



The Arlington Community Services Board
1725 N. George Mason Drive
Arlington, VA 22205
(703) 228-4871 FAX: (703) 228-5234



James Mack
Chairperson

Cynthia Kemp
Executive Director

July 18, 2012
Department of Human Services – Sequoia Building
2100 Washington Boulevard
Arlington, Virginia
7:00 p.m.

Members Present: Carol Skelly, Barbara Jones, James Mack, Judith Deane, Jenette O’Keefe, Cynthia Fagnoni, Barry Gale, David O’Connor, Moira Saucedo, Keith Whyte, Shauna Alonge, Scott Brannon, Anne Hermann, David Kidwell, Naomi Verdugo, Brian DeAtley, Linda Kelleher, Brian Berke

Members Excused: Bharati Patel

Staff Present: Cynthia Kemp, Antoinette Lindsay for Farah Shakour, Suzanne Lane, Joe Bullock, Joanna Barnes, Thomas Wallace, Alan Orenstein

Ms. Kemp noted that this was Mr. Mack’s first meeting as the Chair of the CSB. Mr. Mack stated that he is honored to serve in this capacity and wants to ensure services are available for the next generation of people.

Public Comment (s):

There were no public comments.

Approval of the June 27, 2012 Minutes:

ACCSB Chair Mack stated that approval of the June minutes will be delayed to September, after the CSB’s August hiatus, due to an unforeseen circumstance.

Approval to Apply for State Grant for Crisis Intervention Police Drop Off Center

Ms. Kemp requested the Board’s approval to apply for a State grant to increase security and staffing at the Crisis Intervention Center (CIC), so that the CIC can become a 24-7 program. Currently, Arlington’s CIC is not fully staffed around the clock, except for on-call services during late hours. She stated that approximately twenty CSB’s in the State are expected to apply. Ms. Deane asked if the grant is in addition to the CSB’s FY14 budget priorities. Ms. Kemp responded that funds will not be duplicated. She stated that staff is working to get all processes in place to ensure the success of the grant. Chair Mack asked the Members for approval to apply for the grant. By consensus, the Board approved the request to apply for the grant.

Presentation – Capital Improvement Plan (CIP):

Chair Mack stated that the County is considering approval of the 10-year Capital Improvement Plan (CIP), which contains some items affecting the Department of Human Services (DHS). Chair Mack stated that a group of concerned people met to discuss the possible consolidation of Clarendon House with the rest of DHS. The

group discussed the issues and after a great deal of thought, decided to support consolidation. He also stated that the Executive Committee decided to support the consolidation under several conditions. First, the consolidation of the Clarendon House will require stakeholder input and feedback. Second, the CSB wants the assurance that the consolidation will double Clarendon House's space as stated in the plan. The third condition is that the stakeholders will have input into the design of the new space. Chair Mack noted that it is inconvenient for staff to travel back and forth from Clarendon House. Mr. Brannon added that there is a shortage of private meeting space at the Clarendon House as well. Another concern was expressed about the cost of using a leased space rather than a building that is already owned. It was noted that though the building is owned by the County, it is an old building and requires more maintenance. Ms. Kemp noted that the building could be leased or sold and that this decision has not been determined. Mr. Mack noted that the consideration of DHS consolidation must be in the CIP for consolidation to be possible in the next ten years. This is a separate issue from the financing of the consolidation. Chair Mack asked for a motion to approve the CSB's draft letter in support of the CIP consolidation plan. The Members approved the motion to go forward with the letter. Mr. Atkins stated that the County Board member will not allow for public comment, so Ms. Kemp stated that she will forward the letter to the County Board.

Presentation – FY13 State Performance Contract (Refer to Handout):

Chair Mack stated that the FY13 State Performance Contract was presented by staff last month. Ms. Kemp introduced Suzanne Lane, Manager of the Operation Support Team to answer any outstanding questions and requested that the Board approve signing the Performance Contract tonight. Ms. Kemp stated that she is confident that the CSB is meeting all of its obligations under the Contract. The Board agreed by consensus on approval of the Performance Contract, and Chair Mack signed the Contract.

Review of the FY13 State General Assembly Legislative Recommendations (Refer to Handout):

Chair Mack opened a discussion on the CSB's FY13 State General Assembly Legislative Recommendations. Ms. Kemp stated that these recommendations stemmed from the County Boards' request from the local commissions for recommendations for the State General Assembly. Ms. Kemp distributed the recommendations document which was edited by the Executive Committee Members and noted that she added information from the Virginia Association of CSB's (VACSB) recommendations. Ms. Kemp stated that all changes are highlighted in red type. Ms. Kemp asked the Members to take the document with them to review and to forward their recommendations to her. She stated that the deadline for submission is September 1, 2012 and that she will present all suggestions to the Executive Committee at the next meeting. Ms. Kemp noted that it is important to line up the CSB's recommendations with other advocacy groups. After some discussion of the specific items, the Members agreed to provide further feedback by email.

ACCSB Executive Director's Report:

ACCSB Executive Director Cynthia Kemp reported the following:

- Ms. Kemp stated that there was a licensing visit at the Mary Marshall Assisted Living Residence (MMALR), and there were some major violations found. Ms. Kemp stated that Glenda Blake, the DHS Aging and Disability Director, is willing to address the Board or Executive Committee for further questions at a later date.
 - Ms. Kemp stated that the facility operator, Volunteers of America (VOA), is working with DHS staff to correct the following violations:
 - Staffing – The facility is not fully staffed. There has been much turnover. Also, not all staff is adequately trained or skilled.
 - Medication Management – There were too many medication errors.
 - Documentation of Incidents – All incidents were documented locally, but not always sent to the state.
 - Care Plans – Some of the residents did not have adequate Care Plans that addressed their full spectrum of needs.

- The plan of correction is due to the State by this Saturday and will be reviewed by Ms. Blake and Ms. Kemp prior to submission.
 - Ms. Kemp summarized some of the factors leading to the violations. She stated that the changes in leadership (Director, Director of Nursing, and Residential Coordinator) have contributed to these issues. Ms. Kemp stated that good policies are in place, but are not always followed. She stated that though there was concern about the budget, the budget is adequate for operations. Ms. Kemp noted that as more challenging residents enter the facility, the demands have increased. DHS presence has increased to monitor the corrective plan.
 - Ms. Kemp noted that admission have been placed on hold for 3 – 6 months. She stated that Care Plans for all new admissions are reviewed more extensively prior to admission now. She also noted that staff training has been implemented to address medication errors.
 - Ms. Hermann stated that she was not at the Advisory Committee meeting last week, but was apprised of the information by Kathleen Donovan. She stated that she feels the process of correction is transparent. Ms. Hermann also mentioned that during a recent major storm, the generator for the facility was not adequate to maintain the security locking feature for the medication cart. This could have caused a delay in medication administration. Ms. Kemp affirmed this observation and stated that the generator issue is being addressed. Ms. Kemp will report back to the Board monthly on the plan of correction.
- Ms. Barnes updated the members on follow up issues related to the Department of Justice (DOJ) settlement with the state regarding the closure of the ID training centers.
 - There was a stakeholder’s meeting on July 9, 2012 for families, Intellectual Disability (ID) Directors, and community members. Judge Gibney has agreed to approve the settlement with several changes, but the details have not yet been published. Follow up meetings are anticipated.
 - Ms. Barnes stated that the business plan and Request for Information (RFI) is well-underway.
- Mr. Wallace reported on the changes in Children’s Behavioral Health per the request of Ms. Verdugo for a quarterly report. The major updates are as follows:
 - Clinical Model of Care – Dialectical Behavioral Therapy training was conducted for staff for implementation with teens in group settings with emotional turmoil. The first group was in May. Motivational Interviewing training will be implemented once a qualified trainer is secured.
 - Effective Use of Staff Resources – Three staff obtained their licenses since the last report. There are efforts underway to secure financial resources to help more staff obtain licenses.
 - School Collaboration – There is a mental health task force to work with schools.
 - Organizational Structure – The Child and Youth Committee is working on a plan to market services better.
- Ms. Kemp reported that she contacted the Fire Department / EMTs about Emergency Services coordination with BHD. She stated that the Fire Department is pulling together a committee to address the concerns. She will update the Members as information becomes available.
- Ms. Kemp stated that the negotiations for the Peer Empowerment Center (PEC) have been completed, and the center will be open for service as of tomorrow.
- Ms. Kemp stated that the Department of Medical Assistance Services (DMAS) issued a Request for Proposal (RFP) for Medicaid SPO services (support services, case management, PACT, and other community-based services). The Virginia Association of CSBs (VACSB) partnered with Value Options to develop an LLC organization called the Community Behavioral Health Partnership of Virginia to apply for the RFP. Ms. Kemp stated that DMAS disqualified the Partnership due to conflict of interest.

The Partnership subsequently filed a lawsuit to prevent going forward with award of the contract until this issue can be resolved. Ms. Kemp will update the Members as more information becomes available.

- Ms. Kemp announced that the Crisis Intervention Team (CIT) won a NAMI Award. The award will be on display at the Drewry Center. There were twelve police officers who attended the last CIT training on a voluntary basis. Ms. Kemp noted that the CIT training is effective at helping officers gain knowledge of mental illness.

ACCSB Chair's Report:

ACCSB Chair James Mack reported the following:

- Chair Mack announced that the CSB's by-laws are underway in the Administrative Committee and that the committee is open to new members.
- Chair Mack stated that the Executive Committee is working on the FY14 local budget priorities and that recommendations will be presented in draft form to the full board in September for approval in October.
- Chair Mack reminded Members that there is no full board meeting in August.
- Chair Mack announced there are two CSB vacancies. He encouraged Members to recommend qualified candidates to apply.

Informational Items:

- Mr. Brannon stated that the Mary Marshall Assisted Living Residence is a nice facility.

The Arlington Community Services Board meeting was adjourned at 9:00 p.m.

Respectfully submitted by Farah Shakour