

**Arlington County Community Services Board  
Executive Committee Meeting  
November 3, 2014  
Drewry Center – Rm. 107  
6:00 p.m.**

**Present:** James Mack, Anne Hermann, Barbara Jones, Carol Skelly, Judith Deane

**Absent:** Shauna Alonge

**Staff:** Anita Friedman, Farah Shakour, Kelly Mauller

The November 3, 2014 Arlington County Community Services Board (ACCSB) Executive Committee meeting was convened by the ACCSB Executive Committee Chair James Mack at 6:00 p.m. The meeting was held at the Drewry Center, 1725 N. George Mason Drive, Arlington, Virginia.

**Approval of the October 6, 2014 Executive Committee Minutes**

Chair Mack called for a motion to approve the October 6, 2014 ACCSB Executive Committee meeting minutes. Ms. Jones motioned to approve the minutes, Ms. Skelly seconded the motion, and the minutes were approved with one correction.

**Preparation for the General Assembly Forum in November**

Chair Mack announced that the ACCSB's Annual Legislative Delegation Forum will be held for one hour prior to the November 19, 2014 CSB Full Board meeting from 6:00 to 7:00 at the Stambaugh Building located at 2100 Washington Boulevard in the Lower Level Auditorium. The Legislative Forum is a meeting to discuss legislative and budget priorities with the Virginia General Assembly members representing Arlington.

Senator Howell, Delegate Hope, Delegate Lopez, Delegate Sullivan and Delegate Krupicka's Aide, Muriel LaMois, have accepted the invitation to attend the meeting. Staff liaisons and others should arrive no later than 6:00 p.m. Each ACCSB presenter will have five minutes to present on their topic.

The committee agreed to the following topics and presenters:

- Intellectual and Developmental Disabilities (IDD) Services: Ms. Skelly and Ms. Jones
- Substance Abuse Services: Mr. Mack
- Child and Family Services: Ms. Alonge
- Housing: Ms. Deane
- Discharge Assistance Planning (DAP): Ms. Hermann

**Review Updated FY 16 CSB Local Budget Priorities from each Committee**

Chair Mack directed the members to the CSB FY16 Preliminary Local Budget Priorities submitted by the standing committees. The members discussed the priorities, noting that priorities may change as circumstances and funding change. The total of the current requests is \$1,080,747, 8.7 FTEs and 5.0 Contract Staff.

The CSB FY16 preliminary local budget priorities are as follows:

Mental Health (MH) Committee

- Psychiatric Services Provider - (\$122,027) population served: adults and older adults with mental illness
- Crisis Intervention Center (CIC) - (\$171,488) population served: adults with mental illness
- Crisis Intervention Team (CIT) Coordinator - (\$75,000) population served: adults with mental illness - Ms. Shakour provided a description of the CIT Coordinator's responsibilities
- Mental Health Peer Supports - (\$228,000) population served: adults with mental illness
- Mental Health Therapists in the Jail (Substance Abuse Committee special support) - (\$85,744) population served: adults with substance abuse disorders

Substance Abuse (SA) Committee

- Peer Recovery/Recovery Support Staff - (\$57,000) population served: adults with substance abuse disorders
- Arlington Jail Addictions, Corrections and Treatment (ACT) Unit Case Management - (\$85,744) population served: adults with substance abuse disorders
- Drug Court Substance Abuse Counselor - (\$85,744) population served: adults with substance abuse disorders

Child and Youth (CY) Committee

- Bilingual Behavior Intervention Services (BIS) Provider - (\$85,000) population served: caregivers and teachers of children with behavioral challenges ranging in age from 3 to 10
- Parent Support Specialist - (\$85,000) population served: caregivers and teachers of children with behavioral challenges ranging in age from 11-18

Intellectual and Developmental Disabilities (IDD) Committee

- No requests at this time

**De-Brief from the CSB Annual October Retreat**

Chair Mack opened a discussion about the Annual CSB Retreat that was held Saturday October 25, 2014 in the George Mason Center (GMC) Auditorium located at 1801 N. George Mason Drive.

The Retreat topics consisted of the following;

- A presentation was provided about the available types of affordable housing in Arlington County. The housing panel consisted of:
  - Cynthia Stevens, DHS Housing Assistance Bureau Chief
  - Maureen Markham, Principal Planner, Arlington County Housing Division
  - Mary Jayne Panek, Project Manager, Community Residences
- Arlington County Board Member and CSB Liaison, Mary Hynes, presented about the County Board's priorities for FY16 and beyond
- Leslie Weisman, Client Services Entry, Bureau Chief presented about the Virginia Hospital Center (VHC) and commitment hearings
- Other presentations included special committee updates from CSB full board members

A discussion was held about CSB initiatives for the upcoming year:

- Virginia Hospital Center Ad-hoc Committee - Ms. Friedman stated that she has spoken with Client Services Entry Bureau Chief, Leslie Weisman, about scheduling a meeting with the appropriate hospital staff
- Mental Health Group Homes - Ms. Shakour will research past procedures for group home reporting in order for the CSB to better utilize the report

- Group Home Committee – Ms. Deane and Ms. Hermann will lead this initiative with the assistance of a designated CSB staff liaison
- Older Adult Mental Health Services – the CSB would like to familiarize itself with needs and service gaps to inform service delivery and advocacy for older adults. Ms. Deane and Ms. Hermann will speak to Dr. Alan Orenstein about the initiative
- Aging and Disability Services Division (ADSD) crossover with the Behavioral Healthcare Division (BHD) – Ms. Friedman will speak with the appropriate staff from ADSD to coordinate this initiative
- Autism Services – The committee discussed whether or not they should pursue advocating for autism services. Ms. Friedman suggested inviting an autism parent advocacy group to present at a CSB full board meeting. Ms. Jones suggested reviewing services offered by the Jewish Community Center

Ms. Skelly asked the committee who she could contact regarding clarification of the use of a housing voucher versus a housing grant for Group Homes for individuals with Intellectual and Developmental Disabilities (IDD). Ms. Friedman referred Ms. Skelly to Arlington County Housing Bureau Chief, Cynthia Stevens.

### **Brief Updates/Information**

- Chair Mack announced that the County Board Work Session with General Assembly Representatives for Arlington will be held November 17, 2014, 11:00 a.m. in County Board Room 307. Mr. Mack stated that he will be out of town on this day and asked if another board member would be able to attend in his place to represent the CSB. Ms. Hermann agreed to attend the Work Session in Mr. Mack's place.
- Chair Mack announced that Beth Tschopp has accepted the position of BHD Division Chief/CSB Executive Director. Ms. Tschopp will assume her responsibilities on November 5th.
- Ms. Friedman announced that the CSB FY14 Annual Reports are now available.
- Ms. Hermann announced that tickets to an event called "A Night of Giving" that is being hosted by the Tyson's Corner Center on Sunday November 23rd are available from her to benefit the individuals at the Mary Marshall Assisted Living Residence (MMALR).
- Ms. Herman announced that anyone interested in participating in donating Secret Santa gift cards for the residents at the Mary Marshall Assisted Living Residence may bring the cards to the CSB full board meeting on November 19<sup>th</sup>. Ms. Shakour will send an email reminder to the board members. Cards may be purchased for CVS, Target, Wal-Mart or K-Mart in denominations of \$10 or \$20.

### **Upcoming Items for CSB Full Board Meeting on November 19, 2014**

- ✓ Leslie Weisman, Client Services Entry, Bureau Chief will provide a presentation about Mandatory Outpatient Treatment (MOT).
- ✓ Arlington County Recruit Officer Yanda and his training partner Corporal John Bamford were nominated to receive the November 19, 2014 CSB staff recognition award.
- ✓ A Group Home Report will be provided if necessary.

- ✓ A Monthly Financial Report will be provided if necessary.
- ✓ Chair Mack will ask the full board members if they would like an update from any of the CSB Ad Hoc Initiative Committees
- ✓ Ms. Hermann will report about the Mary Marshall Assisted Living Residence (MMALR).
- ✓ Ms. Shakour will provide an update about the number of individuals on the Extraordinary Boundaries List (EBL).

The Arlington County Community Services Board Executive Committee meeting was adjourned by Chair Mack at 8:20 p.m.

Respectfully submitted by Kelly Mauller.