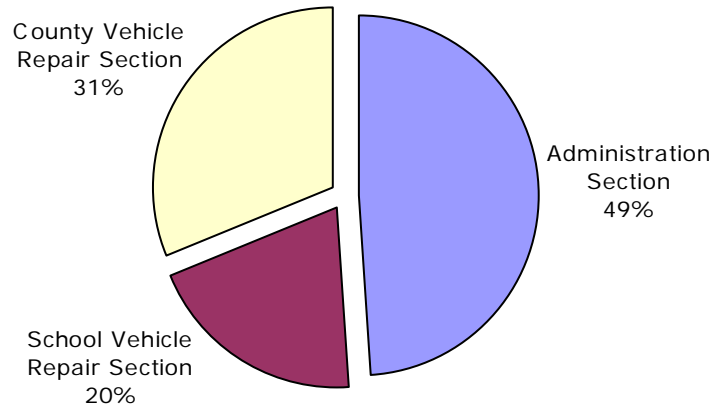


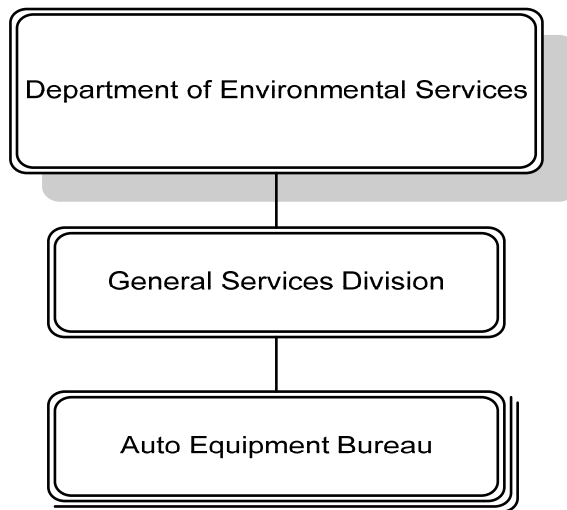
Our Mission: To ensure that safe, energy-efficient, and environmentally friendly vehicles are available to agency staff to accomplish their work/missions

The Automotive Equipment Fund provides cost efficient; environmentally sound fleet management services, in an innovative, participatory management environment. These services include repair and maintenance, fuel purchases, repair parts inventory, procurement and disposal of the County's fleet.

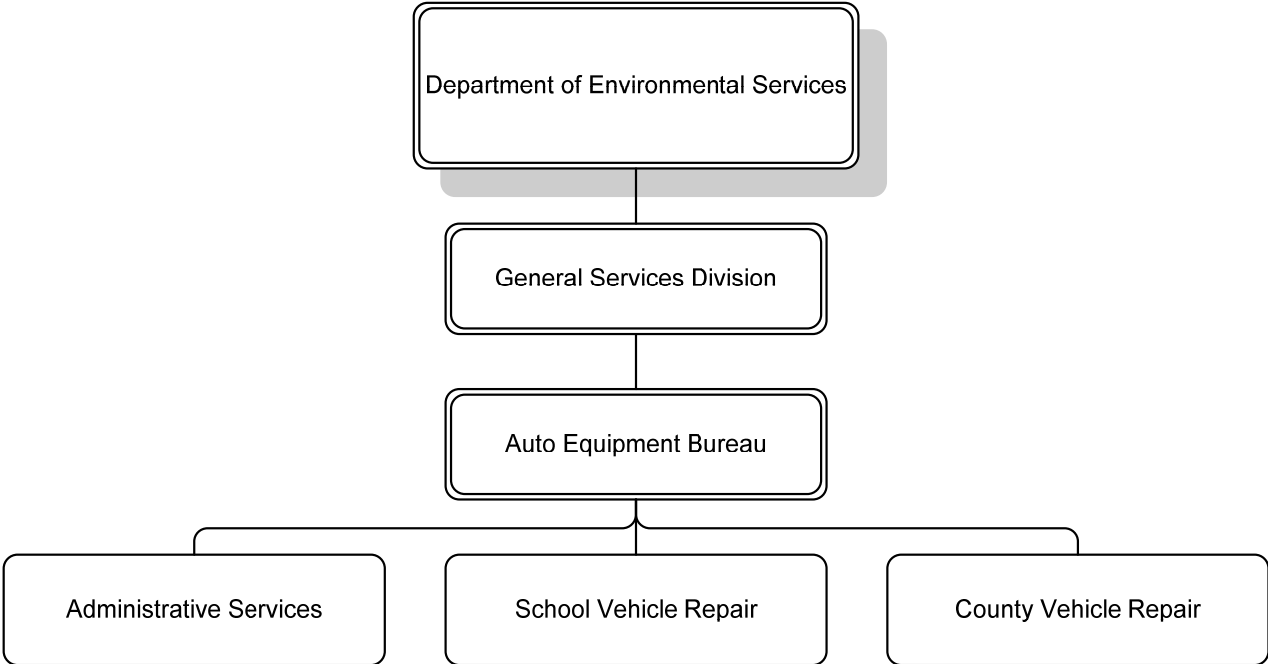
Distribution of Fund Budget



DEPARTMENT DIVISIONS



DEPARTMENTAL ORGANIZATION CHART



FY 2009 PRIORITIES

- To continue to evaluate the use of alternative fuels for light, medium, and heavy vehicles. Staff will continue to monitor legislation that will define the types of non-polluting fuels and non-imported fuels that the Environmental Protection Agency (EPA) and Department of Energy (DOE) allow.
- To maintain an effective hazardous waste program for air conditioning refrigerants, engine oil, engine coolant or anti-freeze, and heavy truck tires (recaps) by recycling in compliance with federally mandated disposal procedures.
- To continue to participate in the Enhanced Emissions Inspection Program through the use of specialized equipment developed to meet the new standards set forth by the Environmental Protection Agency and the Virginia Department of Environmental Quality.
- To continue to replace Arlington's fleet on a cost effective and timely basis, in order to meet the using agency's requirements and enhance the use of Alternative Fuel Vehicles (AFV's).
- To continue providing customer service enhancements by conducting quarterly meetings with customers' management teams and key vehicle operators to ensure their needs are met.
- To continue our commitment to environmental excellence with the implementation of the EMS (Environmental Management System).

FUND FINANCIAL SUMMARY

	FY 2007 Actual	FY 2008 Revised	FY 2009 Proposed	% Change '08 to '09
Personnel	\$4,369,731	\$4,783,897	\$5,286,813	11%
Non-Personnel	3,198,630	2,251,599	2,504,555	11%
Accident Repairs	287,191	291,200	291,200	-
Total Operating Expenses	7,855,552	7,326,696	8,082,568	10%
Additions	39,061	-	27,347	-
Replacement	8,308,888	7,232,102	7,159,157	-1%
Subtotal	16,203,501	14,558,798	15,269,072	5%
Insurance/Other Transfers	130,000	130,000	130,000	-
Expenditures and Transfers	16,333,501	14,688,798	15,399,072	5%
Inter-Departmental Charges	(13,908,109)	(14,602,835)	(15,567,065)	7%
Total Net Expenditures	2,425,392	85,963	(167,993)	-295%
Sales of Surplus Equipment	740,743	227,880	300,000	32%
Miscellaneous Revenues	116,282	85,100	63,000	-26%
Total Revenues	857,025	312,980	363,000	16%
General/Other Fund Transfer	\$178,665	\$103,235	\$27,347	-74%
Permanent FTEs	61.0	61.0	61.0	
Temporary FTEs	-	-	-	
Total Authorized FTEs	61.0	61.0	61.0	

SIGNIFICANT BUDGET CHANGES

The FY 2009 proposed budget for the Automotive Equipment Fund is \$15,399,072, a five percent increase over the FY 2008 revised budget. The proposed budget reflects:

- ↑ Personnel expenditures include normal salary increases and corresponding increases to overtime pay, an increase in employer retirement contributions to maintain full funding of the retirement fund, and a ten percent increase in employer health insurance rates. Schools budget reflects a Work by Other (\$381,717) charge per vehicle charge to cover administrative, indirect and overhead costs in the County Administration Section.
- ↑ Non-personnel expenditures include an increase in telephone charge (\$2,105), an increase in rental-county vehicle (\$2,458), fuel and utility cost increases based on actual spending and rate adjustments (\$2,108), non-discretionary contractual increases (\$201,388), funding for maintenance software and outside repairs, and \$45,000 for the cost of maintenance and chemicals for the new vehicle wash.
- ↑ Increase in Inter-Departmental charges (\$964,230) is due to unit cost increases in vehicle replacement, maintenance costs, and in the number of vehicles included in the fleet that are being maintained, and also reflect the Work for Others (\$381,717) charge to School Repair Section for per vehicle charge to cover administrative, indirect and overhead costs.
- ↑ Revenue increases reflect an increase in sale of surplus equipment (\$72,120) due to condition and types of vehicles being replaced. As vehicles are replaced, old equipment is sold. These increases are partially offset by a decrease in miscellaneous revenue for administrative charges (\$22,100) billed to outside agencies.
- ↑ Additions (\$27,347) include one new vehicle for the Fire Prevention Division within the Fire Department.

PERFORMANCE MEASURES

Critical Measures	FY 2004 Actual	FY 2005 Actual	FY 2006 Actual	FY 2007 Actual	FY 2008 Estimate	FY 2009 Estimate	FY 2009 Target
Percent of County vehicles in fleet that are environmentally friendly (AFVs)	22%	25%	26%	27%	29%	32%	34%
Percent of total fuel purchases using alternative fuels	24%	22%	19%	22%	25%	30%	30%
School bus work orders completed in one day	82%	85%	88%	89%	88%	89%	90%

AUTOMOTIVE EQUIPMENT FUND
FUND BUDGET SUMMARY

AUTOMOTIVE EQUIPMENT FUND OPERATING STATEMENT
FY 2009 PROPOSED BUDGET

	FY 2007 ACTUAL	FY 2008 ADOPTED	FY 2008 RE-ESTIMATE	FY 2009 PROPOSED
ADJUSTED BALANCE, JULY 1	\$4,602,566	\$3,607,200	\$3,212,863	\$4,369,533
OPERATING RECEIPTS				
Maintenance/Operating Rental Book	4,420,323	5,251,200	5,251,200	5,318,662
Other Maintenance - Non Rental Book	542,589	340,000	340,000	340,000
Temporary Loan Vehicles	108,256	40,000	40,000	60,000
Schools Maint./ Operating	1,967,485	1,664,838	1,664,838	1,844,621
Outside Revenues	-	22,100	22,100	-
Subrogation Revenues	116,030	60,000	60,000	60,000
Miscellaneous	252	3,000	3,000	3,000
CAPITAL RECEIPTS				
County Fleet Replacement	5,717,612	6,120,537	6,120,537	6,687,049
Schools Replacement	1,151,844	1,186,260	1,186,260	1,316,733
Sales of Suplus	23,503	32,500	32,500	-
Lease Purchase Revenue	-	-	-	-
Lease Purchase Revenue	-	-	1,812,534	-
Sales of Surplus Equipment	717,240	195,380	195,380	300,000
TOTAL RECEIPTS	14,765,134	14,915,815	16,728,349	15,930,065
OTHER FINANCING SOURCES				
Transfers from General Fund				
Operating Expenses	178,665	103,235	103,235	27,347
Additions to the Fleet Original Appropriation	-	-	142,372	-
TOTAL TRANSFERS IN	178,665	103,235	245,607	27,347
TOTAL BALANCE, CAPITAL RESERVE, RECEIPTS AND TRANSFERS IN	19,546,365	18,626,250	20,186,819	20,326,945
OPERATING EXPENSES				
Administration, Maintenance	6,074,648	5,883,684	5,811,084	6,240,727
Encumbrance/ Incomplete Projects & Carryover	-	-	246,152	-
Schools	1,752,102	1,442,892	1,454,413	1,841,841
Subtotal	7,826,750	7,326,576	7,511,649	8,082,568
CAPITAL EXPENSES				
Encumbrance/ Incomplete Projects	-	-	156,703	-
Encumbrance/ Incomplete Projects	-	-	-	-
Replacements to Fleet	1,064,472	1,222,000	1,222,000	1,179,704
Additions to Fleet	39,061	-	-	27,347
Replacements to Fleet	6,250,547	6,010,102	6,796,934	5,979,453
Lease Purchase	1,022,672	-	-	-
Capital Projects	-	-	-	-
Subtotal	8,376,752	7,232,102	8,175,637	7,186,504
TOTAL EXPENSES	16,203,502	14,558,678	15,687,286	15,269,072
TRANSFERS OUT				
Transfer to General Fund - Insurance	130,000	130,000	130,000	130,000
TOTAL TRANSFERS	130,000	130,000	130,000	130,000
TOTAL OPERATING EXPENSES AND TRANSFERS OUT	16,333,502	14,688,678	15,817,286	15,399,072
BALANCE, JUNE 30	\$3,212,863	\$3,937,572	\$4,369,533	\$4,927,873

Notes-Fund Balance is reserved for financing encumbrances and incomplete projects carried over from the previous fiscal year