



Mailing Address Change for Tax Billing

Return to: Arlington County Government
Department of Real Estate Assessment
2100 Clarendon Boulevard, Suite 611
Arlington, VA 22201
Fax: (703) 228-3440

Name as it Appears on Your Assessment: _____

Real Property Code No. (RPC): _____

Property Address: _____

Change Mailing Address to: _____

Print Your Name: _____ Title: _____

Signature: _____ Date: _____
Signature of owner(s) required to process

Telephone Number : _____ Email Address: _____
Provide a daytime phone number and email address where you may be reached for further clarification or questions.

If you require a change of mailing address for additional parcels, please use the space(s) below

Real Property Code: _____ Property Address: _____

Real Property Code: _____ Property Address: _____

Real Property Code: _____ Property Address: _____

Attention Agents and Representatives

If a change of mailing address request is being submitted by anyone other than the legal owner of the property, it must be accompanied by a Letter of Authorization that specifically grants the agent authority to change the mailing address and which must:

- Be an original document;
- Identify the owner of record and RPC (real property code);
- State the property address;
- Be effective for the current tax year;
- Identify the agent with address and telephone number;
- Be signed by owner or authorized officer of company including:
 1. Notarized signature of an owner on record of the property, or officer, if titled in name of company, partnership or corporation.
 2. The printed or typed name and title.