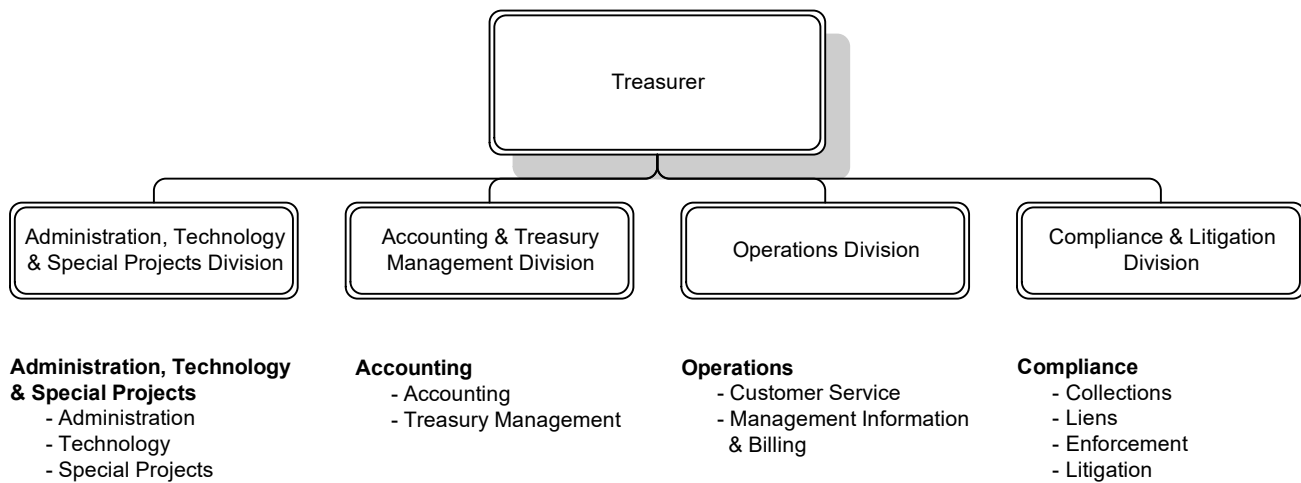


***Our Mission: To receive, safeguard, and disburse County funds***

In order that society can conduct itself in a civilized manner, that the ends of justice can be served, and that government can ensure the provision of services to its citizenry, it is the mission of the Treasurer’s Office, as defined by the Constitution of Virginia, to receive or collect state and local taxes and other revenues, to safeguard the funds, and to disburse the funds in accord with the dictates of the local governing body.

**LINES OF BUSINESS**



**SIGNIFICANT BUDGET CHANGES**

The FY 2022 adopted expenditure budget for the Treasurer’s Office is \$7,487,664, a three percent increase from the FY 2021 adopted budget. The FY 2022 adopted budget reflects:

- The County Board added funding for a one percent merit pay adjustment, a five percent increase in the range, and an increase to the one-time bonus for staff from \$500 to approximately \$900.
- The County Board also restored funding for the Treasury Specialist II cashier position that was proposed to be held vacant for the last five months of the fiscal year with the American Rescue Plan funding.
- ↑ Personnel increases due to compensation adjustments noted above and adjustments from job family studies, partially offset by lower retirement contributions based on current actuarial projections and a 2.5 decrease in Kaiser health insurance premiums.
- ↓ Non-personnel decreases due to adjustments to the annual expense for maintenance and replacement of County vehicles (\$4,315).
- ↓ Grant revenue decreases based on anticipated State Compensation Board reimbursements (\$27,703).

**DEPARTMENT FINANCIAL SUMMARY**

	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted	% Change 21 to '22
Personnel	\$5,938,323	\$6,705,377	\$6,898,854	3%
Non-Personnel	556,627	593,125	588,810	-1%
<b>Total Expenditures</b>	<b>6,494,950</b>	<b>7,298,502</b>	<b>7,487,664</b>	<b>3%</b>
Fees	1,055,876	1,117,235	1,117,235	-
Grants	534,307	562,615	534,912	-5%
<b>Total Revenues</b>	<b>1,590,183</b>	<b>1,679,850</b>	<b>1,652,147</b>	<b>-2%</b>
<b>Net Tax Support</b>	<b>\$4,904,767</b>	<b>\$5,618,652</b>	<b>\$5,835,517</b>	<b>4%</b>
Permanent FTEs	62.00	62.00	62.00	
Temporary FTEs	0.66	0.66	0.66	
<b>Total Authorized FTEs</b>	<b>62.66</b>	<b>62.66</b>	<b>62.66</b>	

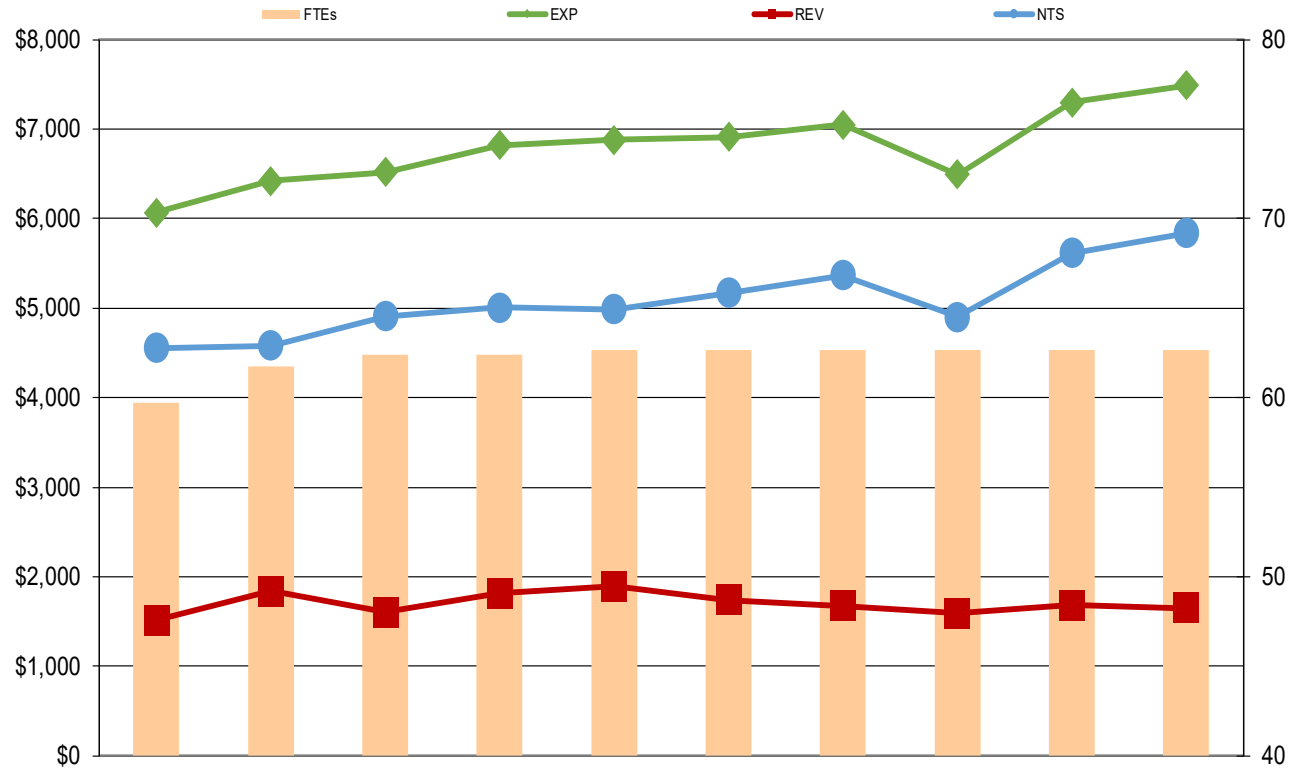
**Expenses & Revenues by Line of Business**

	FY 2020 Actual Expense	FY 2021 Adopted Expense	FY 2022 Adopted Expense	% Change '21 to '22	FY 2022 Adopted Revenue	FY 2022 Net Tax Support
Administration, Technology and Special Projects	\$1,337,505	\$1,385,131	\$1,452,787	5%	\$534,912	\$917,875
Accounting and Treasury Management	1,211,664	1,402,222	1,465,417	5%	30,000	1,435,417
Operations	1,634,198	1,874,753	1,885,256	1%	152,735	1,732,521
Compliance and Litigation	2,311,583	2,636,396	2,684,204	2%	934,500	1,749,704
<b>Total</b>	<b>\$6,494,950</b>	<b>\$7,298,502</b>	<b>\$7,487,664</b>	<b>3%</b>	<b>\$1,652,147</b>	<b>\$5,835,517</b>

**Authorized FTEs by Line of Business**

	FY 2021 FTEs Adopted	FY 2022 Permanent FTEs Adopted	FY 2022 Temporary FTEs Adopted	FY 2022 Total FTEs Adopted
Administration, Technology and Special Projects	9.00	9.00	-	9.00
Accounting and Treasury Management	11.00	11.00	-	11.00
Operations	18.00	18.00	-	18.00
Compliance and Litigation	24.66	24.00	0.66	24.66
<b>Total FTEs</b>	<b>62.66</b>	<b>62.00</b>	<b>0.66</b>	<b>62.66</b>

EXPENDITURE, REVENUE, NET TAX SUPPORT, AND FULL-TIME EQUIVALENT TRENDS



	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
\$ in 000s	Actual	Actuals	Actuals	Actuals	Actuals	Actuals	Actuals	Actuals	Adopted Budget	Adopted Budget
EXP	\$6,068	\$6,423	\$6,516	\$6,821	\$6,879	\$6,914	\$7,049	\$6,495	\$7,299	\$7,488
REV	\$1,512	\$1,840	\$1,607	\$1,812	\$1,891	\$1,741	\$1,679	\$1,590	\$1,680	\$1,652
NTS	\$4,556	\$4,583	\$4,909	\$5,009	\$4,988	\$5,173	\$5,370	\$4,905	\$5,619	\$5,836
FTEs	59.75	61.75	62.41	62.41	62.66	62.66	62.66	62.66	62.66	62.66

Fiscal Year	Description	FTEs
FY 2013	<ul style="list-style-type: none"> <li>▪ No significant changes.</li> </ul>	
FY 2014	<ul style="list-style-type: none"> <li>▪ Added two limited-term collector positions (\$119,426), non-personnel and consultant expenses (\$25,950), and revenue (\$445,376) to enable the Treasurer’s office to collect over \$15.0 million in overdue Circuit Court and General District Court debt. The positions will be eliminated when the fees generated from court collections do not fully offset the costs associated with program.</li> <li>▪ Held Management Specialist position vacant for six months (\$57,926).</li> <li>▪ Increased grant funds due to a partial restoration of cuts in local aid from the State (\$21,135) and an increase in State Compensation Board reimbursements (\$13,666).</li> </ul>	2.00
FY 2015	<ul style="list-style-type: none"> <li>▪ Increased fee revenues due to increased compliance collections (\$250,000), a change in the methodology of court collections (\$99,624), additional dog licensing fee revenue (\$10,000), and iPark device fee revenue (\$1,200).</li> <li>▪ Increased grant funds due to an increase in State Compensation Board reimbursements (\$7,290).</li> <li>▪ Added 0.66 FTEs to the Compliance division in order to convert three enforcement agents from contractors to part-time employees.</li> </ul>	0.66
FY 2016	<ul style="list-style-type: none"> <li>▪ Decreased fee revenues due to lower delinquent court fine collections (\$139,055), a reduction in court fine collection fees to the County due to General Assembly action (\$114,000), decreased iPark fees (\$45,700), and a transfer of DMV select revenue to the Commissioner of Revenue’s Office (\$22,000), partially offset by an increase in administrative compliance fees (\$75,000) and returned check fees (\$10,000).</li> <li>▪ Increased grant revenues due to an increase in State Compensation Board reimbursements (\$24,656).</li> <li>▪ <i>The County Board reduced the Real Estate late payment penalty for taxpayers who pay after but within 30 days of the due date to 5 percent. Taxpayers who are more than 30 days delinquent continue to incur a 10 percent late payment penalty.</i></li> </ul>	
FY 2017	<ul style="list-style-type: none"> <li>▪ The County Board added a partial FTE to assist with Court Fines and Fee collections.</li> <li>▪ The two limited-term collector positions were converted to permanent FTEs.</li> <li>▪ Decreased fee revenues due to lower administrative compliance fees (\$200,000), decreased iPark fees (\$60,000), reload fees (\$8,500) and deposits (\$4,000), partially offset by an increase in court collections (\$157,892) and Easy Park revenue (\$48,000).</li> <li>▪ Decreased grant revenues due to a decrease in State Compensation Board reimbursements (\$1,170).</li> </ul>	0.25

<b>Fiscal Year</b>	<b>Description</b>	<b>FTEs</b>
FY 2018	<ul style="list-style-type: none"> <li>▪ Increased fee revenue due to a higher anticipated administrative compliance and court collections fees (\$162,163) and an increase in dog licensing fee revenue (\$10,000), partially offset by decreased iPark fees (\$32,249), reload fees (\$1,000), and a decrease in Easy Park meter revenue (\$6,694).</li> <li>▪ Decreased grant revenue due to an adjustment in the State Compensation Board reimbursements (\$6,522).</li> </ul>	
FY 2019	<ul style="list-style-type: none"> <li>▪ Decreased fee revenue as administrative collection fees return to more normal levels following collection of a large account in the prior two fiscal years (\$40,000), and as the new rules enacted by the Supreme Court of Virginia continue to decrease the number of delinquent court accounts referred to the Treasurer for collection (\$59,000). Revenues also decreased due to decreased iPark fees (\$17,751) and reload fees (\$500); a decrease in Easy Park meter revenue (\$6,056), reload fees (\$400) and device fees (\$350); and a decrease in dog license revenues (\$3,780).</li> <li>▪ Increased grant revenue due to a reconciliation with FY 2018 adopted State Compensation Board revenue (\$9,869) and additional Compensation Board funding (\$27,037) for the Treasurer and four of her Deputies participating in the Treasurer's Association of Virginia's Career Development Program having earned certifications from the University of Virginia's Weldon Cooper Center for Public Service.</li> </ul>	
FY 2020	<ul style="list-style-type: none"> <li>▪ Reduced printing charges with elimination of the requirement to display a personal property tax decal. Every vehicle registered in Arlington County is required to display a County Decal that is sent to residents annually (\$80,615). In September 2018, the County Board voted to eliminate the County Decal effective FY 2020 and move towards license plate reading technology to enforce vehicle registration.</li> <li>▪ Reduced annual expense for maintenance and replacement of County vehicles (\$1,308).</li> <li>▪ Decreased administrative collection fees revenue based on a return to more normal levels following collection of a large account in the prior two fiscal years, and as the rules enacted by the Supreme Court of Virginia in FY 2018 continue to decrease the number of delinquent court accounts referred to the Treasurer for collection (\$44,000).</li> <li>▪ Increased dog license revenue (\$3,500) and other compliance fees (\$2,000).</li> </ul>	
FY 2021	<ul style="list-style-type: none"> <li>▪ Increased dog license revenue (\$61,500) based on the demand for lifetime licenses and grant revenue (\$17,000) for increase in State Compensation Board reimbursements.</li> </ul>	

<b>Fiscal Year</b>	<b>Description</b>	<b>FTEs</b>
	<ul style="list-style-type: none"> <li>▪ Decreased court collections (\$61,500) due to the continuing impact of the Supreme Court of Virginia ruling in FY 2019 that further decreased the number of delinquent court accounts referred to the Treasurer for collection.</li> </ul>	
FY 2022	<ul style="list-style-type: none"> <li>▪ The County Board added funding for a one percent merit pay adjustment, a five percent increase in the range, and an increase to the one-time bonus for staff from \$500 to approximately \$900.</li> <li>▪ The County Board restored funding for the Treasury Specialist II cashier position that was proposed to be held vacant for the last five months of the fiscal year with the American Rescue Plan funding.</li> <li>▪ Reduced annual expense for maintenance and replacement of County vehicles (\$4,315).</li> <li>▪ Decreased grant revenues due to a decrease to State Compensation Board reimbursements (\$27,703).</li> </ul>	