

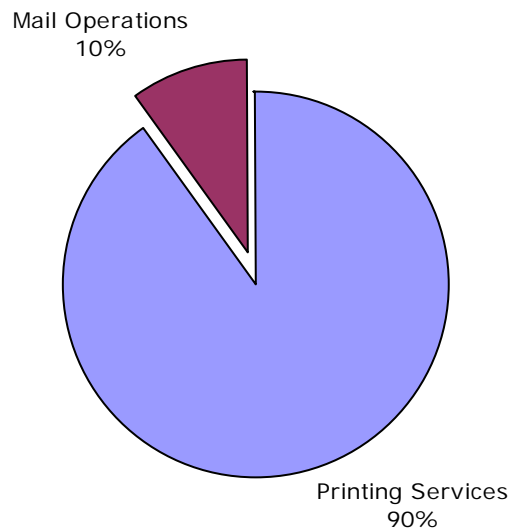
*Our Mission: To provide County agencies a single location for cost effective services and technical advice that will meet their printing, copying, graphic design, archiving and mail services needs*

## FY 2007 PRIORITIES

The FY 2007 priority of the Printing Fund is:

- To better serve customer needs.

### Distribution of Fund Budget



## PROGRAM FINANCIAL SUMMARY

	FY 2005 Actual	FY 2006 Adopted	FY 2007 Proposed	% Change '06 to '07
Personnel	\$604,798	\$618,061	\$659,132	7%
Non-Personnel	697,843	610,325	651,079	7%
Subtotal	1,302,641	1,228,386	1,310,211	7%
Intra-County Charges	(1,178,649)	(1,089,273)	(1,114,100)	2%
<b>Total Expenditures</b>	<b>123,992</b>	<b>139,113</b>	<b>196,111</b>	<b>41%</b>
Fees	39,394	40,000	40,000	-
<b>Total Revenues</b>	<b>39,394</b>	<b>40,000</b>	<b>40,000</b>	<b>-</b>
<b>General Fund Transfer</b>	<b>\$144,655</b>	<b>\$168,312</b>	<b>\$182,704</b>	<b>9%</b>
Authorized FTEs	10.5	10.0	10.0	
Funded FTEs	10.5	10.0	10.0	

**SIGNIFICANT BUDGET HIGHLIGHTS**

The FY 2007 proposed expenditure budget for the Printing Fund is \$1,310,211, a seven percent increase from the FY 2006 adopted budget.

Expenditures reflect the following:

- ↑ The FY 2007 proposed budget reflects a two percent market pay line adjustment, a 10% increase in employer health insurance costs, and an increase in employer retirement contributions to maintain full funding of the retirement fund.
- ↑ The non-personnel budget increases a net of \$40,754. Adjustments to the supply budget (\$22,314), photocopier leases (\$19,069), higher cost of fuel (\$1,667) and inflation on contracts (\$812) are partially offset by lower telephone expenses (\$2,218) and vehicle replacement maintenance charges (\$890).

**PERFORMANCE MEASURES**

	FY 2002 Actual	FY 2003 Actual	FY 2004 Actual	FY 2005 Actual	FY 2006 Estimate	FY 2007 Estimate	FY 2007 Goal
Percent of printing orders completed by due date	92%	96%	96%	97%	95%	98%	100%
Assisted copies completed by due date	92%	99%	97%	99%	95%	97%	100%
Customer satisfaction on print orders (scale 1-5)	4.7	4.0	4.7	4.7	5.0	5.0	5.0
Customer satisfaction on assisted copies (scale 1-5)	4.9	5.0	4.9	4.9	5.0	5.0	5.0

**PRINTING FUND OPERATING FUND STATEMENT  
FY 2007 PROPOSED**

	<b>FY 2005 ACTUAL</b>	<b>FY 2006 ADOPTED</b>	<b>FY 2006 REVISED</b>	<b>FY 2007 PROPOSED</b>
<b>ADJUSTED BALANCE, JULY 1</b>	(\$46,270)	\$3,380	\$13,787	\$57,447
<b>REVENUE</b>				
Intra-County	1,178,649	1,089,273	1,102,100	1,114,100
Outside Billings	39,394	40,000	40,000	40,000
Other Revenues	-	-	-	-
<b>TOTAL REVENUE</b>	<b>1,218,043</b>	<b>1,129,273</b>	<b>1,142,100</b>	<b>1,154,100</b>
<b>TRANSFERS IN</b>				
General Fund-Mail Operations	125,156	144,655	144,655	157,276
General Fund for Press/Benefits	19,499	23,657	23,657	25,428
<b>TOTAL TRANSFERS IN</b>	<b>144,655</b>	<b>168,312</b>	<b>168,312</b>	<b>182,704</b>
<b>TOTAL BALANCE, REVENUES, AND TRANSFERS IN</b>	<b>1,316,428</b>	<b>1,300,965</b>	<b>1,324,199</b>	<b>1,394,251</b>
<b>EXPENDITURES</b>				
033 Operations/Carryover	1,302,641	1,228,386	1,266,752	1,310,211
034 Operations/Carryover	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>1,302,641</b>	<b>1,228,386</b>	<b>1,266,752</b>	<b>1,310,211</b>
<b>TRANSFERS OUT</b>				
Transfer to General Fund				
<b>BALANCE, JUNE 30</b>	<b>\$13,787</b>	<b>\$72,579</b>	<b>\$57,447</b>	<b>\$84,040</b>

**NOTES:**

(1) Fund Balance is reserved for financing encumbrances and incomplete projects carried over from a previous fiscal year, unanticipated equipment replacement or major repairs, and revenue shortfalls or over expenditures.