

ARLINGTON COUNTY COMMISSION ON THE STATUS OF WOMEN  
MONTHLY MEETING: **MINUTES**

**Date:** Thursday July 11, 2024  
**Time:** 7:00 pm  
**Location:** Ellen M. Bozman Government Center, Conference Room 101 (Azalea)  
2100 Clarendon Blvd., Arlington, VA  
**Virtual:** Microsoft Teams

	In-Person	Virtual	Absent
<u>Commissioners</u>			
Caroline Romano, Chair	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Marguerete Luter, Vice Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jeanine Finch	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Arbora Johnson	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Rachel Johnston	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Xenia Ruiz	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Julia Tanner	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Susan Strauss	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sasha Whitney	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Jade Garnett	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lorelle Langhorne	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Harjinder Gill	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Staff Coordinator</u>			
Courtney Palmer-Sales	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**MINUTES**

1. Vice Chair Updates, Margurete
  - Review and adopt Electronic Meeting Policy Update
  - Will vote to adopt in September
2. 50th Anniversary Celebration, Committee Chair (Jeanine Finch)
  - Event Planning Subcommittee, Lead (Jeanine Finch)
    - Subcommittee, members (Susan Strauss)
      - Determine location ASAP - Jeanine Finch is looking at several venues, including Mason, VA Tech, Marymount, NRECA, and AED
      - Save the Date: Wednesday October 23 (confirm)
      - Identify presenting partner
      - Identify key sponsors - Arlington Credit Union, VHC Women's Health
  - Alumni Outreach and Research, Subcommittee Lead (Arbora Johnson)
    - Subcommittee, members (Caroline + TBD)
    - Develop Save the Date announcement/graphic (Caroline + TBD)
    - Develop email/letter to County Board and alumni
    - Create Google Form for alumni to reach out with contact information
      - Google Form link can be shared across social media accounts
      - In addition to contact information, ask alumni if they have favorite memory from commission and if they have pictures, video, or other remembrance items to share
    - Continue research to identify additional alumni contacts - Marguerite Luter and Jax Chaise
    - Continue research to develop storyboards for commission eras
    - Historical research Google folder is linked [here](#)

- Suggestions: Potential video with prior chairs, narrated script of 50 years of Commission on the Status of Women, keynote speaker, ask AED about largest women owned business, potential mentoring event in the future, digital photo book.
  - Challenges: costs for event and need for sponsors
  - Action: develop flyer for County Fair

3. Arlington County Fair Outreach Opportunity

- Recommend outreach messages/survey questions (final to be determined on subcommittee call led by Arbora)
- Determine outreach messages/survey questions
  - Last year: Use a chip to vote for a topic or issue that is important to you.
    - Perimenopause and Menopause
    - Menstruation/Periods (i.e., menstrual health and equity)
    - Sexual and Gender-Based Violence
    - Abortion
    - Pregnancy, Childbirth, and Parenthood
- Caroline has **all** items needed for tabling
- Google folder with fair info from last year is linked [here](#)
- **X**Confirm tabling shifts and sign-up, draft below and link [here](#)

Day	Shift	1	2	Notes
<b>Fri Aug 16</b>				Caroline
	<i>Set up</i> 3:30 pm – 7:00 pm	Jeanine	Caroline	
	7:00 pm – 10:00 pm	Jeanine	Caroline	
<b>Sat Aug 17</b>				Caroline
	9:50 am – 1:00 pm	Jinder		
	1:00 pm – 4:00 pm	Marguerete		
	4:00 pm – 7:00 pm	Marguerete		
	7:00 pm – 9:00 pm	Jax		
<b>Sun Aug 18</b>				Rachel
	10:50 am – 2:00 pm			
	2:00 pm – 5:00 pm	Jinder		
	<i>Take down</i> 5:00 pm – 8:00 pm	Marguerete	Caroline	

5. Other Announcements

No meeting in August. Next meeting will be in September where we'll vote on the Electronic Meeting Policy.