



How to register for Business Tangible Tax (BTN) Overview

In Partnership With:



ARLINGTON
VIRGINIA



Filing BTN – Step 1: View Returns



ARLINGTON CUSTOMER INC
1000035800
2100 CLARENDON BLVD
ARLINGTON VA 22201-5447

Welcome, Arlington Customer
You last logged in on Thursday, Apr 3, 2025 1:36:25 PM
[Manage My Profile](#) ¹

[Favorites](#) [Summary](#) [Action Center](#) ² [Settings](#) [I Want To](#)

Click "View Returns"

Filter

ARLINGTON
1000035800
2100 CLARENDON BLVD
ARLINGTON VA 22201-5447
[Action Center Items](#) ¹

Business Tangible
ARLINGTON CUSTOMER INC
2100 CLARENDON BLVD
ARLINGTON VA 22201-5447
[Action Center Items](#) ¹

Account
BTN-1000035800-03
Balance
\$0.00

> Make a Payment

> View Returns

> View Submissions

> View Correspondence

> More...

Business License
ARLINGTON CUSTOMER INC
2100 CLARENDON BLVD
ARLINGTON VA 22201-5447
[Action Center Items](#) ¹

BLC-1000035800-02
Balance
\$0.00

> View Returns

> View Submissions

> View Correspondence

> More...

Business Tangible
ARLINGTON CUSTOMER INC
2100 CLARENDON BLVD
ARLINGTON VA 22201-5447
[Action Center Items](#) ¹

Account
BTN-1000035800-03
Balance
\$0.00

> Make a Payment

> View Returns

> View Submissions

> View Correspondence

> More...

Filing BTN – Step 2: File Now



Returns

Balance
\$0.00

> [Make a Payment](#)

Business Tangible
BTN-1000035800-03
ARLINGTON CUSTOMER INC

Returns Periods

Returns			
Period	Return	Status	
31-Dec-2025	BTN Return	Outstanding	File Now

Click "File Now"

Returns			
Period	Return	Status	
31-Dec-2025	BTN Return	Outstanding	File Now



Filing BTN – Step 3: Input Cost of Assets



1. Read the Return Information:
 - o If you have a business in Arlington County and you do **not** own, lease, or possess personal property, you will be prompted to provide Authorized Contact Information and attachments explaining your situation
2. If you own, lease, or possess personal property, you will be prompted to input the cost of assets that have been "Sold or Discarded" and "Acquired or Transferred" for both Non-Computer and Computer Assets.
3. Additionally, you will be asked to provide information on Leased and Rented Assets

Return Information

Non-Computer Equipment

Computer Equipment

Assets

✎ Non-Computer Assets

Verify all pre-printed information in the table below and make changes as needed. Please enter the original cost for new assets, for assets transferred in, and for assets sold/discarded next to the original year of purchase for non-computer assets.

Year of Purchase	Original Capitalized Cost	Sold or Discarded (-)	Acquired or Transferred (+)	Total Cost	Value %	Value
2018 & Prior	0.00	0.00	0.00	0.00	20.0%	0.00
2019	0.00	0.00	0.00			
2020	0.00	0.00	0.00			
2021	0.00	0.00	0.00			
2022	0.00	0.00	0.00			
2023	0.00	0.00	0.00			
2024	0.00	0.00	0.00			

✎ List Information on Leased and Rented Assets

Name of Owner	Complete Mailing Address	From	To	Description and Serial Number	Original Cost

Return Information

Non-Computer Equipment

Computer Equipment

✎ Computer Assets

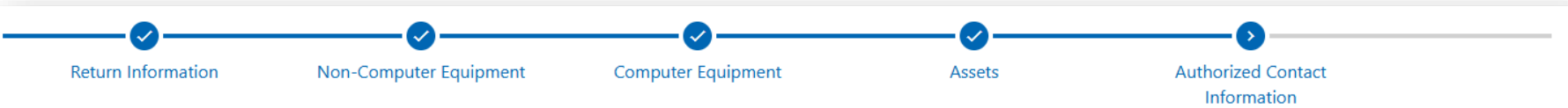
Verify all pre-printed information in the table below and make changes as needed. Please enter the original cost for new assets, for assets transferred in, and for assets sold/discarded next to the original year of purchase for computer assets.

Year of Purchase	Original Capitalized Cost	Sold or Discarded (-)	Acquired or Transferred (+)	Total Cost	Value %	Value
2021 & Prior	0.00	0.00	0.00	0.00	10.0%	0.00
2022	0.00	0.00	0.00	0.00	30.0%	0.00
2023	0.00	0.00	0.00	0.00	45.00%	0.00
2024	0.00	0.00	0.00	0.00	65.00%	0.00
Total						0.00

Filing BTN – Step 4: Contact information & Attachments



- 1. Provide authorized contact information
- 2. Attach Federal Depreciation Schedule or asset list or explanation of how you conduct business without any assets



Below is the authorized contact information we have for this Business Tangible account. Please fill in any blanks or make any necessary updates. Attach a copy of the Power of Attorney on the next step if the name listed is from a third party.

Name *

Email *



Contact information



Use the ADD link below to attach a copy of your federal depreciation schedule and an itemized list of all tangible property showing description, cost, and acquisition date of each asset. **This return is incomplete without this information.**

If you have a business in Arlington County and you do not own, lease, or possess personal property, you are required to file the Business Tangible Tax Return and attach a statement explaining how the business is conducted without any assets.

If you have an authorized contact from a third party, attach a copy of the Power of Attorney below.

Attachments

Type	Name	Description	Size
There are no attachments.			
Add Attachment			



Add Attachment(s)

Filing BTN – Step 5: Review & Submit

- 1. Review your submission
- 2. When done, click "Submit"



Progress bar: ☒ Non-Computer Equipment ☒ Computer Equipment ☒ Assets ☒ Authorized Contact Information ☒ Add Attachments ☐ Review

☒ **Part II: Asset Tables**

Non-Computer Assets

0.00

Computer Assets

0.00

Total Assessed Value

0.00

☒ **Part III: Leased Assets**

Leased Assets

0

Progress bar: ☒ Equipment ☒ Assets ☒ Authorized Contact Information ☒ Add Attachments ☒ Review ☐ Confirm Submission

Confirm Submission

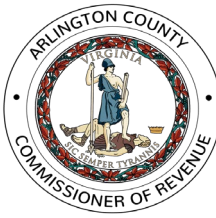
By submitting this information, I declare that the statements and figures herein are true, complete and correct to the best of my knowledge and belief. I understand that it is a misdemeanor in the Commonwealth of Virginia for any person to submit information that he or she does not believe to be true and correct as to every material matter.

Cancel

< Previous **Submit**

Confirm Submission

Filing BTN – Step 6: Confirmation



Receive Confirmation.

A bill will be sent by the Treasurer's Office. Payment is due on September 5.

Confirmation

Your 2025 Business Tangible Property Tax Return has been filed. Your confirmation number is 1-776-566-272.

You should receive a bill from the Treasurer's Office by the end of July, at which time the amount of tax due will also show in your CAPP profile. Payment is due on or before September 5, 2025.

For further assistance, please contact us at 703-228-3060 or by email at business@arlingtonva.us.

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[OK](#)