



ARLINGTON COUNTY
NOTICE OF FUNDING AVAILABILITY
FOR ONE-TIME RELIEF FOR
FRONTLINE HUMAN SERVICES SAFETY NET NONPROFITS

September 1, 2022

OVERVIEW & BACKGROUND

As Arlington County and its residents face ongoing challenges related to the COVID-19 pandemic, numerous human services nonprofits have provided direct, in-person safety net services to low-income and/or disabled Arlington residents. As part of the FY 2023 budget process, the County Board provided [guidance](#) to support these human services nonprofits, allocating \$650,000 in one-time funding that is the subject of this Notice of Funding Availability (NOFA).

INTENT & OBJECTIVES

The intent of this NOFA is to support local nonprofits which primarily provide tangible, in-person benefits in response to the health, safety, and economic needs of Arlington residents during the pandemic.

ELIGIBILITY & FUNDING

Nonprofits that are eligible must:

- Be an IRS designated 501(c)(3) or 501(c)(4) nonprofit
- Clearly demonstrate that the organization provided in-person human services in Arlington County to County residents during the pandemic

Organizations that meet the eligibility criteria may be awarded funding whether or not they receive funding from the County through another program or source. Eligibility determinations will be made by an interdisciplinary committee appointed by the County Manager.

Funds will be awarded to eligible organizations who submit a complete application by the deadline. The award amount will be determined by the number of applicants, where qualifying applicants will be divided into award tiers based on the number of paid employees associated with in person services for Arlington County residents. The minimum award will be no less than \$2,500. Funds are anticipated to be awarded no later than 30 days after the County Board announces the award at its meeting on November 12, 2022. Following the award announcement, each nonprofit awarded a grant will be expected to execute an agreement with the County's terms and conditions. As part of this agreement, each nonprofit must either have an active Arlington business license or register for one to receive funding. Additionally, each nonprofit will agree to submitting a Final Award Summary (see below) one year after receiving the award.

SUBMISSION INSTRUCTIONS

Please submit an electronic copy of this application to Elizabeth Matlock, Assistant to the Deputy County Managers, at ematlock@arlingtonva.us with a copy to Michelle Cowan, Deputy County Manager, at mcowan@arlingtonva.us. **Applications are due no later than 5:00 pm on Friday, September 30.**

As noted below, questions or clarifications regarding this NOFA should be submitted to Elizabeth Matlock at ematlock@arlingtonva.us no later than Wednesday, September 14, at 5:00 pm.

TIMELINE

Thursday, September 1 – NOFA distributed

Wednesday, September 14, 5:00 PM – Written submission of questions / clarifications on NOFA due; answers will be distributed via email and posted on the County's website by 5:00 pm, Wednesday, September 21. See "*Submission Instructions*" for contact information for questions.

Friday, September 30, 5:00 PM – Proposals due. See "*Submission Instructions*" for contact information for proposal submissions.

OTHER INFORMATION

The County will not publicly open the applications.

The County reserves the right to reject any and all applications, cancel this request and waive any informalities or irregularities in the procedure. Arlington County does not discriminate against faith-based organizations.

The County anticipates that this NOFA will be awarded to numerous applicants, with funding allocated based on the number of qualified applicants and their number of paid employees associated with in person services for Arlington County residents.

COVID-19 VACCINATION POLICY FOR GRANTEES / CONTRACTORS

Due to the ongoing COVID-19 pandemic, the County has taken various steps to protect the welfare, health, safety and comfort of the workforce and public at large. As part of these steps, the County has implemented various requirements with respect to health and safety including policies with respect to social distancing, the use of face-coverings and vaccine mandates. To protect the County's workforce and the public at large, all employees and subrecipients of the respondent who are assigned to this grant agreement, must be fully vaccinated against COVID-19. Any contractor employee or subcontractor who is not fully vaccinated should follow a weekly testing protocol as established by the grantee, unless exempt pursuant to a valid reasonable accommodation under state or federal law. By submitting a proposal, the applicant certifies that it will comply with this provision and will ensure that its sub-recipients, if any, do so as well. For questions, applicants may email contractorvaccineinfo@arlingtonva.us.



APPLICATION FOR FUNDING FOR FRONTLINE HUMAN SERVICES NONPROFITS

I. Organizational Information

Name of Organization	Name, Title, and E-mail Address of Individual Submitting the Application
Click or tap here to enter text.	Click or tap here to enter text.
Number of paid employees associated with in person services for Arlington residents	
Click or tap here to enter text.	Mission Statement
Click or tap here to enter text.	
<p>With your application, please include a copy of your organization's:</p> <ul style="list-style-type: none"> • IRS 501(c)(3) or 501(c)(4) determination letter • Active business license to operate in Arlington County. If your organization does not currently have an active business license, your organization will need to acquire one before grant disbursement. • Organizational chart showing staff associated with in person services for Arlington County residents • A copy of your most recent auditors' report, where available 	

II. Description of Service to Arlington County Residents. Responses may be succinct and informative, around five sentences.

Describe the nature, extent, and frequency of human services provided to Arlington residents during the pandemic. Services must be provided in person for the purpose of improving their health, safety, or economic security.

Click or tap here to enter text.

Briefly describe the population served by your organization. For example, how many individuals or households are served? What percentage reside in Arlington County? Provide relevant demographic data. For informational purposes, how do your services work to eliminate racial inequities?

Click or tap here to enter text.

How have the COVID-19 pandemic and the current economic crisis impacted your organization's services, including any gaps in service delivery or funding challenges that have occurred?

Click or tap here to enter text.

If your organization does not have a recent auditors' report, please disclose any audit, grant, or legal compliance issues incurred over your organization's last two fiscal years.

Click or tap here to enter text.

**ATTACHMENT A –COMPLIANCE WITH COUNTY COVID-19 VACCINATION POLICY
CERTIFICATION**

I, _____ (hereinafter referred to as “Applicant”),
certify that I will comply with the COVID-19 Vaccination Policy as a condition of
prequalification and potential contract award which requires that all contractor employees
or subcontractors assigned to the contract must be vaccinated or undergo weekly testing,
unless exempt pursuant to a valid reasonable accommodation under state or federal law
pursuant to the Contract Terms and Conditions.

Signed: _____ **Date:** _____

Name of Applicant: _____



Final Award Summary for Frontline Human Services Nonprofits

Organization Name Click or tap here to enter text.

Award Amount Click or tap here to enter text.

Descriptive Summary

In two paragraphs or less, describe how the funding was used.

Click or tap here to enter text.

Award Spending Summary

Include a brief description of, or title for, the services provided as well as the total amount of awarded funding used for those services.

Services	Amount
Click or tap here to enter text.	Click or tap here to enter text.
Click or tap here to enter text.	Click or tap here to enter text.
Click or tap here to enter text.	Click or tap here to enter text.
Click or tap here to enter text.	Click or tap here to enter text.
Click or tap here to enter text.	Click or tap here to enter text.
Click or tap here to enter text.	Click or tap here to enter text.
Click or tap here to enter text.	Click or tap here to enter text.
TOTAL	Click or tap here to enter text.