



The Arlington Community Services Board
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James Mack
ACCSB Chair

July 20, 2016
Sequoia III
2120 Washington Blvd., Room 112
Arlington, Virginia
7:00 pm – Full Board Meeting

Beth Tschopp
Executive Director

DRAFT

Present: Jarrod Nagurka, Leslie Gosling, Wayne Bert, Judy Deane, Linda Kelleher, Erica Jackson, Anne Hermann (via telephone), Atima Omara, Joanne Del Toro, Asha Patton-Smith, Brian Berke, Frank Haltiwanger

Excused: David Gardner, Carol Skelly, Jay Ternent, Shauna Alonge

Staff: Kelly Mauller, Anita Friedman, Oliver Russell

Public Comment(s)

There were no public comments.

CSB Staff Recognition Award

Shanee Daley, Mental Health Therapist, Client Services Entry (recently transferred to Mental Health Jail Services), was nominated to receive the July 20th CSB staff recognition award. Kelly Nieman, Discharge Planning Supervisor, Client Services Entry spoke about why she nominated Ms. Daley. Ms. Nieman stated that Ms. Daley is an astounding clinician, hardworking and wonderful to work with. Suzanne Somerville, Mental Health Jail Services Supervisor provided an overview of the scope of work Ms. Daley will focus on in the jail. Ms. Daley stated that she appreciates the CSB and staff for recognizing her work.

Approval of the June 22, 2016 ACCSB Meeting Minutes

Acting Chair Ms. Deane called for a motion to approve the June 22, 2016 ACCSB Full Board meeting minutes. Ms. Kelleher motioned to approve the minutes, Ms. Patton-Smith seconded the motion, and the minutes were approved with corrections.

Presentation: State Performance Contract

Rudbel Alfaro, BHD Administrative Officer, presented about the CSB's State Performance Contract (Refer to Handout). He noted that the Performance Contract measures utilization of funding and services provided. He stated that Arlington County is required to report data from the Performance Contract to the State three times per year.

Mr. Alfaro stated that the Performance Contract is divided into four sections:

- Mental Health Services
- Developmental Disability Services
- Emergency Services
- Ancillary Services

Mr. Alfaro stated that program and cost projections are based on multiple factors. These factors include:

Program projections:

- Previous performance
- Internal capacity calculations
- General trends (market conditions, policy changes, initiatives)
- Changes in funding and staffing and funding levels

Cost Projections:

- Trends in funding execution
- Productivity
- Grants

Mr. Alfaro provided an overview of the development and approval process for the Performance Contract.

- Baseline projections are developed by the CSB Administrator
- Projections are reviewed with clinical management for adjustments, population factors and data integrity issues
- Performance Contract reviewed with the CSB Executive Director and CSB Chair
- Upon approval, the Contract is signed and submitted to the State and the Arlington County Board for final approval

Mr. Alfaro provided statistical information of projected service capacity, projected number of individuals receiving services and projected total service costs.

Mr. Alfaro asked the members if they have any questions about the Performance Contract.

- Ms. Del Toro asked if the Performance Contract includes all sources of revenue. Mr. Alfaro responded that the Performance Contract is inclusive of all sources of revenue.
- Ms. Kelleher asked if a tracking system is in place for individuals who are referred to another hospital in the state because a psychiatric bed is not available in Arlington. Mr. Alfaro responded that if an individual is referred to another jurisdiction, Arlington County would still cover the expense. He added that he will find out if there is information available showing which hospital accepted or referred and individual to another hospital.
- Ms. Deane suggested presenting a comparison of numbers from the previous year when the Performance Contract is presented to the members next year.

Mr. Alfaro stated that he will research why the trend of psychiatric bed use is low.

Status Report: Administrative Committee

Ms. Deane opened a discussion about reinstating the CSB Administrative Committee and turned the floor over to Mr. Alfaro. Mr. Alfaro reported that further information needs to be assessed to determine the role of the committee. Ms. Skelly is currently reviewing the CSB's Memorandum of Understanding. Mr. Alfaro will report back to the CSB in September.

The Administrative Committee sets the budget schedule for state and local budget recommendations, makes recommendations about the fee scale, reviews CSB policies and procedures to ensure they are in compliance with DBHDS and reviews the Performance Contract.

General Assembly Budget Priorities

Ms. Deane opened a discussion about the CSB's budget recommendations to the General Assembly. Ms. Deane reminded the members that in recent years the CSB has aligned their priorities with the Virginia Association of Community Services Board's (VACSB) priorities. Ms. Deane noted that the CSB General Assembly recommendations are due to Pat Carroll, County Board Legislative Liaison, by July 15, 2016 for consideration for inclusion in the County's legislative package.

The members discussed several topics suggested by the Executive Committee to develop for priorities:

- Increasing the number of psychiatric beds at the state hospitals
- Medicaid expansion
- Housing

The members discussed focusing on only one of these topics in an effort to gain support state wide. The members agreed to focus on the need for more psychiatric beds at the State hospitals.

Discussion: Recruiting New Board Members

Acting Chair Ms. Deane announced that soon there will be 3 vacancies on the CSB full board and explained the process to become a member. Ms. Deane suggested the possibility of recruiting a member of the Consumer Advisory Counsel. She added that the members should also consider candidates with a diverse knowledge of CSB program areas.

Ms. Mauller is in the process of scheduling a meeting in early August for Ms. Hermann, Mr. Russell and Interim CSB Executive Director Ms. Freedman to meet with a potential candidate.

Annual Retreat Dates/Topics of Discussion

The members discussed tentative dates and topics of discussion for the CSB annual retreat. Members will email Ms. Mauller with suggestions.

FY16 CSB Annual Report Suggestions

The members will email topics for inclusion in the CSB FY16 Annual Report to Ms. Mauller.

Upcoming VACSB Public Policy Conference

Mr. Russell announced that the VACSB is holding its annual Public Policy Conference from October 5th to October 7th, 2015 in Charlottesville, Virginia at the Charlottesville Doubletree Hotel. The conference features Virginia and National public policy issues through panels and presentations. Members wishing to attend the conference should contact Mr. Russell. A preliminary agenda for the conference was distributed.

Update: Incident Reporting

Ms. Deane stated that a few of the CSB members have expressed a concern about how group home incidents are handled and resolved and how that process can be improved.

Mr. Russell reported that he is in the process of developing an improved process for reporting Sentinel Events. Mr. Russell will present a draft incident reporting process in September.

Report Out on ACCSB Retreat Initiatives

- ✓ Mr. Bert reported out about the Friends of Job Avenue Committee (Refer to handouts from the June 22nd CSB Full Board meeting).
 - 50 - 60 % of the Job Avenue Program job applicants have been placed - the national average is 40%
 - A list is being compiled of individuals that are interested in assisting clients seeking government jobs
 - Clarifying the paperwork process that is needed to start a small change fund for transportation and/or clothing for individuals seeking employment
 - An individual from the Arlington Employment Agency attending last month's meeting to speak about collaborating with the committee
 - Will begin networking to partner with the Chamber of Commerce
 - The committee discussed a need for more participation from the business community

Ms. Kelleher asked about the relationship between the Friends of Job Avenue Committee and the Arlington County Employment Division. Mr. Bert responded that there is overlap between the two entities. Ms. Omara suggested contacting the Arlington Chamber and/or Leadership Arlington.

- ✓ Mr. Bert reported out about the Mental Health Criminal Justice Review Committee (MHCJRC).
 - Leslie Weisman, Client Services Entry Bureau Chief recently met with Delegates from other jurisdictions to discuss jail diversion. Ms. Weisman reported to the committee that the delegates expressed an interest in Arlington County's process for jail diversion.
 - Data was reported that, out of the number of individuals that are detained by Emergency Services, approximately 75% are committed to the hospital.
 - Arlington County has more individuals in Western State Hospital than any other jurisdiction in the state.
 - A discussion was held about the continuing policing difficulties occurring throughout the country.
 - A new psychiatrist has been hired for the jail

Informational Items

- ✓ Ms. Deane announced that, as part of the Civic Engagement section for Arlington County, space will be available for Advisory Commissions during the Arlington County Fair from Friday August 19th to Sunday August 21st to use as an opportunity to talk about Commissions with fellow Arlingtonians.

Ms. Hermann stated that she has requested the following dates and time slots:

- Friday, August 19th from 7:00 p.m. - 10:00 p.m.
- Saturday, August 20th from 11:00 a.m. - 2:00 p.m.

Ms. Hermann noted that the CSB's purpose for attending the County Fair is to present information to the community about the work of the CSB and information which will assist in recruitment for vacancies on the board. Ms. Hermann, Mr. Nagurka and Ms. Gosling will attend the Saturday session.

- ✓ Mr. Nagurka brought up a concern about the Arlington County Real Estate Tax Relief Program that was discussed at a recent County Board meeting. The Real Estate Tax Relief Program provides an exemption and/or deferral of real estate taxes for qualified Arlington Homeowners age 65 and older and certain totally and permanently disabled homeowners (source: Arlington County website).
- ✓ Mr. Nagurka stated that there is a tax exempt process and a tax deferral process. He expressed concern about the tax deferral process. He added that he believes for the tax deferral process, when the property changes ownership, the entire deferment is due within one year. His concern is that if a child inherits a

property, they become responsible for the deferred taxes which can be a significant dollar amount. Mr. Nagurka outlined a scenario where if an adult child, potentially a CSB client, lived with his/her parent who died and participated in the tax deferral program, then the adult child would likely be forced to sell the property to afford to pay the deferred tax bill, therefore potentially pushing him/her outside of Arlington and away from any existing doctors, friends, or employment because he/she was unable to afford the owed taxes. Mr. Nagurka expressed his support for the underlying idea that the County should explore ways to recoup funds for other worthy causes, and that heirs should not be able to sell the property for a profit before paying back taxes the County had deferred, but noted that the County should carefully consider any unintended consequences before moving away from tax exemptions to tax deferments. Mr. Nagurka suggested exploring the possibility of deferments being due when a property is sold or rented, rather than when a property simply changes ownership.

Mr. Nagurka asked how the CSB would go about finding out how many CSB clients the tax deferment would affect. A member suggested contacting the County Tax Office.

Ms. Hermann asked what the time frame is for the proposed change. Mr. Nagurka responded that the time frame is unclear. Mr. Nagurka reported that he will continue to monitor the conversations surrounding the proposed change to tax deferments and update the members as necessary.

The members discussed the proposed change.

- ✓ Ms. Jackson thanked the CSB for their support. Ms. Jackson is resigning her position on the board as of July 31st. Ms. Hermann thanked Ms. Jackson for her service.

Adjournment

The Arlington County Community Services Full Board meeting was adjourned by Acting Chair Ms. Deane at 9:00 p.m.

Respectfully submitted by Kelly Mauller