



Meeting Minutes – ACCSB Executive Committee Meeting

Date: March 3, 2025

Time: 5:30 pm

Location: Sequoia 1, 2100 Washington Blvd.

Attendees:

- **Online:**
 - Ann Golski (County Attorney's Office)
 - Cherie Takemoto (Developmental Disabilities Committee Chair)
 - Anne Hermann (Mental Health Committee Chair)
 - Paul Kalchbrenner (Substance Use Disorder Committee Chair)
- **In-Person:**
 - Deborah Warren (DHS Deputy Director)
 - Wendy Crawford (Community Services Board Chair)
 - Oliver Russell (BHD Assistant Director)
 - Steven Gallagher (Mental Health Committee Co-Chair)
 - Bertra McGann (Developmental Disabilities Committee Co-Chair)

1. Budget Discussion

- Deborah presented an overview of the County Manager's proposed FY26 budget, highlighting key areas relevant to DHS and ACCSB, including:
 - Increased investment in housing and homeless services.
 - Tax relief for elderly, disabled, and veterans.
 - Funding for medication-assisted treatment in the jail.
 - Reduction in DD transportation due to a shift towards Medicaid waivers and family reimbursement.
 - Addition of a new DD support coordinator position.
- Concerns were raised about potential federal funding cuts and their impact on CSB services.



- The committee discussed the importance of advocating for continued federal funding, particularly for Medicaid.
- Deborah recommended a message of gratitude and support for the proposed budget in the ACCSB's response to the County Board.
- The committee discussed highlighting successes in various programs and services in their letter to the County Board.
- Deborah and Anita were recognized for their strong advocacy efforts on behalf of the ACCSB and DHS.

2. Charter, Bylaws, and MOA Discussion

- Ann Golski led a discussion on the ACCSB's charter, bylaws, and Memorandum of Agreement (MOA).
- Ann clarified the purpose of each document and the differences between them.
- The committee discussed whether a separate charter document is necessary or if the information could be incorporated into the bylaws. The committee agreed to recommend to the ACCSB that the Charter be eliminated, with select elements being incorporated into the bylaws.
- The committee agreed to recommend to ACCSB that ACCSB mission statement be developed at the upcoming ACCSB retreat and that the mission statement then ~~could~~ be included in the bylaws.
- Ann explained the purpose of the MOA, emphasizing its role in clarifying the roles and responsibilities of the various parties involved in the ACCSB.
- Ann proposed restructuring the MOA to improve clarity and organization.
- The committee agreed to review Ann's redlined version of the MOA.

3. Action Items

- Wendy/Deborah will finalize the draft letter to the County Board.
- The committee members will review the redlined MOA and provide feedback to Ann within 48 hours.
- The committee will recommend to the ACCSB that a mission statement be developed at its upcoming retreat.

4. Next Steps

- The ACCSB will present its budget response to the County Board on March 11th.
- The committee will continue its review and discussion of bylaws, and MOA in anticipation of presenting its proposed edits for discussion to ACCSB at its April 16 meeting.

