

**Arlington County Community Services Board
Executive Committee Meeting Minutes
Monday January 7, 2013
6:00 p.m.**

Present: James Mack, Jenette O'Keefe, Judy Deane, Barbara Jones, Carol Skelly, Moira Saucedo, Naomi Verdugo, Anne Hermann

Staff: Cindy Kemp, Farah Shakour, Kelly Mauller

The January 7, 2013 Arlington County Community Services Board (ACCSB) Executive Committee meeting was convened by the ACCSB Executive Committee Chair James Mack at 6:05 p.m. The meeting was held at the Department of Human Services Sequoia Building, Conference Room A, 2100 Washington Boulevard, Arlington, Virginia.

Approval of the December 10, 2012 Executive Committee Minutes – Jim

Chair Mack called for a motion to approve the December 10, 2012 ACCSB Executive Committee minutes. Ms. Deane motioned to approve the minutes, Ms. Saucedo seconded the motion and the minutes were approved with one correction.

Local and State Budget Issues:

Local Budget Issues:

Chair Mack opened a discussion about local budget issues. He stated the local budget forecast has not improved and that the budget will possibly yield net reductions; therefore, the CSB's budget requests must be carefully prioritized. Chair Mack noted that the CSB's FY 2014 budget priorities currently total over \$1.7 million, and that, given the current fiscal environment, these priorities will need to be reduced. Chair Mack stated that in preparation for this possibility, he worked with the CSB Executive Director and the former CSB Chair to narrow these priorities down into a "short list" of priorities which totals \$334,000 (*Refer to Handouts*). Ms. Kemp explained that the short list was developed using the Essential Community Based Services Levels model to guide their decisions about which services are foundational, core services and which were important but not essential. Ms. Kemp walked the members through the document, explaining how each item relates to basic core services.

In order to provide more contextual information, Chair Mack asked Ms. Kemp to present the CSB's local budget requests from the past several years. Ms. Kemp presented the members with documentation on the CSB's budget and restoration priorities for FY11, FY12 and FY13(*Refer to Handouts*). Ms. Kemp noted that budget reductions occurred in FY11, but that there were not reductions faced in FY12 or FY13. After some discussion, the members decided to add two mental health case managers and the substance abuse residential items to the short list of local budget priorities for FY14.

Chair Mack suggested that since the County Manager's proposed budget will be released February 23, 2013, the CSB Executive Committee should meet again shortly afterward to finalize the budget priorities based on what is included in the budget. The additional Executive Committee meeting will be held Thursday, February 28th from 6:00 p.m. to 8:00 p.m. at the George Mason Center located at 1801 N. George Mason Drive, 2nd floor conference room 234.

Chair Mack stated that the CSB should also set its meetings with the County Board Members to discuss the local budget priorities. The members decided that the meetings should ideally be scheduled for the week of March 18, 2013 and that a one hour meeting should be scheduled with Mary Hynes, the new County Board liaison to the CSB. All Executive Committee members are available the entire week, except for the afternoon of March 21, 2013. Ms. Shakour will arrange the meetings.

Chair Mack thanked the members for their participation in both the Arlington General Assembly and State General Assembly Public Hearings held on January 4, 2013. He informed the committee that Senator Howell and Delegate Brink attended both hearings. He stated that this is a positive step forward. CSB members Ms. Saucedo, Ms. Hermann, Ms. Deane, Mr. DeAtley, Ms. Verdugo, Mr. Mack and former CSB member Ms. Skelly all presented testimony.

State Budget Issues:

Chair Mack announced that Delegate Brink is planning to submit legislation for more funding to support the transition of people with intellectual disabilities (ID) from the state Training Centers. Chair Mack noted that Delegate Brink has seen the ID regional business plan, which incorporates the ID waiver structure as it currently exists. Chair Mack explained that the plan does not address eliminating the waiting list and does not address the new high need, medically fragile people with no funding but who need services. Also, the exceptional rates are only effective for one year and still are not thought to be sufficient by the ID Directors, even for the one year period. Therefore, Chair Mack cautioned that the plan is not a systemic solution, but will require further adjustments in the future to address the comprehensive needs of people with ID in the community.

Chair Mack stated that the Virginia Community Services Board (VASCBS) recommended that the ACCSB prepare a packet of information for the Independent Reviewer containing the business plan, all the letters to and from the state, CSB member testimonies, etc. Delegate Hope is willing to arrange a meeting with Commissioner Stewart of the Department of Behavioral Health and Developmental Services (DBHDS). After some discussion the members decided on the following actions: 1) Meet with Senator Janet Howell who sits on the Senate Finance Committee; 2) Obtain a copy of Dennis Manning's (CEO/ED of Community Resources) testimony and/or invite him to the meetings with the General Assembly members and Commissioner Stewart; and 3) Set up a meeting with Delegate Brink, Commissioner Stewart, CSB members and possibly Delegate Hope and Senator Howell. Ms. Saucedo, Ms. Jones, Ms. Skelly, Ms. Kemp and Ms. Barnes are willing to attend these meetings with Chair Mack.

Update on the Consumer Run Drop In Center and Peer Internship Programs

Ms. Kemp gave an update on the Consumer-Run Drop-In Center (CRDIC). The contract for the Consumer Run Drop In Center (CRDIC) terminated as of December 21, 2012. A contract with a new vendor is in progress and Ms. Kemp will provide regular updates on the progress of the contract. Ms. Kemp noted that the prospective vendor has seven years of experience running similar programs. She noted that the prospective vendor will retain its own structure and Board of Directors if selected for this contract. Ms. Kemp distributed the project description and organizational chart provided by the vendor (*Refer to Handouts*). Ms. Kemp noted that all employees will be consumers.

Regarding the Peer Internship Program (PIP), Ms. Kemp stated that the contract will remain in place until June 30, 2013.

Brief Updates/Information:

- There will be a presentation at the full board meeting on Older Adults and Alcohol Use by Rhonda Williams, Alexandria CSB, tentatively rescheduled for March 2013.
- Andrew Sperling from NAMI is not available in February to discuss Mental Health Parity; however, he can send another presenter in his place. Ms. Shakour will follow up with his office.
- The January 23, 2013 CSB full board meeting will be held at the George Mason Center, 2nd floor conference room. Members will receive reminders about the change.
- There was a request for Alan Orenstein, Mental Health Director, to give an update on the quarterly Youth in Transition meeting. Ms. Kemp will follow up with him.
- On January 24, 2013 Judge Louise Di'Matteo is leading a panel discussion on establishing a Drug Court in Arlington. The meeting will be held at the Arlington County Bar Association located at the Courthouse, 1425 Courthouse Road, Walter McCarthy Law Library at 12:30 p.m.
- Ms. Verdugo spoke with Richard Bonnie (state appointee who conducted the Mental Health Law Review). Ms. Verdugo stated that Mr. Bonnie would like to work together with the CSB on advocacy issues.
- The ID Director position is not currently under recruitment. Ms. Kemp will update the members on recruitment as information becomes available.
- The members requested that Keith Whyte give an update on the Employment and Community Outreach Ad Hoc Committee's efforts.

Upcoming Items for CSB Full Board Meeting on January 23, 2013

- The CSB Staff Recognition Award will be presented to Dr. Sawson Asterbadi, Clubhouse and Older Adult Psychiatrist.
- There will be a presentation by Cindy Stevens, DHS Housing Bureau Chief (Overview of Arlington housing programs including Housing Grants and Permanent Supported Housing).
- There will be a Group Home Report presented if needed.
- There will be a Monthly Financial Report presented if needed.
- Ms. Hermann will report out on the Mary Marshall Assisted Living Residence.
- The members requested an update by Linda Kelleher on the County Housing Study.

The Arlington County Community Services Board Executive Committee meeting was adjourned by Chair Jim Mack at 8:15 p.m.

Respectfully submitted by Kelly Mauller