

Neighborhood Conservation Advisory Committee  
March 10, 2022

## Meeting Notes

Meeting location: Virtual through MS Teams

---

1. Kathy Reeder, Chair, welcomed the Committee to the meeting
2. Roll Call
3. Approval of Minutes from the February 2022 NCAC Meeting:  
Eileen Janas, Jerry Paull and Audrey Clement noted a few minor edits.  
Motion to approve with the minor edits by Bill Braswell, seconded by Jerry Paull - Unanimously approved.
4. Officers and Staff Report:  
Kathy Reeder reminded all Representatives about their Civic Association letters to the CB in advance of the upcoming CIP, and asked that they be submitted by April 15<sup>th</sup>, or mid-May at the latest.  
John Kirkpatrick, Vice-Chair, is working on a way for Representatives to communicate with each other more easily outside of the regular monthly meetings, possibly through a chat group.  
Tim McIntosh, NC Program Section Supervisor, introduced program staff, and announced that the June meeting will be for the spring project funding round.
5. Discussion / Action Items:
  - a. **“Arlington Neighborhoods Program” - Name Update**  
Tim McIntosh, NC Program Section Supervisor, announce the approved new name for the program – “Arlington Neighborhood’s Program” (ANP), and spoke about the process for rolling it out to internal stakeholders (County Departments and staff) and external stakeholders through public announcements and across all County Gov’t webpages.  
Questions/Comments:
    - Eileen Janas – asked if connections on the County’s new ANP webpages will be created to maintain access to historical and current NC documents.  
Tim confirmed these will be maintained.
    - David Litman suggested a first topic for the new chat group could be a new name for the NCAC.

## **b. Staff Presentation on Neighborhood Projects**

Presenter: Jill Yutan, Landscape Architect with NC Program (ANP)

Presentation on the range of project types the program funds, with examples from the program's existing portfolio as well as new ideas for neighborhoods and Representatives to explore.

Project types included: Intersection Improvements, Missing Sidewalk Links, Beautification, Art, Placemaking, Environmental (Rain Gardens & Educational Signs), Interpretive Signs & Historic Markers, Tactical Urbanism, Street Lights, Parks, Playgrounds & Trail Enhancements, and Invasive Plant Removal & Reforestation

Questions/Comments:

- Kathy asked about beautification projects around designated historic sites, and how to protect them.

Tim said neighborhoods and program staff often partner with the County's Historic Preservation group when exploring design projects in these types of areas.

- Lauren Bailey asked if there are still low-cost project options through the program and do these need to be requested differently than through the 1<sup>st</sup> Priority Project list.

Tim said the program previously had a "micro-projects" option, but many of these actually fell under maintenance and couldn't be funded using CIP bond money. But through the NCPR-Implementation Framework staff will be exploring how these and other types of projects can be done.

Lauren followed up, asking about the program's "Missing link" projects.

Tim explained that these are still done through the program, describing them as very simple, smaller sections of sidewalk that are missing and constructed by County staff in Water Sewer Streets. He also noted these have a different application process than the 1<sup>st</sup> Priority Project list, and he could provide more information if interested.

## **6. Other/New Business:**

- Kathy announced to the Committee that the list of 1<sup>st</sup> Priority Projects is now posted on the County's NCAC webpage, labeled "Spring 2022 Proposed Project List", and thanked Tim for posting it.

## **7. Move to adjourn the meeting – motion by Bill Braswell, seconded by Eileen Janas.**

Meeting was adjourned.