

QUICK REFERENCE GUIDE

View Plan Review Status and Assignments

You may **view review detailed status and assignments** for your permit using the following steps.

1. Log in to [Permit Arlington](#) and select **Home > My Records** from the menu in the upper left corner (or type in your permit number in the search box in the upper right corner and skip to step 3).



The status column provides *only a general status*, but follow the next steps in this guide for detailed status and assignments

2. Find your project on the **Building, Planning or Zoning** list.

- a. Select the Record Number (Permit ID)

Building

Showing 41-50 of 55 | [Download results](#) | [Add to collection](#)

<input type="checkbox"/>	Date	Record Number	Record Type	Expiration Date	Status	Action
<input type="checkbox"/>	06/16/2022	LDAP22-TA-00105	Land Disturbing Activity/Stormwater Permit	12/20/2022	Finalized	
<input type="checkbox"/>	07/06/2022	LDAP22-TA-00112	Land Disturbing Activity/Stormwater Permit	01/03/2023	Revision Pending	
<input type="checkbox"/>	07/07/2022	LDAP22-TA-00112-RA1	LDA - Revision to Approved	07/07/2022	Submitted	
<input type="checkbox"/>	07/06/2022	LDAP22-TA-00113	Land Disturbing Activity/Stormwater Permit	01/03/2023	Revision Pending	
<input type="checkbox"/>	07/07/2022	LDAP22-TA-00113-RA1	LDA - Revision to Approved	07/07/2022	Submitted	
<input type="checkbox"/>	07/06/2022	LDAP22-TA-00114	Land Disturbing Activity/Stormwater Permit	01/03/2023	Revision Pending	
<input type="checkbox"/>	07/07/2022	LDAP22-TA-00114-RA1	LDA - Revision to Approved	07/07/2022	Submitted	Pay Fees Due
<input type="checkbox"/>	06/28/2022	MECH22-TA-00130	Mechanical	12/25/2022	In Review	
<input type="checkbox"/>	07/27/2022	MECH22-TA-00131	Mechanical	01/24/2023	Accepted	

Note: You can sort any column in the list by clicking on the column heading

3. Click **Record Info** and choose **Processing Status** to view where your permit is in the workflow.

Record MECH22-SA-01173:

Mechanical

Record Status: In Review
Expiration Date: 02/04/2023

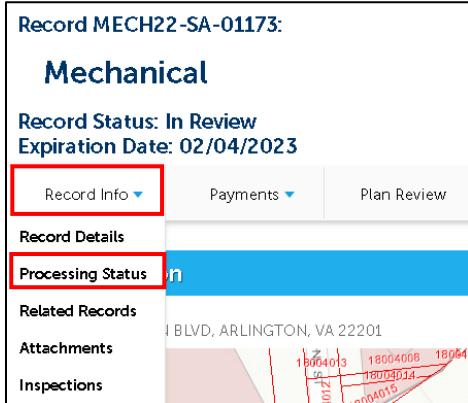
Record Info ▾ Payments ▾ Plan Review

Processing Status: In Review

Related Records: 1 BLVD, ARLINGTON, VA 22201

Attachments: 18004013, 18004008, 18004014, 18004015

Inspections: 18004012, 18004016



4. The processing status will be displayed. In the two examples below, the permit on the left is in **Completeness Check**, and the permit on the right is in **Final Review**, as denoted by the hourglass.

Processing Status

Application Submittal

Completeness Check

Plan Review

Final Review

Issuance

Inspection

Processing Status

Application Submittal

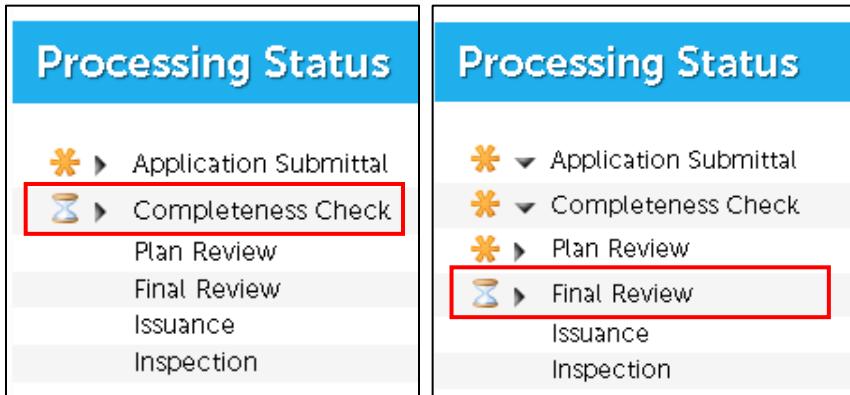
Completeness Check

Plan Review

Final Review

Issuance

Inspection



5. Next click **Plan Review** to view **assignments** and **review cycle due dates**.

Record MECH22-TA-00131:

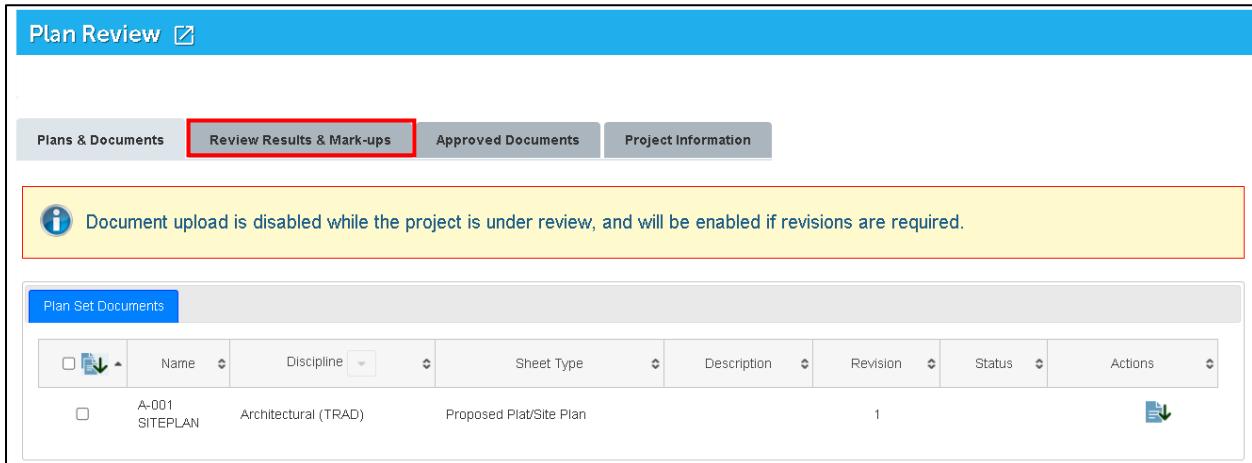
Mechanical

Record Status: Accepted
Expiration Date: 01/24/2023

Record Info ▾ Payments ▾ Plan Review



6. Click Review Results & Mark-ups.



Plan Review

Plans & Documents **Review Results & Mark-ups** Approved Documents Project Information

Document upload is disabled while the project is under review, and will be enabled if revisions are required.

Plan Set Documents									
	Name	Discipline	Sheet Type	Description	Revision	Status	Actions		
<input type="checkbox"/>	A-001 SITEPLAN	Architectural (TRAD)	Proposed Plat/Site Plan		1				

7. Click Review Status & History



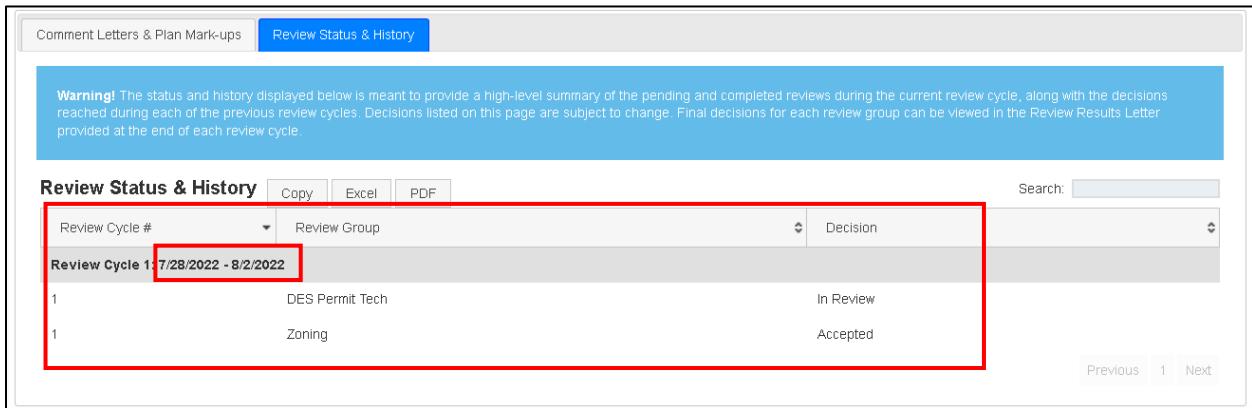
Plans & Documents Review Results & Mark-ups Approved Documents Project Information

Comment Letters & Plan Mark-ups **Review Status & History**

This project does not have any Review Letters or Plan Sets.

Review Cycle #	Review Group	Decision
1	DES Permit Tech	In Review
1	Zoning	Accepted

8. View the review groups and decisions and due date for the current Review Cycle.



Comment Letters & Plan Mark-ups **Review Status & History**

Warning! The status and history displayed below is meant to provide a high-level summary of the pending and completed reviews during the current review cycle, along with the decisions reached during each of the previous review cycles. Decisions listed on this page are subject to change. Final decisions for each review group can be viewed in the Review Results Letter provided at the end of each review cycle.

Review Status & History

Review Cycle #	Review Group	Decision
1	DES Permit Tech	In Review
1	Zoning	Accepted

Search:

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