

ARLINGTON ECONOMIC DEVELOPMENT COMMISSION

Meeting Minutes Regular Meeting Tuesday, July 11, 2023

Member Name	Present	Virtual	Absent
Amal, Tommy	X		
Bates, Kate	X		
Boyd, Ryaan	X		
Brewer, Janetta	X		
Cooper, Steve			X
Dunn, Bill	X		
Fedorchak, Stephen	X		
Gregorios, Nick	X		
Lynch, Catherine	X		
Mansur, Sid	X		
Mason, Brad	X		
Meyyan, Praveen	X		
Osborne, Tiffany	X		
Oyler, Joseph		X	
Pedowitz, Scott	X		
Rosales, Karen	X		
Sampaio, Flavia	X		
Schoenfeld, Mary Margaret	X		
Sisk, Avril Ussery	X		
Sorrell, Paula	X		
Tate, Jordan	X		
Van Horn, Andy	X		
Virasingh, Vicky	X		
Yam, Kevin	X		

1. WELCOME AND CALL TO ORDER

Meeting called to order at 8:02 a.m. by Chair Dunn

2. APPROVAL OF MINUTES

Motion made by Commissioner Pedowitz and seconded by Commissioner Lynch to approve the minutes of the June 13, 2023, meeting. Motion carried unanimously.

3. CHAIR'S REPORT

Announced departure of Marian Marquez and expressed his gratitude for her service to AED.

4. EDC ATTENDANCE POLICY AND REVISED CHARTER

Chair Dunn highlighted the importance of attending in person to all EDC meetings. He announced that commissioners may be asked to step down if they accumulate more than two excused absences in a calendar year. Discussions were made on reducing the number of meetings and extending the meeting length. Vice Chair Yam acknowledged all points and confirmed that they would be taken under consideration by the executive committee. Commissioners were also informed that attending virtually is considered an excused absence, as virtual participants cannot count towards a quorum. A motion was made to approve the new attendance policy.

5. AED DIRECTOR'S REPORT

Director Touhill received Breaking News that CNBC released their "2023 America's Top States for Business" rankings, with Virginia holding second place. He also thanked everyone who attended the Met Park opening last month at National Landing. It was also shared that Office renovations at AED are set to begin later in July, and the September EDC meeting will be held in an alternative location. He mentioned that the Arlington Innovation Fund and the Food Study will go before the Board later this month. He dove into further detail regarding the Food Study, which encompasses a new process to make some outdoor dining permanent in Arlington. Director Touhill also highlighted that 15 Cultural Affairs Grants are being awarded to Arlington arts and heritage organizations. He finished his report acknowledging Marian Marquez's efforts with the group and wished her well on her new adventure.

6. INFORMATION AND DISCUSSIONS

- *AED 101: Briefing for the EDC by AED's Leadership Team – hosted by Chair Dunn*

Each AED Division Lead shared information regarding their division and the priorities they established for the new fiscal year. Please see the attached presentation for complete details. Tara Palacios announced that Susan Soroko is joining the BizLaunch Team and is recruiting for a second Spanish Language position. Michael Stiefvater announced that the Tech Talent Pilot Program received a \$150,000 grant to continue the program in FY24.

7. WORKING GROUP UPDATES

- *Workforce Taskforce*

Gratitude was given to Commissioner Cooper for his efforts with the Workforce Taskforce, which had significant work on apprenticeship. The group will disband for the rest of the year to focus on Commercial Vacancy.

- *Commercial Vacancy Working Group*

Commissioner Pedowitz shared that the team is homing in on specific proposals to help with commercial vacancy and will share in September.

8. OLD BUSINESS

No old business

9. NEW BUSINESS

No new business. Chair Dunn informed the Commission that there will be no August meeting.

10. ADJOURNMENT

The meeting was adjourned at 9:31 a.m. by Chair Dunn.