

**CHILD AND FAMILY A. S. I. S. T. (ARLINGTON SERVICES INTAKE AND SUPPORT TEAM)**

**PROGRAM MISSION**

Arlington Services Intake and Support Team (A.S.I.S.T.) programs deliver comprehensive, immediate, support and development services ensuring child safety, family focused services emphasizing a least restrictive environment and maximum utilization of available community resources.

The goals are to increase access to services at the onset by providing intensive short-term community-based services, including domestic violence, sexual assault/abuse services, and mental health assessment and community resource development of foster homes for children in foster care.

- Centralized Intake Unit (CIU) provides the following services: 1) validation of child protective services; 2) screening and referral for child and adolescent mental health/ substance abuse services; and 3) time-limited crisis intervention. CIU responds to all inquiries and assists with referrals to community resources. The mission of the Centralized Intake Unit is to eliminate stovepipes to services for children/families and have the services meet the needs of the family, rather than have the family fit the services. The unit works to provide the least restrictive placements for youth by maintaining youth in the community, rather than in out-of-family placements.
- The Resource Parents Team facilitates the recruitment, training, certification, coordination, and support of Resource Parents (foster and adoptive families) to ensure permanent and stable homes for children in agency care.
- Child Advocacy Center (CAC) is a child friendly center providing forensic interviews for children when there is an allegation of sexual and/or physical abuse. An inter-agency multidisciplinary team of police, Child Protective Services, Commonwealth/County Attorneys' Office and Human Services work together to ensure a coordinated community response.

**PROGRAM FINANCIAL SUMMARY**

	FY 2007 Actual	FY 2008 Revised	FY 2009 Proposed	% Change '08 to '09
Personnel	\$1,273,311	\$1,310,166	\$1,629,709	24%
Non-Personnel	152,780	45,105	143,723	219%
Purchase of Service	8,934	5,342	5,342	-
<b>Total Expenditures</b>	<b>1,435,025</b>	<b>1,360,613</b>	<b>1,778,774</b>	<b>31%</b>
State Share	402,343	455,810	588,322	29%
Other Grants	98,160	-	39,300	-
Purchase of Service	6,903	5,342	5,342	-
<b>Total Revenues</b>	<b>507,406</b>	<b>461,152</b>	<b>632,964</b>	<b>37%</b>
<b>Net Tax Support</b>	<b>\$927,619</b>	<b>\$899,461</b>	<b>\$1,145,810</b>	<b>27%</b>
Permanent FTEs	19.75	18.75	21.25	
Temporary FTEs	-	-	-	
<b>Total Authorized FTEs</b>	<b>19.75</b>	<b>18.75</b>	<b>21.25</b>	

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**SIGNIFICANT BUDGET HIGHLIGHTS**

- ↑ Personnel expenditures include normal salary increases, an increase in employer retirement contributions to maintain full funding of the retirement fund, and a ten percent increase in health insurance rates. Personnel expenditures also include one new FTE reallocated to Arlington Services Intake and Support Team (A.S.I.S.T.) from the Family Service Teams, and 2.5 FTEs reallocated from the Child and Family Mental Health & Substance Abuse Treatment Team to A.S.I.S.T. These increases are partially offset by the reallocation of one FTE to the Community-Based Services program.
- ↑ Non-personnel expenditures include non-discretionary contractual increases and the addition of grant funding for the Child Advocacy Center.
- ↑ State share revenue increases due to increase in state allocations of federal pass thru funding for service staff.

**PERFORMANCE MEASURES**

**Centralized Intake Unit (CIU)**

Critical Measure	FY 2004 Actual	FY 2005 Actual	FY 2006 Actual	FY 2007 Actual	FY 2008 Estimate	FY 2009 Estimate	FY 2009 Target
Percent of clients receiving specialized CIU services remaining in the community at discharge or at end of one year	N/A	100%	90%	88%	93%	93%	95%

  

Supporting Measures	FY 2004 Actual	FY 2005 Actual	FY 2006 Actual	FY 2007 Actual	FY 2008 Estimate	FY 2009 Estimate	FY 2009 Target
Projected cost avoidance based on service months in community	\$639,900	\$413,100	\$372,916	\$349,944	\$500,000	\$500,000	\$600,000
Number of service months with clients in residential placements	1	0	3	21	15	15	10
Percent of service months with clients in residential placements	19%	0%	0%	11%	7%	7%	5%
Total youth served by CIU	16	12	60	73	85	90	100
Total client service months	80	51	182	189	250	230	250
Number of clients receiving specialized CIU services remaining in the community at discharge or at end of one year	N/A	12	54	64	74	84	95
Percent of referral sources for specialized CIU services reporting satisfaction with services outcome	N/A	N/A	N/A	67%	75%	75%	90%

- Decrease in total youth served in FY 2004 and FY 2005 was due to a long-term staff vacancy and diminished staffing level in the Alternatives to Residential Treatment program to cover increased demand in foster care, a mandated service.
- Centralized Intake Unit services began FY 2007.