

**Arlington County Community Services Board
Executive Committee Meeting
September 8, 2014
Drewry Center - Rm. 107
6:00 p.m.**

Present: James Mack, Anne Hermann, Judith Deane, Shauna Alonge, Barbara Jones, Carol Skelly

Staff: Anita Friedman, Farah Shakour, Kelly Mauller

The September 8, 2014 Arlington County Community Services Board (ACCSB) Executive Committee meeting was convened by the ACCSB Executive Committee Chair James Mack at 6:00 p.m. The meeting was held at the Drewry Center, 1725 N. George Mason Drive, Arlington, Virginia.

Approval of the July 7, 2014 and August 11, 2014 Executive Committee Minutes

Chair Mack called for a motion to approve the July 7, 2014 ACCSB Executive Committee meeting minutes. Ms. Skelly motioned to approve the minutes, Ms. Hermann seconded the motion, and the minutes were approved with no corrections.

Chair Mack called for a motion to approve the August 11, 2014 ACCSB Executive Committee meeting minutes. Ms. Hermann motioned to approve the minutes, Ms. Jones seconded the motion, and the minutes were approved with several corrections.

Update: Mandatory Outpatient Treatment Discussion with Barbara Favola

Ms. Hermann announced that a meeting is being held at 1810 Edison Street on September 9th to discuss Mandatory Outpatient Treatment (MOT). She reported that as a result of the meeting held by Senator Favola on August 6th to discuss proposed legislation for MOT, the CSB was requested to provide feedback on MOT code and code language revisions to Senator Favola by September 19th. Leslie Weisman, Bureau Chief, Client Services Entry, in collaboration with CSB staff, CSB members, Treatment Advocacy Center staff, NAMI representatives, a consumer staff member and the Arlington Public Defender and Sentencing Advocate, will develop the feedback document.

CSB Fee Scale Recommendation

Ms. Friedman stated that the CSB is required by County policy to review the client fee schedule annually (*Refer to Handout*). She noted that the CSB full board agreed to a recommendation to the County Board in FY13 to increase the minimum client fee from \$4.00 to \$5.00 for FY14. She further noted that in FY14 the full board agreed that the minimum fee should remain flat. Ms. Friedman asked the committee if they would like to increase the minimum client fee in FY15 to the County Board or retain the fee at \$5.00. The committee agreed to recommend no increase in the minimum client fee to the County Board. Ms. Friedman stated that, due to the absence of the Administrative Officer, she has requested that the Finance and Budget Analyst prepare an updated fee schedule for approval at the October 15th full board meeting.

CSB Annual Retreat Planning

Chair Mack announced that the Annual CSB Retreat will be held Saturday October 18, 2014 from 9:00 a.m. to 2:30 p.m. in the George Mason Center (GMC) Auditorium (*Refer to Handout*). The committee discussed who they would like to invite as the lunchtime speaker and suggested several topics for discussion. Mr. Mack noted that CSB County Liaison, Mary Hynes, was the lunchtime speaker at last year's retreat and that Mary Ann Bergeron, former Executive Director, Virginia Community Services

Board (VACSB) presented about the VACSB. The members discussed several possible topics, presentations and speakers.

- Mary Hynes, Arlington County Board – County Board priorities for FY16 and beyond
- Housing panel
- Department of Behavioral Health and Developmental Services (DBHDS) update on current statewide initiatives, vision of the new commissioner and the impact on CSBs
- Lunchtime speaker – To be determined
- Virginia Hospital Center (VHC) and commitment hearings
- ID Training Center issues
- Autism services
- Drug Court

The list of proposed topics for the CSB Annual Retreat will be discussed at the September 17, 2014 CSB Full Board meeting.

CSB Annual Legislative Delegation Forum

Chair Mack announced that the Legislative Delegation Forum will be held for one hour prior to the November 19, 2014 CSB Full Board meeting from 6:00 to 7:00 at the Stambaugh Building located at 2100 Washington Boulevard in the Auditorium. It was noted that Delegate Brink has retired from the General Assembly and has accepted the position of Deputy Commissioner for Aging Services in the Department of Aging and Rehabilitative Services. Mr. Richard “Rip” Sullivan was elected to fill Mr. Brink’s seat in a special election that was held on August 19th.

The committee agreed to the following topics and presenters:

- Intellectual and Developmental Disabilities (IDD) Services: Ms. Skelly and Ms. Jones
- Substance Abuse Services: Mr. Mack
- Child and Family Services: Ms. Alonge
- Housing: Ms. Deane
- Discharge Assistance Planning (DAP): Ms. Hermann and Ms. Deane
- Regional Older Adult Facilities Mental Health Support Team (RAFT): Ms. Hermann

Ms. Shakour will invite the Arlington County Legislators to the Forum.

Chair Mack announced that the Department of Human Services/Community Services Board (DHS/CSB) Public Forum on the budget will be held September 29th in the George Mason Center (GMC) auditorium located at 1801 N. George Mason Drive beginning at 6:00 p.m.

Brief Updates/Information

Ms. Friedman reported that the DHS Director is still in the process of conducting preliminary telephone interviews for the vacant Behavioral Healthcare Division (BHD) Chief/Community Services Board (CSB) Executive Director position.

Ms. Friedman presented a brief overview of the draft CSB FY16 Local Budget Priorities submitted by the standing committees. The priorities are as follows:

Mental Health (MH) Committee

- Psychiatric Services Provider – population served; adults and older adults with mental illness
- Crisis Intervention Center (CIC) – population served; adults with mental illness

- Crisis Intervention Team (CIT) Coordinator – population served; adults with mental illness
- Mental Health Peer Supports – population served; adults with mental illness

Substance Abuse (SA) Committee

- Peer Recovery/Recovery Support Staff – population served; adults with substance abuse disorders
- Arlington Jail Addictions, Corrections and Treatment (ACT) Unit Case Management - population served; adults with substance abuse disorders
- Drug Court Substance Abuse Counselor - population served; adults with substance abuse disorders
- Mental Health Therapists in the Jail (Substance Abuse Committee special support) - population served; adults with substance abuse disorders

Child and Youth (CY) Committee

- Behavior Intervention Services (BIS) Provider – population served; caregivers and teachers of children with behavioral challenges (80% of children served range in age from 3 to 10)
- Resource Development Dollars

Intellectual and Developmental Disabilities (IDD) Committee

- No requests at this time

The Committee discussed the priorities. Ms. Shakour will update the priorities and email them to the Executive Committee for further review and feedback prior to the October 6th CSB Executive Committee meeting. The County Manager will be informed of the CSB’s budget priorities.

Brief Updates/Information

- Chair Mack reported that Ms. Hermann has organized an orientation about CSB programs for newly elected Delegate, Richard “Rip” Sullivan, on September 22nd. He stated that the standing committee chairs will present the orientation and noted that Delegate Sullivan should be invited to the CSB’s Legislative Delegation Forum in November. Ms. Mauller will assemble an orientation package for presentation to Delegate Sullivan.
- Ms. Shakour stated that she has received the submissions from staff and is in the process of drafting the FY14 CSB Annual Report.
- Chair Mack announced that, due to the Veteran’s Day holiday on November 11th, the CSB Executive Committee will change its meeting date to November 3rd.
- Chair Mack announced that September is National Recovery Month. National Recovery Month is sponsored nationwide by the Substance Abuse and Mental Health Services Administration (SAMSHA). The theme this year is Speak Up, Reach Out. Lizabeth Schuch, BHD Recovery Manager, is coordinating a Speak Up, Reach Out event. The event will be held September 24th at Bus Boys and Poets from 6:30 p.m. to 8:00 p.m. Individuals in recovery will tell their stories in various formats (speaking, video, poetry, etc.). Parking is available in the Harris Teeter Shopping Center.
- Chair Mack emphasized the importance of regular attendance at the CSB Full Board meetings. He noted that he will email the CSB member attendance requirements to the full board members.

Upcoming Items for CSB Full Board Meeting on September 17, 2014 (No August meeting)

- ✓ Ms. Friedman announced that Michael Peter, Director of Budget and Finance, Department of Parks and Recreation, will present a review of the CSB's State Performance Contract.
- ✓ Ms. Friedman announced that Linda Kelleher, CSB Liaison to the Housing Study Working Group will present an update on the Affordable Housing Workgroup Study.
- ✓ Ms. Friedman announced that Joe Bullock, Substance Abuse Bureau Chief, will report out about Mental Health First Aid.
- ✓ Ms. Friedman announced that an update will be provided about the Mandatory Outpatient Treatment (MOT) discussion with Senator Favola.
- ✓ Ms. Shakour stated that a review of the Permanent Supported Housing (PSH) Tables will be deferred until the October 15th CSB Full Board meeting.
- ✓ Ms. Friedman announced that the Clarendon House Day Program staff, will receive the September 17, 2014 staff recognition award.
- ✓ There will be a Group Home Report presented if necessary.
- ✓ There will be a monthly Financial Report presented if necessary.
- ✓ Chair Mack will ask the members if they would like any updates from the CSB Ad Hoc Initiative Committees.
- ✓ Ms. Hermann will report out on the Mary Marshall Assisted Living Residence (MMALR).

The Arlington County Community Services Board Executive Committee meeting was adjourned by Chair Mack at 8:15 p.m.

Respectfully submitted by Kelly Mauller.