

CHILD CARE OFFICE AND CHILD DAY CARE SERVICES

PROGRAM MISSION

To reduce risks and ensure the health, safety and welfare of children in child care facilities through licensure and training, and to assist parents in becoming more self-sufficient by providing financial support for childcare services to low-income families.

- **Licensure** of day care facilities helps to prevent risks to children and assure an acceptable level of quality care. The Child Care Office staff licenses early childhood programs; family day care homes; and private, parochial, and technical schools through implementation of three local ordinances. Local codes are more stringent than state licensing regulations, which address early childhood programs and only family day care homes with six to nine children. The County licensing program supplements, as well as complements, the state's efforts.
- **Financial support** for childcare is available to low-income families in the form of a subsidy. A childcare subsidy is mandated for Temporary Assistance for Needy Families (TANF)/Virginia Initiative for Employment not Welfare (VIEW) recipients with eligible children and other low-income working families earning up to 185 percent of the federal poverty level. Parents may pay a portion of the day care cost, based on their income and family size. The Federal and State Child Care Block Grant Program provides the majority of the funding for this program.

PROGRAM FINANCIAL SUMMARY

	FY 2007 Actual	FY 2008 Revised	FY 2009 Proposed	% Change '08 to '09
Personnel	\$587,270	\$654,472	\$677,093	3%
Non-Personnel	211,451	338,228	337,970	-
Purchase of Service	2,712,790	2,767,684	2,846,696	3%
<b>Total Expenditures</b>	<b>3,511,511</b>	<b>3,760,384</b>	<b>3,861,759</b>	<b>3%</b>
State Share	275,119	320,443	320,443	-
Purchase of Service	2,276,643	2,560,988	2,629,728	3%
<b>Total Revenues</b>	<b>2,551,762</b>	<b>2,881,431</b>	<b>2,950,171</b>	<b>2%</b>
<b>Net Tax Support</b>	<b>\$959,749</b>	<b>\$878,953</b>	<b>\$911,588</b>	<b>4%</b>
Permanent FTEs	9.0	9.0	9.0	
Temporary FTEs	-	-	-	
<b>Total Authorized FTEs</b>	<b>9.0</b>	<b>9.0</b>	<b>9.0</b>	

SIGNIFICANT BUDGET HIGHLIGHTS

- ↑ Personnel expenditures include normal salary increases, an increase in employer retirement contributions to maintain full funding of the retirement fund, and a ten percent increase in employer health insurance rates.
- ↑ Purchase of service expenditures and purchase of service revenues increase due to additional funding for child care services.

**CHILD CARE OFFICE AND CHILD DAY CARE SERVICES**

**PERFORMANCE MEASURES**

**Child Care Office**

Critical Measures	FY 2004 Actual	FY 2005 Actual	FY 2006 Actual	FY 2007 Actual	FY 2008 Estimate	FY 2009 Estimate	FY 2009 Target
Number of violations corrected in child care facilities	24	25	25	24	24	24	20
Number of facilities with complaints resolved within compliance date	20	20	12	14	10	10	10

Supporting Measures	FY 2004 Actual	FY 2005 Actual	FY 2006 Actual	FY 2007 Actual	FY 2008 Estimate	FY 2009 Estimate	FY 2009 Target
Percent of facilities with complaints resolved within compliance date	95%	95%	95%	95%	95%	95%	98%
Percentage of child care providers receiving licenses within established timeframes	97%	95%	90%	90%	90%	90%	98%
Percentage of child care providers satisfied with licensure process	95%	95%	90%	90%	95%	95%	95%
Percent of child care providers and potential providers with complaints regarding licensure process	5%	5%	10%	10%	5%	5%	5%
Total child care slots	4,500	4,490	4,318	4,519	4,500	4,500	4,575
Family day care homes licensed	245	200	201	207	207	207	210
Early childhood programs licensed	66	72	62	71	71	71	73
Number of violations found in child care facilities	24	25	25	26	24	24	20
Number of day care homes where quality of care improved through training	253	200	201	175	207	207	207
Visits to family day care homes announced	245	169	162	182	207	200	200
Visits to family day care homes unannounced	253	295	119	146	207	200	200
Visits to early childhood programs announced	66	71	64	106	70	70	70
Visits to early childhood programs unannounced	66	111	45	75	70	70	70
Number of facilities with complaints	21	13	10	14	10	10	10

- There is a continual fluctuation in the number of licensed providers due to relocation to affordable outlying counties. Some licensed providers have chosen to become inactive. There have also been a number of providers that have increased their licensing capacity.
- Training is mandatory for first aid and highly encouraged for child development and best practices. Not all providers participate in child development and best practices training.
- Timeframes for receiving licenses for child care providers is impacted due to a staff vacancy. Timeframes are also impacted when providers do not complete required paperwork on time. Assistance is provided when necessary.
- The increase in announced visits to family day care homes in FY 2007 is due to ongoing staff monitoring and follow-up visits which can arise due to program expansion, complaints, or onsite technical assistance. Currently, a licensing specialist conducts one announced visit.
- Responsibilities shifted which allowed staff to conduct more unannounced visits to early childhood programs in FY 2007. Several visits were required to a few programs to resolve and ensure corrections to violations.

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Child Day Care Subsidy Program

Critical Measure	FY 2004 Actual	FY 2005 Actual	FY 2006 Actual	FY 2007 Actual	FY 2008 Estimate	FY 2009 Estimate	FY 2009 Target
Number of Temporary Assistance for Needy Families (TANF)/Virginia Initiative for Employment not Welfare (VIEW) participants who found employment with the assistance of day care subsidy	87	86	87	90	89	89	90

  

Supporting Measures	FY 2004 Actual	FY 2005 Actual	FY 2006 Actual	FY 2007 Actual	FY 2008 Estimate	FY 2009 Estimate	FY 2009 Target
Percentage of persons surveyed who are satisfied with timely response to day care requests	80%	80%	80%	80%	80%	80%	85%
Number of children receiving day care subsidy: Non-VIEW day care	509	356	325	330	350	350	350
Number of children receiving day care subsidy: TANF/VIEW daycare	87	122	89	221	150	150	150
Number of children receiving day care subsidy: Head Start	60	198	43	73	85	85	90
Number of children receiving day care subsidy: Total	656	676	630	624	585	585	590

- Non-Virginia Initiative for Employment not Welfare (VIEW) client data includes “working families” as well as those supported through local funding. The decrease in the number of non-VIEW clients served is based on the anticipation of funding reductions and because families may no longer be eligible for services because of income and/or relocating out of agency jurisdiction.
- Planning is underway to begin maximizing state reimbursable services for existing clients and to begin serving those Non-VIEW clients on the waitlist.
- Temporary Assistance for Needy Families (TANF)/VIEW data includes clients that participated in the TANF or VIEW program within the past year. The increase in number of TANF and TANF/View clients served in FY 2007 is based on eligibility.
- The increase in Head Start eligible children in FY 2007 is because more families qualified for extended day services.