



**The Arlington Community Services Board**  
**Sequoia III**  
**2100 Washington Boulevard**  
**Arlington, VA 22204**  
**(703) 228-4871 FAX: (703) 228-4853**



**Anne Marie C. Hermann**  
**ACCSB Chair**

**June 21, 2017**  
**Sequoia III**  
**2100 Washington Blvd., auditorium**  
**Arlington, Virginia**  
**6:00 pm - Annual CSB Awards Ceremony**  
**7:00 pm - Full Board Meeting**

**Anita Friedman Interim**  
**Executive Director**

**Present:** Anne Hermann, Leslie Gosling, Jay Terner,, Linda Kelleher, Cherie Takemoto, Judy Deane, Jenette O’Keefe, Adele McClure, Dori Mitchell, Carol Skelly, Atima OMara,

**Excused:** Joanne Del Toro, Wayne Bert, Frank Haltiwanger, Asha Patton-Smith, Shauna Alonge

**Staff:** Kelly Mauller, Oliver Russell, Deborah Warren

**Public Comment(s)**

There were no public comments.

**Brief Introduction: Deborah Warren, CSB Executive Director/DHS Deputy Director and Jeanne Booth, Aging and Disabilities Services Division Chief**

Chair Hermann introduced Jeanne Booth, Aging and Disability Services Division Chief (ADSD). Ms. Booth was formerly the Division Chief for the Economic Independence Division (EID). Ms. Booth stated that she has been a social worker for 30 years and provided an overview of ADSD services. Ms. Booth provided an overview of her educational and work experience.

Chair Hermann introduced Deborah Warren. Ms. Warren has accepted the position of CSB Executive Director/DHS Deputy Director. Ms. Warren was previously employed by the Alexandria CSB. Ms. Warren provided an overview of her work experience. She noted that she will oversee ADSD, Child and Family Services Division (CFSD) and the Behavioral Healthcare Division (BHD).

**Approval of the May17, 2017 ACCSB Meeting Minutes**

Chair Hermann called for a motion to approve the May 17, 2017 ACCSB Full Board meeting minutes. Ms. Takemoto motioned to approve the minutes, Ms. Gosling seconded the motion, and the minutes were approved as amended.

**Presentation: Performance Contract**

Rudbel Alfaro, BHD Administrative Officer, presented about the CSB’s State Performance Contract. The performance contract is the vehicle in which the Department of Behavioral Health and Disability Services (DBHDS) funds CSBs throughout Virginia and regulates the provision of services.

Mr. Alfaro stated that the Contract is divided into four sections.

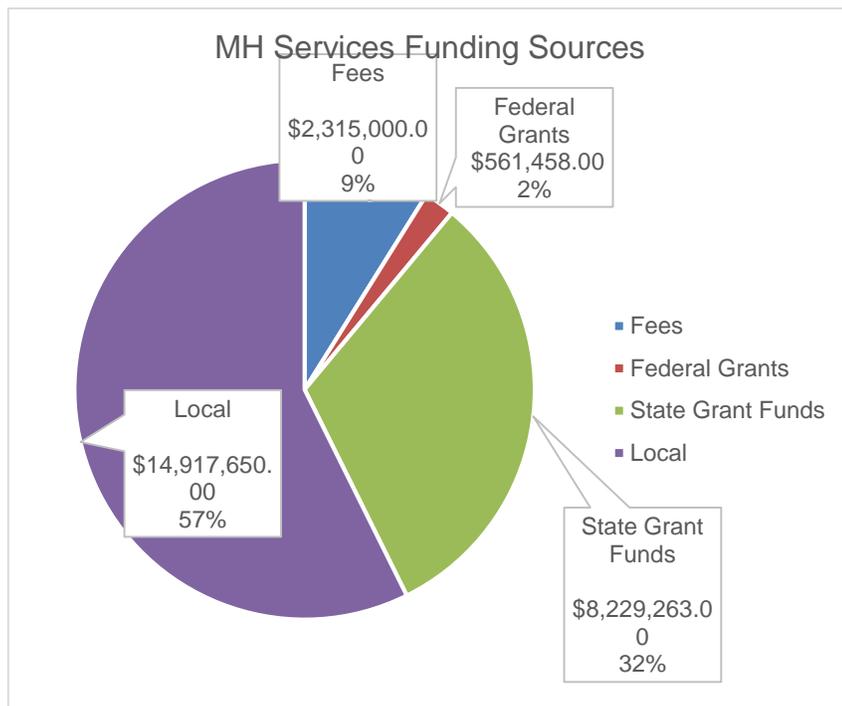
- Mental Health Services

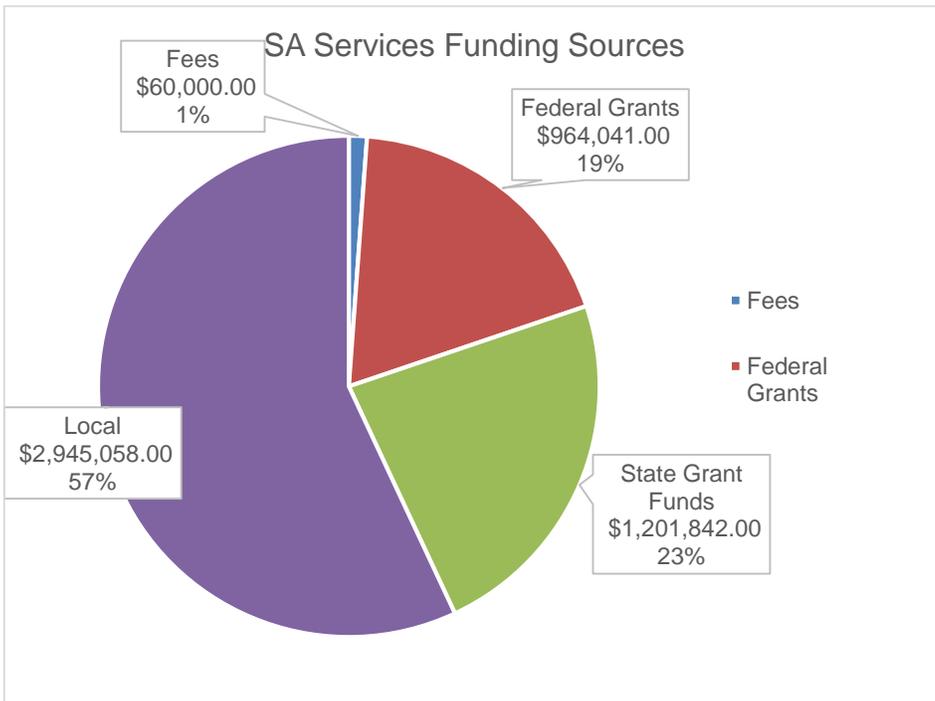
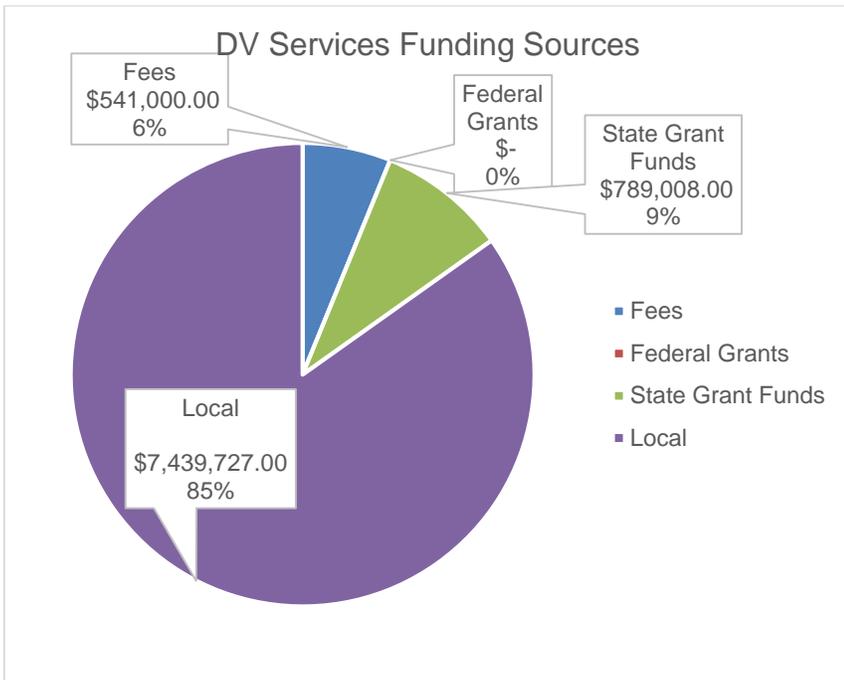
- Developmental Disabilities Services
- Substance Abuse Services
- Emergency and Ancillary Services

Mr. Alfaro highlighted changes in the contract.

- New Medical Services core service
- Access Crisis Stabilization -24-hour accessibility requirement
- Department of Justice (DOJ) requirements for Emergency Services (ES) and REACH programs - ES to notify REACH program of an individual suspected of having a developmental disability as soon as possible.
  - The REACH program is a local charitable organization that is committed to helping young people in the Northern Virginia, Maryland, and Washington DC metropolitan area become successful in school, work and the community.
- Data entry clarifications - Virginia Waiver Management System (WaMS), and elimination of manual performance measure reporting (Exhibit B)
- Appendix C clarifies provisions about the reserve fund, acceptable uses of accumulated unspent state funds balances, and review of unspent balances.

Mr. Alfaro provided information about service funding.





Ms. Omara asked how Arlington’s service funding compares to other Counties in the State. Mr. Alfaro responded that he would need to research comparable information. Ms. Warren added that Arlington County is most comparable to Alexandria.

In response to a question by Ms. Takemoto, Ms. Skelly stated that the DD budget does not contain Medicaid waiver reimbursements for DD Services. Ms. Skelly asked for more information to reconcile the information in the report with the increased DD case management staff included in the FY18 budget.

Ms. McClure asked about the provisions for unspent, or carry-over, funds. Mr. Alfaro responded that, in the Performance Contract, the State provides an order guideline for spending carry-over funds. He added that the

State prefers that regional deficits take priority for spending followed by large projects, major purchases, etc. Mr. Alfaro stated that the State requires that restricted funding remain restricted, even in a carry-over state until the end of the biennium.

Mr. Alfaro stated that the Performance Contract will be brought before the CSB full board for approval at the July 19<sup>th</sup> meeting. Mr. Russell noted that the Performance Contract, at this time, is a confidential document not yet ready for public viewing.

Chair Hermann thanked Mr. Alfaro for the presentation.

### **Strategic Planning Process**

Mr. Russell, Assistant BHC Division Chief, stated that he made a suggestion in the CSB Executive Committee meeting that, as a part of strategic planning, the CSB hold their annual retreat in the spring rather than in the fall. He stated that holding the retreat in the spring will give the CSB a better opportunity to build goals and set meeting agendas for the upcoming new fiscal year. The members agreed to hold their annual retreat in the Spring beginning in 2018. The CSB will still hold their already scheduled retreat in October.

### **CSB Input to County Board: General Assembly Legislative Priorities**

Chair Hermann directed the members to a letter (Included in Member Packet) from County Board Chair, Jay Fisette. She stated that the County Board is seeking the CSB's perspective and expertise in the development of Arlington's FY18 legislative priorities to the General Assembly. Comments are due to CSB Liaison and County Attorney, Pat Carroll, by July 26<sup>th</sup>. Chair Hermann noted that, in past years, the CSB has requested an extension in order to have enough time to prepare their State budget requests. Chair Hermann will send the request for an extension to Ms. Carroll.

Chair Hermann stated that the Arlington CSB typically aligns their General Assembly requests and support with the VACSB and the region.

Ms. Warren stated that the Regional Management Group (RMG) holds a weekly conference call and a monthly regional CSB Executive Directors meeting. She noted that state budgetary information tends to filter up to RMG. Ms. Warren stated that the Department of Behavioral Health and Developmental Services (DBHDS) is focusing on legislation for Same Day Access and Primary Care including behavioral health and health integration.

Mr. Russell stated that Arlington started the process of initiating Same Day Access prior to the State making the decision for implementation. He added that the State will reimburse the County for consultant fees and any resources that are needed for implementing the service. He stated that the State is requiring all CSBs in Virginia to implement Same Day Access and Primary Care Screenings by 2019.

Ms. Warren stated that the VACSB establishes legislative priorities which should be available to the regional CSBs in July.

### **Report Out on ACCSB Retreat Initiatives**

There were no reports on CSB initiatives.

### **Informational Items**

- ✓ Chair Hermann opened a discussion about the CSB FY17 Annual Report. Ms. Mauller, BHC Division Administrative Assistant, distributed annual reports from other jurisdictions for the members to review. She asked the members if they would like to consider formatting the report in a manner that would cover a broader array of topics than in past years. She asked the members to email suggestions for topics to her. Ms. Mauller

stated that the board will need to final approve the annual report no later than the October 18<sup>th</sup> full board meeting.

Ms. Mitchell asked about the distribution of the annual report. Ms. Mauller responded that the report is distributed to the CSB members, County Board members, Arlington's Legislators and the regional CSBs. She added that the report is also available on the Arlington public website. The members discussed how to expand the marketing of the report and topics to include. Ms. Warren suggested the theme of partnership.

- ✓ Chair Hermann and Ms. Deane, Chair, CSB Subcommittee on VHC Expansion, provided an updated timeline of recent meetings regarding the VHC expansion. Ms. Deane reported that she, Ms. Hermann and Mr. Russell met with County Board members Christian Dorsey and John Vihstadt. She stated that Mr. Dorsey and Mr. Vihstadt confirmed that the County Board has notified VHC that the four CSB requests on mental health will be discussed as part of the site plan review process, and a binding agreement will be signed by the County Board and VHC as part of the proposed land transfer.

The four CSB requests are as follow:

- Additional adult psychiatric beds - This is the CSB's priority request
- An improved configured psychiatric ward with access to natural light and single occupancy rooms
- Improved emergency services for patients presenting psychiatric issues
- Inpatient treatment options for children and adolescents

Ms. Deane reported out about upcoming next steps.

- Obtain calendar year statistics of the number of Temporary Detention Order (TDO) and voluntary admissions through the VHC Emergency Department and case workers.
  - At the suggestion of Eric Gutshall, Democratic Candidate for the County Board, proactively speak with neighborhood community groups.
  - Schedule a meeting with the County Lawyer
  - Schedule meetings with the architects
  - VHC has not yet submitted their site plan
- ✓ Ms. Deane and Ms. Skelly provided an update on establishing a work group of CSB members to perform a needs assessment for autism services to identify gaps in service and the population to be served. Ms. Deane, Ms. Skelly, Ms. Takemoto, Ms. Del Toro and Mr. Haltiwanger expressed an interest in being a part of the work group. A meeting has not yet been scheduled.
  - ✓ Ms. Deane reported that the annual PACT Picnic was successful. She added that several County Board members attended.
  - ✓ Ms. Gosling announced that Arlington County is offering a Certified Peer Specialist training the first and third week of August. 12 applicants will be accepted into the training.
  - ✓ Chair Hermann accepted Ms. Omara's offer to develop a proposal for the County Board to recognize the anniversary of the American's with Disabilities Act (ADA).

### **Adjournment**

The Arlington County Community Services Full Board meeting was adjourned by Chair Hermann at 8:50 p.m.

Respectfully submitted by Kelly Mauller