mae Hanzlik to provide an update on the Vision Zero process. The external stakeholder working group resumed meeting in September 2020, and is receiving feedback on the “Action List” until November 30<sup>th</sup>, with the goal of completing this part of the process by the end of 2020.
  - ***ACPD Engagement on Traffic Enforcement and Policing*** – The Chair asked Giles Crimi to provide an update on the the public meetings around police traffic enforcement (across all modes) in Arlington. Giles will share the website covering statewide initiative on data Automation & Technology.
  - ***Commissioner Terms*** – Commissioners with terms expiring December 31, 2020 should let Staff/The Chair know if they wish to renew.
  - ***Schedule of NCSC Meetings*** – The group decided to schedule the next NCSC meeting December 14<sup>th</sup>, and will consider future frequency of meetings at an upcoming meeting.
- **Staff Update:** (Michelle Stafford, Akram Ahmed)
  - ***Pilot Projects*** – Staff presented the quantitative analysis of NCS Pilot Projects. No crashes have occurred at any of the NCS Pilot Project locations since implementation.
  - ***Capital Projects*** – Staff provided an update on the progress of the two Capital Projects.
  - ***Financials*** – Staff provided an update on remaining NCS funds. Approximately \$1,000,000 funds available in FY2021, though \$200,000 have a temporary hold placed in relation to the COVID-19 fiscal situation. Staff will continue to update

as the budget evolves. The process of developing the FY2022 Capital Improvement Plan will begin soon.

- **Potential Project List** – Staff have begun to rescore the NCS location list to reflect the changes to the Project Ranking Guidelines, and to incorporate locations nominated since November 2017. The DRAFT list includes 189 locations, with 146 advancing to be eligible for traffic studies to score for vehicle speed and volumes. Of that group of 146 locations, 28 have no data, and 4 have data older than 2 years old. TE&O are not counting vehicle volume at this time since vehicle volumes have not been as high as measured prior to the COVID-19 pandemic.

- **Adjourned:** 9:02 pm

Submitted by Michelle Stafford (12/07/2020)