

**Arlington County Community Services Board
Executive Committee Meeting
March 9, 2015
Drewry Center - Rm. 107
6:00 p.m.**

Present: James Mack, Anne Hermann, Shauna Alonge, Judy Deane, Carol Skelly

Absent: Asha Patton-Smith, Barbara Jones

Staff: Beth Tschopp, Farah Shakour, Kelly Mauller

The March 9, 2015 Arlington County Community Services Board (ACCSB) Executive Committee meeting was convened by the ACCSB Executive Committee Chair James Mack at 6:00 p.m. The meeting was held at the Drewry Center, 1725 N. George Mason Drive, Arlington, Virginia.

Approval of the February 9, 2015 Executive Committee Minutes

Chair Mack called for a motion to approve the February 9, 2015 ACCSB Executive Committee meeting minutes. Ms. Deane motioned to approve the minutes, Ms. Hermann seconded the motion, and the minutes were approved with several corrections.

FY 16 CSB Local Budget Priorities

Chair Mack opened a discussion about the remaining FY16 CSB Local Budget Priorities and finalizing the format of the presentation package in preparation for the CSB's meetings with the County Board on March 24th and 25th. The total of the current requests is \$153,044 for 1.5 Full Time Employees (FTEs). The committee discussed the requests:

The remaining requests include:

- Mental Health Therapist in the Jail - 1.0FTE (\$85,744)
- Psychiatric Nurse Practitioner - 0.5 FTE (\$67,300)

The following items will be brought before the County Board as points of discussion only. The CSB is not including the items in their requests:

- Support Circuit Court's request for Drug Court Substance Abuse (SA) Counselor
- Intellectual and Developmental Disability (IDD) Issues

March Meetings with County Board members

Chair Mack opened a discussion about the CSB meetings with the County Board members. The dates of the meetings are as follows:

- Tuesday March 24th
 - Walter Tejada & Jay Fiset from 11:00 a.m. - 12:00 p.m.
 - Libby Garvey & John Vihstadt from 1:00 p.m. - 2:00 p.m.

- Wednesday March 25th
 - Mary Hynes from 1:30 p.m. - 2:30 p.m.

The members discussed which board members should present the CSBs requests at the County Board meetings. The members agreed to the following speakers:

- Mental Health Therapist in the Jail - Anne Hermann and Judy Deane
- Psychiatric Nurse Practitioner – Anne Hermann and Judy Deane
- Support Circuit Court’s request for Drug Court SA Counselor – Jim Mack
- Intellectual Disabilities/Department of Justice (DOJ) Settlement Agreement – Carol Skelly and Barbara Jones

Organize Speakers for the Public Hearings

Chair Mack announced that the local Public Budget Hearing is scheduled for March 24th at 7:00 p.m. in the County Board Room. The members discussed which board members should present at the hearing. Chair Mack and Ms. Hermann agreed to attend the hearing. Ms. Shakour will email the full board members to see if anyone else would like to attend.

Chair Mack announced that the Public Tax Rate Hearing is scheduled for March 26th at 7:00 p.m. in the County Board Room. The committee agreed not to attend this year’s Public Tax Rate Hearing.

The hearings will be held in the County Board Room, 307, located at 2100 Clarendon Boulevard. Individuals and organizations may sign-up to speak for two minutes or three minutes. All two minute speakers are called first in the order in which reservations are received and three minute speakers are called last in the order in which reservations are received.

Upon completions of on-line sign-up, a confirmation number will be provided. This number only confirms registration. Speakers may call the County Board Office at 703-228-3130 the day of the hearing to learn their assigned speaker number.

Additional individuals may register to speak the evening of the hearings beginning at 6:00 p.m. at the information desk on the third floor outside the Board Room. These speakers are called in the order in which registrations are received after all those who signed-up in advance in the two or three minute categories. Sign-up ends at 8:00 p.m. the evening of the meeting.

Comments can also be submitted on-line in lieu of oral testimony at countyboard@arlingtonva.us.

VACSB Conference Discussion

Ms. Tschopp opened a discussion about the upcoming Virginia Association of Community Services Board (VACSB) Development and Training Conference. The members discussed the possibility of attending the conference. The conference would be beneficial for CSB members so that they may better develop their abilities as a board member and advocate. Ms. Tschopp noted that she has reserved three registration slots. The committee discussed potential candidates that may want to attend the conference.

VACSB Development & Training Conference – The conference features skill building, innovative practices and unique models of Community Service Boards/Behavioral Health Authorities (CSB/BHA) and regional programs.

- Registration opens in late March
- May 6 - 8, 2015
- Ft. Magruder Conference Center and Hotel: 6945 Pocahontas Trail, Williamsburg, Va

CSB Annual Awards Ceremony

Chair Mack opened a discussion about the CSB Annual June Awards Ceremony. In previous years, the Ceremony was held prior to the June CSB Full Board meeting. The committee members agreed that they

will conduct the Ceremony on June 17, 2015, one hour prior to their full board meeting. Ms. Shakour distributed a list of the award categories from the CSB's By-laws and stated that she will work with Ms. Mauller to send out nomination forms to staff. Nominations will be due to Ms. Mauller by close of business on April 17th.

Brief Updates/Information

- Chair Mack announced that the County Board's Budget Work Session with the Department of Human Services (DHS) Director is scheduled for March 12th from 5:00 p.m. to 8:00 p.m. in the County Board Room (*Refer to Handout*). He noted that the Work Session is open to the public but that commenting will not be permitted. Ms. Tschopp will be in attendance and report back to the CSB full board.
- Chair Mack announced that the Commission's Work Session with the County Board is scheduled for March 18th from 6:30 p.m. to 8:30 p.m. in the County Board Room (*Refer to Handout*). The purposes of the meeting is for the County Board to hear advice on program priorities and areas where program reductions or adjustments could or should be made.

Chair persons are invited to make a three minute presentation that addresses the following questions:

1. Based on the Manager's Proposed Budget as well as the additional service cuts she provided for the Board's consideration, what key issues in your policy area should the Board focus on?
2. Are there additional opportunities for collaboration or re-tooling that could lead to expense reductions within your policy area that the Board should consider; either for FY16 or for further study?

Chair Mack stated that he will be in attendance at the Commission's Work Session which occurs on the same day as the March 18th CSB Full Board meeting. He asked if one of the committee members would be able to chair the Full Board meeting in his place. Ms. Hermann agreed to chair the full board meeting.

- Chair Mack distributed tickets to the members who requested an invitation to the Offender Aid and Restoration (OAR) annual breakfast that is scheduled for April 8th from 7:45 a.m. to 9:00 a.m. OAR rebuilds lives and breaks the cycle of crime with opportunities, alternatives and resources for offenders and their families to create a safer community. Mr. Mack has agreed to host a table at the event.
- Ms. Skelly announced that Sarah Peterson, Executive Director, Autism Society of Northern Virginia, has volunteered to present at one of the upcoming CSB full board meetings. Ms. Skelly asked the members to send her any specific topics of discussion that they would like to have presented.

Upcoming Items for CSB Full Board Meeting on March 18, 2015

- Claudia Lazaris, Developmental Disabilities Specialist, Aging and Disabilities Services and Intellectual Disabilities Services (ADS/IDD), was nominated to receive the March 18, 2015 CSB recognition award.
- A Group Home Report will be provided if necessary.
- A Monthly Financial Report will be provided if necessary.
- Chair Mack will ask the full board members if they would like an update from any of the CSB Ad Hoc Initiative Committees.
- Ms. Hermann will report out about the Mary Marshall Assisted Living Residence (MMALR).

- Ms. Shakour will provide an update about the number of individuals on the Extraordinary Boundaries List (EBL).

The Arlington County Community Services Board Executive Committee meeting was adjourned by Chair Mack at 8:10 p.m.

Respectfully submitted by Kelly Mauller.