



# Vehicle Personal Property Link Vehicle Account CAPP Overview

In Partnership With:



**ARLINGTON**  
VIRGINIA



# How to Link a Vehicle Account - Step 1 and 2



CAPP does not immediately link accounts to a profile whenever a vehicle is registered with the county. To do so, follow these steps:

## **Step 1:**

Log in to CAPP at **capp.arlingtonva.us**.

## **Step 2:**

Click on the **I Want To** tab, then click on **Link Additional Accounts**

TEST NAME  
[REDACTED]  
2100 CLARENDON BLVD  
ARLINGTON VA 22201-5447

Welcome, Test Name  
[Manage My Profile](#) <sup>1</sup>

**Summary**   Action Center   Settings   **I Want To**

Filter

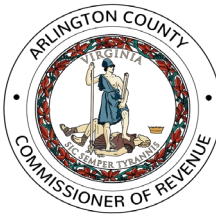
TEST NAME  
[REDACTED]  
2100 CLARENDON BLVD  
ARLINGTON VA 22201-5447

**I Want To**

- > Make a Payment
- > View Bills
- > View Parking Tickets
- > **Link Additional Accounts**
- > Manage Automatic Payments

A diagram with two red-outlined blue arrows. The first arrow points from the 'I Want To' tab in the navigation bar to the 'I Want To' button in the user profile card. The second arrow points from the 'I Want To' button to the 'Link Additional Accounts' option in the list of actions.

# How to Link a Vehicle Account - Steps 3, 4, 5 and 6



## Step 3:

Review the instructions and click **Next**.

Link Additional Account

Test Name  
email@domain.com

Instructions

**About**  
This submission will allow you to add an existing account to your CAPP Profile.

**Eligibility**  
This is available for any account you are the owner or co-owner of in our system.

**What You'll Need**  
For Most Accounts you will need:  

- The account type
- The account ID
- Document Locator Number of a letter sent regarding your account

Cancel Previous Next



## Step 4:

From the **Account Type** dropdown menu, select **Vehicle Personal Property**.

## Step 5:

In the **Account Number** field, please enter the **Account Number** you would like to link to the profile.

## Step 6:

Select your **Relationship to Account** and click **Next**.

Link Additional Account

Test Name  
email@domain.com

Instructions Account Information

**Account you wish to access:**

Select the type of account you would like to link.	Vehicle Personal Property
Account Number	VPP-1000842263-04
Relationship to Account	Owner

Cancel Previous Next



# How to Link a Vehicle Account - Step 7



## Step 7:

The vehicle account should be reflected under the account summary.

Review the information and click **Submit**.

### Link Additional Account

Test Name  
email@domain.com

Instructions

Account Information

Review

Account you wish to access:

Select the type of account you would like to link.	: Vehicle Personal Property
Account Number	: VPP-1000842263-04
Relationship to Account	: Owner

Cancel

< Previous

Submit

