

ARLINGTON ECONOMIC DEVELOPMENT COMMISSION

Meeting Minutes Regular Meeting Tuesday, May 9, 2023

<u>Member Name</u>	<u>Present</u>	<u>Absent</u>
Amal, Tommy	X	
Bates, Kate	X	
Boyd, Ryaan	X	
Brewer, Janetta		X
Cooper, Steve	X	
Dunn, Bill	X	
Fedorchak, Stephen	X	
Gregorios, Nick	X	
Lynch, Catherine		X
Mansur, Sid	X	
Mason, Brad	X	
Meyyan, Praveen	X	
Osborne, Tiffany		X
Pedowitz, Scott	X	
Rosales, Karen	X	
Sampaio, Flavia		X
Schoenfeld, Mary Margaret	X	
Sisk, Avril Ussery	X	
Tate, Jordan	X (virtual)	
Van Horn, Andy	X	
Virasingh, Vicky		X
Yam, Kevin	X	

1. WELCOME AND CALL TO ORDER

The regular meeting of the Arlington Economic Development Commission was called to order by Chair Dunn at 8:02 AM.

2. APPROVAL OF MINUTES

Motion made by Commissioner Pedowitz and seconded by Commissioner Cooper to approve the minutes of the April 11, 2023, meeting. Motion carried unanimously.

3. CHAIR'S REPORT

Chair Dunn welcomed two new members to the Commission, Karen Rosales and Andy Van Horn, and allowed them to introduce themselves. Chair Dunn also encouraged greater participation from the Commission, even if the subject matter is not familiar.

4. AED DIRECTOR'S REPORT

Director Touhill provided an update on the AED FY24 budget including investments in small business and business investment and the elimination of the AED Assistant Director position. He then shared several departmental updates for the month of May including Brunch & Business, Business Appreciation Month activities and SWaMmy's. Finished with an update regarding office renovations at AED and alternate meeting locations for the EDC during the summer.

5. INFORMATION & DISCUSSION:

- *Conversation with the Planning Commission - EDC Host Bill Dunn*

Planning Commissioner Daniel Weir provided an overview and history of planning in Arlington and the Commission and how the process helps to alleviate shifts in the market and politics as well as provide comprehensive goals of what kind of community Arlington wants to be. Commissioner Weir also discussed opportunities for collaboration between PC and EDC and fielded questions from the membership.

- *Conversation with the Information Technology Advisory Commission (ITAC) - EDC Host Kevin Yam*

ITAC, represented by John Burke and Laura Gross, is tasked with integrating IT and cybersecurity issues and relevant policies for the County to ensure access, security and the most updated resources. Commissioner Burke provided an overview of ITAC priorities and its charter, along areas of possible collaboration with EDC including workforce development, Public Private Partnerships with new university campuses, Private Sector Cyber Resilience and Permitting.

6. WORKING GROUP UPDATES:

- Commercial Vacancy – Commissioner Pedowitz provided an update on the focus areas coming out of the recent Commercial Vacancy meetings.
- Workforce Taskforce – Commissioner Cooper gave a brief recap of recent workforce taskforce meetings and invited interested Commissioners to join the next meeting.

7. OLD BUSINESS

No old business.

8. NEW BUSINESS

No new business. Chair Dunn informed the Commission that there will be no August meeting.

9. ADJOURNMENT

The meeting was adjourned at 9:27 a.m. by Chair Dunn.

The next meeting of the Economic Development Commission will be held 8:00 AM, June 13, 2023.