



DEPARTMENT OF COMMUNITY PLANNING, HOUSING and DEVELOPMENT (CPHD)

Inspection Services Division (ISD)

2100 Clarendon Blvd., Suite 1000, 10TH Floor, Arlington, VA 22201

Tel: 703-228-3800 Fax: 703-228-7046 website: building.arlingtonva.us

FEES SCHEDULE

Effective July 1st, 2020

1. There shall be no fees assessed for the permit required by the building code for the erection or alteration of a building or structure performed by or for the Washington Metropolitan Area Transit Authority in connection with the construction, alteration, repair or maintenance of bus and rapid rail system; or the Northern Virginia Regional Park Authority.
2. All fees required by this section must be paid prior to release of the permit. No permit required by the building code shall be valid until the prescribed fee has been paid to the treasurer of Arlington County.
3. A filing fee equal to thirty-five percent (35%) of the total permit fee must be paid at the time of permit application filing. The filing fee is included in the total permit fee specified in this ordinance. The filling fee amount **shall not be refunded if no permit is issued.**
4. Permit fees are calculated and collected for each permit application. When an application includes multiple buildings, a separate fee will be assessed for each building on which construction will be done under the permit as defined in the building code, or as identified by a separate mailing address.
5. **Refunds.** In case of abandonment or withdrawal of any permit or application, sixty-five percent (65%) of the fee shall be refunded to the applicant, provided that he makes a written request before the work is commenced.
If work has commenced, the applicant may return the permit with a written request for cancellation and a prorated refund of the fee shall be made based on the remaining uncompleted work; provided further that such request is made **within six (6) months** after the date the permit is issued.

Building Permit Fees

The following additional fees shall apply to each permit covered under this ordinance:

- a. a 2% fee levy as authorized by USBC for Code Academy activities;
- b. a 10% automation enhancement surcharge; and
- c. a 15% indirect cost surcharge.

<u>Minimum Permit and Application</u>	<u>FEE</u>
One & two family detached dwellings and townhouses not more than 3 stories above grade and within an individually owned R2 or R3 dwelling unit	\$62.00
All other buildings and or structures	\$235.00
<u>Residential Swimming Pools Permit</u>	<u>FEE</u>
New Inground	\$0.15 per square foot of water surface area
<u>New Construction</u>	<u>FEE</u>
One & two family detached dwellings and townhouses not more than 3 stories above grade	\$0.53 per gross sq. ft. of total floor area
Multifamily, hotel and motel	\$0.95 per gross sq. ft.
All other buildings and or structures	\$0.81 per gross sq. ft. of total floor area or the minimum permit fee (\$235.00) whichever is greater.
<u>Additions</u>	<u>FEE</u>
One and Two family detached and attached buildings	\$0.53 per gross sq. ft. of total floor area
Multifamily, hotel and motel	\$0.95 per gross sq. ft.
All other buildings and or structures	\$0.81 per gross sq. ft. of total floor area or the minimum permit fee (\$235.00) whichever is greater.
<u>Alterations</u>	<u>FEE</u>
One & two family detached dwellings and townhouses not more than 3 stories above grade (including but not limited to waterproofing) and within an individually owned R2 or R3 dwelling unit	\$0.19 per sq. ft. or linear foot
All other buildings and or structures (including tenant layouts)	\$0.58 per gross sq. ft. of total floor area or the minimum permit fee (\$235.00) whichever is greater.
<u>Repairs</u>	<u>FEE</u>
One & two family detached dwellings and townhouses not more than 3 stories above grade (including but not limited to re-roofing) and within an individually owned R2 or R3 dwelling unit	\$0.19 per sq. ft. or linear foot
All other buildings and or structures (including tenant layouts)	Contract cost of the repair multiplied by \$0.011

<u>Re-Roofing</u>	<u>FEE</u>
One & two family detached dwellings and townhouses not more than 3 stories above grade	\$0.19 per sq. ft. or linear foot
All other buildings and or structures	Minimum fee of \$235.00 for every 10,000 sq. ft. or fraction thereof.
<u>Fence/Walls requiring a permit by the Building Code</u>	<u>FEE</u>
One & two family detached dwellings and townhouses not more than 3 stories above grade (construction or replacement)	\$0.19 per sq. ft. or linear foot
All other buildings (construction or replacement)	\$0.58 per linear. ft. or the minimum permit fee (\$235.00) whichever is greater.
<u>Towers and Structures not Defined as a building</u>	<u>FEE</u>
Commercial buildings (construction or replacement)	\$0.58 per gross sq. ft. or the minimum permit fee (\$235.00) whichever is greater.
<u>Plan Revisions to approved construction drawings</u>	<u>FEE</u>
One & two family detached dwellings and townhouses not more than 3 stories above grade and within an individually owned R2 or R3 dwelling unit	\$0.10 per sq. ft. of area affected by revision or the minimum permit fee (\$63.00) whichever is greater.
Other buildings	\$0.11 per sq. ft. of area affected by revision or the minimum permit fee (\$235.00) whichever is greater.
Commercial interior alteration	\$58.00 per discipline or the minimum permit fee (\$235.00) whichever is greater.
<u>Removal of Building to New Location</u>	<u>FEE</u>
Building or Structure	\$0.58 per gross sq. ft. of total floor area or \$0.011 of the contract whichever is lower
<u>Demolition</u>	<u>FEE</u>
Building or Structure	\$223.00
Interior demolition that does not involve any changes to structural or fire-rated assemblies	\$223.00 per floor
<u>Special Locking System</u>	<u>FEE</u>
Per door	\$54.00
<u>Systems Furniture</u>	<u>FEE</u>
Systems Furniture	\$0.18 per sq. ft.
<u>Antennas and Awnings</u>	<u>FEE</u>
Each	\$109.00
<u>Signs</u>	<u>FEE</u>
For a permit for the erection of a sign	\$0.57 per sq. ft.

NON-PERMIT FEES

The following additional fees shall apply to each permit covered under this ordinance:

- a. a 2% fee levy as authorized by USBC for Code Academy activities;
- b. a 10% automation enhancement surcharge; and
- c. a 15% indirect cost surcharge.

<u>Code Modifications</u>	<u>FEE</u>
One & two family detached dwellings and townhouses not more than 3 stories above grade	\$58.00
All other buildings and or structures	\$235.00
<u>Building Code Appeal</u>	<u>FEE</u>
One & two family detached dwellings and townhouses not more than 3 stories above grade	\$114.00
All other buildings and structures	\$452.00
<u>Capacity Certificate</u>	<u>FEE</u>
Issuance	\$54.00 each
<u>Work Without a Permit</u>	<u>FEE</u>
Per Occurrence	\$118.00 in addition to other fees

ELEVATOR PERMITS

1. All fees required by this section must be paid prior to release of the permit. No permit required by the building code shall be valid until the prescribed fee has been paid to the treasurer of Arlington County.

2. The following additional fees shall apply to each permit covered under this ordinance:

- a. a 2% fee levy as authorized by USBC for Code Academy activities;
- b. a 10% automation enhancement surcharge; and
- c. a 15% indirect cost surcharge.

Elevator Permit and Inspection Fees

<u>Installation and Repair Permit</u>	<u>FEE</u>
Elevator, Escalator, dumbwaiter or material/personnel lift	Contract Cost of installation x \$0.011 (applicant must submit, evidence of contract value)
<u>Periodic Inspections</u>	<u>FEE</u>
Passenger or Freight base fee	292.00 per elevator plus additional per floor fee.
Passenger or Freight additional fee	\$14.00 per floor
Escalator	\$292.00 each
Dumbwaiter	\$35.00 each
Temporary Certificate (valid for 6 months)	\$351.00 for each elevator

ELECTRICAL PERMITS

1. There shall be no fees assessed for a permit required by this section to do electrical work by or for: The Washington Metropolitan Area Transit Authority in connection with the construction, alteration, repair or maintenance of bus and rapid rail system; the Northern Virginia Regional Park Authority. Nothing in this section shall be construed to alter, amend or modify any rule, regulation, standard or requirement of the National Electrical Code, as adopted by the Virginia Uniform Statewide Building Code, Code of Virginia, 1950, as amended, including standards and amendments previously or subsequently adopted.

2. A permit is required for all electrical work except minor repair work.

No electrical work, except minor repair work, shall be performed by any registered electrical contractor, or master electrician, or any owner, owner's agent, architect or engineer until such person has applied for and received a permit from the inspection services division.

3. Work in one & two family detached dwellings and townhouses not more than 3 stories abovegrade.

Any permit required by this section may be issued to a person, whether registered or not, to do any work regulated by this chapter in a single-family dwelling or townhouse used exclusively for residence purposes, including the usual accessory buildings and quarters in connection with such building, provided that the person is the bona fide owner or agent of the owner of such dwelling.

4. Plans are required for work a commercial, high-rise or multifamily residential building.

Before permits required in this article shall be issued for any electrical work involving a new or renovated commercial or high-rise or multifamily residential building, the prescribed sets of plans must have been submitted to and approved by the Inspection Services Division (ISD). Before permits will be issued for major electrical repairs in existing buildings, the registered electrical contractor, owner, owner's agent, architect, engineer or master electrician shall file with the inspection services division detailed sketches of the work proposed to be done. The permit shall not be issued until the plan or sketches have been approved by the construction plan examiner.

5. Procedures Where Work Continued was started by Another Permittee:

Before proceeding with any electrical equipment installation which has been started by any other permit grantee, an owner shall request the electrical section of the Inspection Services Division (ISD) to inspect the installation for which a permit was granted and also to inspect any work performed and shall also obtain an owner's permit for the remaining part of the installation.

6. All fees required by this section must be paid prior to release of the permit. No permit required by the building code shall be valid until the prescribed fee has been paid to the treasurer of Arlington County.

Electrical Permit Fees

The following additional fees shall apply to each permit covered under this ordinance:

- a. a 2% fee levy as authorized by USBC for Code Academy activities;
- b. a 10% automation enhancement surcharge; and
- c. a 15% indirect cost surcharge.

<u>Minimum Permit Fee</u>	<u>FEE</u>
<i>NOTE: This does not apply to permits for the installation of a single circuit and fixed appliances not exceeding 20 amperes in existing single-family homes, townhouses or dwelling units in multifamily buildings.</i>	
One & two family detached dwellings and townhouses not more than 3 stories above grade	\$62.00
All other Buildings	\$89.00
<u>Circuits</u>	<u>FEE</u>
Each Circuit	\$7.40 + base fee (\$58.00)
<u>Fixtures and Receptacle Outlets</u>	<u>FEE</u>
Each 4, or part of 4, for any portion of a total not producing a whole number when divided by 10 (devices, receptacles and switch outlets)	\$9.50 + base fee (\$58.00)
Receptacle Outlets Greater than 20 amperes	\$25.00 per outlet
<u>Electric Signs</u>	<u>FEE</u>
Each Sign	\$71.00 for each single unit
<u>Service Equipment</u>	<u>FEE</u>
First 500 amperes	\$89.00 (original installation or replacement)
501 – 1600 amperes	\$205.00 (original installation or replacement)
1601 – 3000 amperes	\$292.00 (original installation or replacement)
Over 3000 amperes	\$409.00 (original installation or replacement)
Temporary Power (TPF) prior to final approval	\$58.00 (original installation or replacement)
Meters (including sub-meters for all new residential and commercial construction)	\$25.00 each
Sub-panels	\$24.00 each
Disconnects	\$25.00 each
Commercial site lighting, pole lights, landscape lighting, etc.	\$25.00 each
Solar Panels	\$25.00 per disconnect

Car Charger	\$25.00 per charging station
Systems Furniture	See circuits
Special Locks	\$25.00 per door

<u>Fixed Appliances</u>	<u>FEES</u>
<i>Note: Fixed appliances include dishwashers, disposals, dryers, water heaters, ranges, gas burners, air handlers, humidifiers, electronic filters, attic fans, paddle fans, kitchen and bathroom fans, post and flood lights.</i>	
First appliance (all hard-wired fixed appliances, separate or combined circuits, excluding space heating devices)	\$25.00
Each additional (not including circuits)	\$13.00
<u>Heating (Residential)</u>	<u>FEES</u>
Each kw (not including circuit)	\$6.40
Central air conditioners (not including circuits)	\$12.60 each
<u>Heating (Commercial)</u>	<u>FEES</u>
Each kw (not including circuit)	\$7.40
All hard-wired commercial cooking units, industrial ovens, appliances, etc. (not including circuits)	\$25.00 per unit
<u>Transformers</u>	<u>FEES</u>
1 kva – 50 kva	\$48.00 each
Over 50 5va	\$82.00 each
<u>Motors</u>	<u>FEES</u>
¼ hp – 5hp	\$16.00 each
6 hp – 25hp	\$23.00 each
26 hp – 50hp	\$30.00 each
51hp – 75hp	\$58.00 each
Over 75 hp	\$89.00 each
<u>Generators</u>	<u>FEES</u>
Up to 50kw	\$89.00 each
Over 50 kw	\$121.00 each
<u>Low Voltage</u>	<u>FEES</u>
Wiring	\$89.00 per floor
<u>Modular Housing Units Electrical</u>	<u>FEES</u>
Inspection (not including temporary power, unfinished basements and service)	\$175.00
<u>Swimming Pools</u>	<u>FEES</u>
Bonding, wiring and motors	\$118.00

Electrical Permit Fees: Temporary Electrical Installation Permits:

Temporary electrical permits will be issued for sixty (60) days. A temporary permit may be renewed for an additional thirty-day period, if necessary. Applications for temporary permits must be filed under any of the following conditions:

- a. For connection to temporary service drop and for equipment to be used for construction of circuits to be used or number of power units to be installed.
- b. For connection to permanent service or for installation of temporary lighting or power equipment not included in original permit, a separate permit based on the permit fee schedule is required.
- c. For connection to permanent service of heating equipment, a temporary permit will be issued if a regular permit for permanent connection of the heating equipment is issued or is on file at the time the temporary connection is requested.

Temporary Electrical Installation Permit Fees

<u>Temporary Installations</u>	<u>FEE</u>
60 - 100 amperes service	\$89.00
101 - 600 amperes service	\$94.00
Over 600 amperes service	\$140.00

Electrical Permit Fees: Electrical Preventive Maintenance:

Preventive maintenance for 1,000 amperes equipment. It shall be unlawful to perform any work on service equipment, any compartment of a switchboard, a motor control center, a transformer, or a panel for which the ampacity is one thousand (1,000) amperes or larger, or [which has a] voltage rating over two hundred fifty (250) volts regardless of ampacity, without first completely disengaging the electrical power within that piece of equipment or compartment. Pursuant to the Virginia Uniform Statewide Building Code, Volume II, Building Maintenance Code, it shall be the responsibility of the owner, or his responsible agent, of a switchboard having a capacity of one thousand (1,000) amperes or larger, to have a master electrician disconnect said equipment once every five (5) years or less to perform normal preventive maintenance. The preventive maintenance shall consist of all maintenance normally performed by electrical contractors including by way of illustration:

1. Vacuum entire interior of switchboard.
2. Clean bus and contacts with a suitable nonconductive solvent.
3. Lubricate all moving mechanisms.
4. Check all conductors for abrasions.
5. Torque bus and conductors' connections to manufacturers' recommended specifications.
6. Check calibration of over current trip units and protective devices.
7. Megger board to manufacturers' specifications before re-energizing.
8. Replace worn, damaged or deteriorating components.
9. Submit report of preventive maintenance performed to inspection services division within thirty (30) days.

Preventive Maintenance Permit Fees

<u>Inspections</u>	<u>FEE</u>
2-hour minimum	\$118.00
Each additional hour,	\$58.00 per hour, per inspector

FIRE ALARM PERMITS

1. Fire Annunciation Alarm Systems, Commercial (including circuits).
2. The following additional fees shall apply to each permit covered under this ordinance:
 - a. a 2% fee levy as authorized by USBC for Code Academy activities;
 - b. a 10% automation enhancement surcharge; and
 - c. a 15% indirect cost surcharge.

Fire Alarm Permit Fees

<u>Base Fee</u>	<u>FEE</u>
Replacing or setting devices	\$175.00
<u>Actuating Devices</u>	<u>FEE</u>
Pull Station, gong, bell, flashing light, flow switch, tamper switch, smoke detector, heat detector, door lock etc.	\$7.40 each
<u>Fire Alarm panel, First plan Review</u>	<u>FEE</u>
Gross floor area of up to 5000 square feet	\$292.00
Floor area of 5001-10000 square feet	\$564.00
Floor area of 10,001-20000 square feet	\$874.00
Floor area of over 20000 square feet	\$1,166.00
<u>Subsequent Plan Reviews</u>	<u>FEES</u>
Gross floor area of up to 5000 square feet	\$235.00 - each additional review
Floor area of 5001-10000 square feet	\$464.00 - each additional review
Floor area of 10,001-20000 square feet	\$700.00 - each additional review
Floor area of over 20000 square feet	\$933.00 - each additional review

FIRE SPRINKLER PERMITS

1. The following additional fees shall apply to each permit covered under this ordinance:
- a 2% fee levy as authorized by USBC for Code Academy activities;
 - a 10% automation enhancement surcharge; and
 - a 15% indirect cost surcharge.

Fire Sprinkler Permit Fees

<u>Base Fee</u>	<u>FEE</u>
Install, extend, redesign, modify or alter any sprinkler system	\$175.00
<u>Sprinkler Heads</u>	<u>FEE</u>
Each 25 heads or fraction thereof	\$82.00
<u>Reviews</u>	<u>FEE</u>
Standpipe	\$82.00 each plus \$18.00 per floor served
Fire pump	\$373.00 each
Fire Service*	\$83.00
<u>Plan Review Beyond the Second Review</u>	<u>FEES</u>
Gross floor area of up to 5000 square feet	\$235.00 each additional resubmittal or redesign
Floor area of 5001-10000 square feet	\$466.00 each additional resubmittal or redesign
Floor area of 10,001-20000 square feet	\$700.00 each additional resubmittal or redesign
Floor area of over 20000 square feet	\$933.00 each additional resubmittal or redesign
<u>Reinspections</u>	<u>FEES</u>
Due to failure of a fire protection system to operate in a satisfactory manner.	\$175.00
<u>Gas-Fire Suppressions System</u>	<u>FEES</u>
Installation up to contract cost of \$5,000.00	\$409.00
Installation over contract cost of \$5,000.00	\$816.00
<u>Range Hood Suppression System</u>	<u>FEES</u>
Each system	\$292.00

*The fee for fire services lines was relocated from the plumbing section to the fire section for clarification purposes only because a fire permit is required for this scope of work

GAS PERMITS

1. The following additional fees shall apply to each permit covered under this ordinance:
 - a. a 2% fee levy as authorized by USBC for Code Academy activities;
 - b. a 10% automation enhancement surcharge; and
 - c. a 15% indirect cost surcharge.

Gas Permit Fees

<u>Base Permit Fee</u>	<u>FEE</u>
Additions, remodeling, replacing, relocating or resetting gas appliances	\$57.00
<u>Appliances</u>	<u>FEE</u>
Gas Appliances	\$23.00 each + base fee (\$57.00)
<u>Set Gas Fees</u>	<u>FEE</u>
Extending or relocating gas line or pipe	\$36.00
Automatic gas valve (commercial range hood)	\$71.00
Emergency generator	\$71.00
Modular Housing Unit	\$175.00
<u>Installations Not Listed</u>	<u>FEE</u>
Any installation that is not listed	\$83.00 each

MECHANICAL PERMITS

1. The following additional fees shall apply to each permit covered under this ordinance:
 - a. a 2% fee levy as authorized by USBC for Code Academy activities;
 - b. a 10% automation enhancement surcharge; and
 - c. a 15% indirect cost surcharge.

Mechanical Permit Fees

<u>Minimum Permit Fee</u>	<u>FEE</u>
One & two family detached dwellings and townhouses not more than 3 stories above grade	\$62.00
All Other buildings	\$89.00
<u>Base Permit Fee</u>	<u>FEE</u>
One & two family detached dwelling and townhouses not more than 3 stories above (alteration, replacement and repaired equipment)	\$57.00
All Other buildings (Applicant shall submit with permit application evidence of the contract value and equipment value).	2.0% of the cost difference between the contract value and the value of the equipment listed.
<u>New Construction</u>	<u>FEE</u>
One & two family detached dwellings and townhouses not more than 3 stories above grade and townhouses less than 4 stories	\$175.00 for the first HVAC system
Additional HVAC Systems (One & two family detached dwellings and townhouses not more than 3 stories above grade and townhouses less than 4 stories)	\$58.00 each
<u>Heating Equipment</u>	<u>FEE</u>
NOTE: <i>includes but is not limited to heat pump auxiliary heat, heating capacity of packaged units, duct heaters, VAV Box heating elements, gas-fired fireplaces etc.</i>	
One & two family detached dwellings and townhouses not more than 3 stories above grade (alteration, replacement and repaired equipment)	\$25.00 each 100 MBH or fraction thereof
All Other buildings (new, altered, replacement and repaired equipment)	\$25.00 each 100 MBH or fraction thereof

<u>Cooling Equipment</u>	<u>FEE</u>
NOTE: includes but is not limited to cooling capacity of heat pump, packaged units, cooling boxes, cooling equipment with compressors, etc.	
One & two family detached dwellings and townhouses not more than 3 stories above grade (alteration, replacement and repaired equipment)	\$25.00 for each five tons of capacity or fraction
All Other buildings (new, altered, replacement and repaired equipment)	\$25.00 for each five tons' capacity or fraction
<u>Fuel Tanks</u>	<u>FEE</u>
One & two family detached dwellings and townhouses not more than 3 stories above grade (alteration, replacement and repaired equipment)	\$48.00 for each 500 water gallons or fraction
All Other buildings (new, altered, replacement and repaired equipment)	\$48.00 for each 500 water gallons or fraction
<u>Expansion Tanks</u>	<u>FEE</u>
One & two family detached dwellings and townhouses not more than 3 stories above grade (alteration, replacement and repaired equipment)	\$48.00 each 50 water gallons or fraction
All Other buildings (new, altered, replacement and repaired equipment)	\$48.00 each 50 water gallons or fraction
<u>Pre-fabricated Fireplaces (includes wood stoves)</u>	<u>FEES</u>
One & two family detached dwellings and townhouses not more than 3 stories above grade (alteration, replacement and repaired equipment)	\$30.00
All Other buildings (new, altered, replacement and repaired equipment)	\$30.00
<u>Pre-fabricated Chimney</u>	<u>FEES</u>
One & two family detached dwellings and townhouses not more than 3 stories above grade (alteration, replacement and repaired equipment)	\$14.00
All Other buildings (new, altered, replacement and repaired equipment)	\$14.00

PLUMBING PERMITS

1. The following additional fees shall apply to each permit covered under this ordinance:
 - a. a 2% fee levy as authorized by USBC for Code Academy activities;
 - b. a 10% automation enhancement surcharge; and
 - c. a 15% indirect cost surcharge.

Plumbing Permit Fees

<u>Base Permit Fee</u>	<u>FEE</u>
Per address, per permit for new work, additions, remodeling, replacing or setting fixtures and appliances	\$57.00
<u>Minimum Fee</u>	<u>FEE</u>
One & two family detached dwellings and townhouses not more than 3 stories above grade	\$62.00
All other buildings	\$89.00
<u>Fixture, Drain or Appliance</u>	<u>FEE</u>
Plumbing fixture, drains and appliances	\$25.00 each + base fee (\$57.00)
<u>Set Plumbing Fees</u>	<u>FEE</u>
Building sewer and tap	\$71.00 each
Building sewer; repair, relocate and lower	\$71.00 each
Sewage ejector or sump pump (residential & commercial)	\$71.00 each
Building drains and vent (commercial); extend or relocate	\$36.00 each
Sewer Cap-off	\$53.00 each
Storm manhole	\$53.00 each
Water Services; new, replace, repair	\$71.00 each
<u>Water Pipes</u>	<u>FEE</u>
Inside; new or replacement per dwelling unit in multi-residential of (3) or more units or per toilet room in non-residential buildings	\$35.00
Inside; new or replacement per toilet room, bath or kitchen for single family, duplex, or town house less than 4 stories	\$19.00
Solar heating system	No Charge

Backflow Preventer	\$25 each plus base fee (\$57)
Lawn Sprinkler System	\$25 each backflow preventer plus base fee (\$57)

PERMIT INSPECTIONS

1. The following additional fees shall apply to each permit covered under this ordinance:
 - a. a 2% fee levy as authorized by USBC for Code Academy activities;
 - b. a 10% automation enhancement surcharge; and
 - c. a 15% indirect cost surcharge.

Inspection Fees

<u>Type of Inspection</u>	<u>FEE</u>
Re-Inspection fee after the first or subsequent disapproval	\$71.00
Overtime Inspection fee	\$118.00 - for 2-hour minimum \$58.00 - each additional hour, per hour, per inspector